

**Town of Lisbon Board Meeting**  
**Wednesday September 13,2023**  
**Lisbon Town Hall**  
**6963 CR 10 Lisbon, NY 13658**

- A. **Call to order** by Supervisor Nelson at 5:00 pm with the Pledge of Allegiance
- B. **Roll Call:** Supervisor William Nelson      Deputy Supervisor Nathanael Putney  
Councilman Robert McNeil                      Councilman Jeff Dumas  
Absent Councilman Ron Bush  
Also present: Highway Superintendent Michael Baldock, Town Clerk Alberta Hyde, Assessor Steve Teele, Campground Director Todd Miller, Attorney Charles Nash, Justice Hon. Patricia Fletcher, Deputy Sheriff Rick Engle, several residents
- C. **Correspondence:** Town Clerk Hyde reported the following:
- 1- Demand Letter received from Keyston Services regarding payment for the work done at the Lisbon Depot
  - 2- Letter from Lisbon Dog Control Officer, Daniel Moyer. The State Agriculture and Markets are requiring shelters to be in compliance with new regulations as of next year. Mr. Moyer enclosed the paperwork he received regarding the new regulations, and the improvements he will have to make. Mr. Moyer is asking each town he contracts with to provide a one-time sum of \$1500 to enable them to make the updates and stay open to continue to provide shelter service for our Town.
  - 3- There will be a Local Government Conference at SUNY Potsdam on Tuesday October 10,2023. Anyone interested in attending should contact the Town Clerk to be registered.
- D. **Public Comment-**
- 1- Hon. Patricia Fletcher questioned why the Court Clerk was being paid for a court conference on payroll when in the past they were paid on vouchers? Supervisor Nelson stated that he discovered when auditing that it had been done wrong in the past. According to the by laws when anyone goes on a training course for Town purposes they must be paid on payroll.
  - 2- Royal Nelson/ Jessica Palme, residence of the Town of Lisbon spoke regarding several complaints regarding 5 Nelson Road. Vehicles are parked in the Town's right away almost causing an accident between a school bus and a car, animals are not being fed, bore hog and goats are running at large distorting neighbor's property and causing neighbors to be alarmed, not to mention the rats and other rodents caused from the garbage.  
Discussion followed regarding what the Town can do with regards to these complaints. Attorney Nash stated as far as the vehicles are concerned, the Town has the right to have them towed due to a safety issue, but the Town of Lisbon has no zoning so the CEO is limited to what he can legally do.  
Deputy Sheriff Rick Engle of the St. Lawrence County sheriff's office began by Thanking the Town of Lisbon residence for all their support regarding the November 2023 Sheriff's election. Deputy Sheriff Engle then went on to explain that there is an open investigation regarding 5 Nelson Road. Arrest has been made with more charges pending. The Sheriff's office is reaching out to St. Lawrences County resources such as Public Health and Adult protection to assist. It was recommended that the Town contact a veterinarian to examine the said animals.

E. **Approval of meeting minutes** from August 9,2023 moved by Councilman Dumas seconded by Deputy Supervisor Putney to approve said minutes. All in favor

F. **Approval of Audited claims:**

General-\$94,002.07 Highway-\$51,418.17

WWTP-\$1,689.72 Sewer-\$27,567.22

Water-\$1,058.50 T&A-\$1,083.42

Moved by Deputy Supervisor Putney seconded by Councilman Dumas to make payment to bill #523-601 All in favor.

G. **Budget review:**

- 1- End of the month reports should be out tomorrow.
- 2- Supervisor Nelson gave dates for the 2024 budget proposed work sessions, discussion followed regarding dates/times that work for council members.

H. **Reports from Departments:**

Supervisor reported that the Town of Lisbon did not get the grant from Northern Boarders

Highway Superintendent:

1-The Generator for the Highway garage is not expected till January 2024

2-Millings that were given to the Town were used on the Sand Road. This should help with the stone maintenance tremendously.

3-The house that the Town owns on CR 10 is ready to be taken down

4-Highway crew is assisting other towns with their road projects and cutting the Town of Lisbon's shoulders

5-The Medical Center parking lot has been resealed and looks great. It was suggested that the Town do the library parking lot. All in favor

6-Barkley's is working on the fire alarm system at the Town barn

7-Highway Superintendent was contacted by a property owner that would like to sell the Town approximately fifty acres. Discussion followed: Deputy Supervisor Putney would like to contact the property owner. All in favor

8-Wayne's used cars in Madrid, NY has a used Tenco dump box with Hyd. Cylinder for \$7,500.00. The box that the Town has now has out lived its life and would be sold for scrap. All in agreement to commit to purchasing said dump box.

Town Clerk reported that a resident had fallen in the handy parking area. Discussion followed regarding redoing the parking area when the Highway crew does the drainage for the Town Hall.

Assessor:

- 1- There have been no small claims filled except for Article 7 from SLIC
- 2 The Assessor will be away at a conference the first week of October.
- 3- Discussion regarding the changes with the Fire Department/EMS volunteers' exemptions
- 4- Councilman McNeil questioned two parcels that the Town of Lisbon own adjacent to the Campground and if the Town Board was interested in selling said property. Discussion followed with the Town Board stating that at this time they have no interest in selling the property.

Campground Director:

- 1-Mr. Miller explained to the Town Board that the Department of Health had written up the Beach for their logbook and leaving/congregating around the lifeguard chair. Both issues were addressed with all lifeguards and a plan put in place, so this does not happen in the future.
- 2-Mr. Miller suggested that the Town Board put in the 2024 budget to hire a person for forty hours a week to assist the Campground director. With the expansion going forward, it is going to require a lot of time. This will interfere with the Campground director's normal day to day duties.
- 3-Discussion followed regarding raising campground fees 5% for the 2024 season

Moved by Councilman Dumas seconded by Councilman McNeil to except all reports from the departments All in favor.

**I. Reports from committees-**

- 1- Deputy Supervisor Putney stated that the recreation committee request that there be a no smoking, alcohol or drugs allowed sign installed on the recreation fields. Highway Superintendent Baldock will order and install the signs.

**J. Action Items:**

- 1- Resolution to approve purchase of property bill # 2023-65 Moved by Councilman McNeil seconded by Councilman Dumas All in favor.
- 2- Resolution to approve a contract for repairs to the water tower bill #2023-66 Moved by Deputy Supervisor Putney seconded by Councilman Dumas All in favor.

**K. New Business:**

- 1- There will be an open house on Sunday September 24,2023 at the Bixby home on ST Hwy 68. Said home has been put on the Nation Registry
- 2- Councilman McNeil made a motion to pay Keyston Services \$5,000.00 for supplies/ work that was completed seconded by Councilman Dumas All in favor.
- 3- Councilman McNeil would like to have discussion regarding the Highway Superintendent's Insurance.

- L. Meeting Adjourned:** Moved by Councilman McNeil seconded by Deputy Supervisor Putney to adjourn at 7:30 pm  
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