

**Town of Lisbon Board Meeting  
Wednesday October 11,2023  
Lisbon Town hall  
6963 CR 10 Lisbon, NY 13658**

- A. **Call to order** by Deputy Supervisor Nathanael Putney at 5:00 PM with the Pledge of Allegiance
- B. **Roll Call:** Deputy Supervisor Nathanael Putney                      Councilmember Ron Bush  
Councilmember Robert McNeil    Councilmember Jeff Dumas  
Absent: Supervisor William Nelson  
Also present: Highway Superintendent Michael Baldock, Town Clerk Alberta Hyde, Assessor Steve Teele, Campground Director Todd Miller, Attorney Charles Nash, Historian Nancy LaFaver, Librarian Michelle McLagan, County Legislature David Forsythe, several residences
- C. **Presentation:** Aaron Jarvis from Tisdell Associates, Mr. Jarvis presented the Town Board with the plans for the Campground expansion. Discussion followed with Councilmember Bush having concerns about the three new cabins being located just off the boat ramp road. Said road was installed for safety issues, to keep traffic away from campers. After some discussion it was decided that a loop could be installed to keep the boat ramp traffic away from the new cabins. Motion by Councilmember McNeil seconded by Councilmember Bush to move forward with said plans that will include a loop around the campgrounds. All in favor. Plans will be sent to the County Health Department for approval so the bidding process can start.
- D. **Approval of meeting minutes** from September 13,2023 moved by councilmember Dumas seconded by Councilmember McNeil to approve said minutes. All in favor
- E. **Report from County Legislature Chair Forsythe:**  
1-Busy attending conferences, meetings, activities, ag tour around the County  
2- filling vacancies throughout the County offices  
3-County is looking at overriding the tax cap  
4-Renovation going on in several County buildings  
5-Discussions regarding County employees working remotely, Health Insurance, Electric Buses, gun/ammo laws.  
6-John McLearn pointed out a drainage issue on CR 10 in the Hamlet of Lisbon in front of the Fire Station/store which is being taken care of  
7-Update regarding long term housing in St. Lawrence Co. for the immigrants
- F. **Approval of Audited claims:**  
General\$ 30,762.30                      Highway\$48,3372.83  
WWTP \$ 1,725.00                      Sewer\$6,834.43  
Water\$2860.75                      T&A\$811.02  
Moved by Councilmember Bush seconded by Councilmember Dumas to make payment to bill # 602-665 All in favor.
- G. **Budget review:** Councilmember McNeil is concerned regarding the Town budget calendar and having the Preliminary budget completed on time. Discussion followed: Both Lisbon

Campground Director and Lisbon Librarian would like to meet with the Town Board regarding their budgets for 2024. The next budget meeting will be October 19, 2023, at 9 am at the Lisbon Town Hall to review and modify the tentative budget.

#### **H. Reports from Departments:**

##### **Highway-**

- 1- Fuel pump upgrade is going to cost approximately \$20,000. Discussion followed regarding having it split four ways; Highway, school, fire district, campground, due to every department using the pumps.
- 2- Discussion had regarding: the rental equipment; property on CR 10 & Church Street, drainage issue at the Town Hall and new parking lot. Due to the weather most of the work that can be done has been completed for 2023, it was suggested any rental equipment be returned.
- 3- Councilmember McNeil questioned if the Town had a contract to piggyback on the schools' contract for fuel. Discussion followed. Highway Superintendent will contact Lisbon School

##### **Assessor-**

- 1- For the Volunteer firefighters and EMS to receive the new RPTL 466-a exemption the town must duly opt to offer that exemption. Discussion followed regarding the Town of Lisbon waiting to see what St. Lawrence Co. passes, looking at what Hammond has done. Assessor Teele reminded the Town Board that a Local Law would need to be passed by March 1, 2024. If they decide to do anything the board should start a couple of months before the deadline.
- 2- The Assessor Conference held in Saratoga went well.
- 3- Still waiting for article 7 from SLIC. Councilmember McNeil requested the taxable amount and assessments be e-mailed to board members before the next budget meeting.

##### **Campground Director-**

- 1- Mr. Miller stated that the Campground will be closing on Sunday the 15<sup>th</sup> of October for the 2023 season. Discussion followed regarding rates for 2024, having someone write grants for the Campground and purchasing a new lawn mower for 2024. Councilmember Dumas asked Mr. Miller to get the quotes for the new lawn mower soon, so it could be ordered and possibly get a better price in the off season.

##### **Library-**

- 1- Ms. McLagan passed out copies of the Library Budget for 2024. Ms. McLagan would like a chance to attend a workshop to discuss said papers. The Town Board invited Ms. McLagan to attend the next budget workshop on October 19, 2024 at 10:00 am.

##### **Historian-**

- 1- Ms. LaFaver had e-mailed an updated report for the Museum and Historian to all Town Board members. Ms. LaFaver asked if anyone had questions/ concerns.

Moved by Councilmember Dumas seconded by Councilmember McNeil to except all reports from the departments All in favor Motion carried.

#### **I. Reports from committees:**

**Recreation-**

- 1- Thanked the Highway Crew for installing new signs on the recreation field and doing a great job mowing all season.
- 2- Discussion was held regarding installation of an Ice Rink on the recreation field again this year. All board members agreed.

**Homecoming-**

Jordan Putney presented the Town Board with a detailed list of expenditures and revenues for 2023. The discussion was regarding the 2024 Homecoming on August 16,17 & 18. A big Thank you to Campground Director Todd Miller for participating in the Dunk Tank!

**J. Action Items**

- 1- Resolution to hire seasonal employee bill# 2023-67 Moved by Councilmember Bush seconded by Councilmember McNeil All in favor Motion carried.
- 2- Resolution for a Local Law to override the property tax cap bill #2023-68 Attorney Nash stated that to pass a Local Law a Board member must first make a motion to adopt a local law, each Town Board member gets notice ten days before the public hearing and the Town Clerk publishes notice of the public hearing at least five days. Discussion followed with Councilmember McNeil making the motion to advertise the Local law to override the property tax cap on November 8,2023 at 5:00PM, also to advertise a Public Hearing on November 8,2023 to adopt the 2024 budget. All in favor motion carried.
- 3- Resolution fixing the details and authorizing the sale of \$27,000. Statutory installment bond of the Town of Lisbon bill # 2023-69 Moved by Councilmember Bush seconded by Deputy Supervisor Putney All in favor Motion carried.

- K. **New Business-** Highway Superintendent Baldock informed the Town Board of the water main break that happened on Monday October 2,2023. Residents were notified to boil drinking water before using. The residents were notified on October 4, 2023, that the water break had been repaired and samples collected that confirmed the water was safe to drink.

- L. **Meeting Adjourned:** Moved by councilmember McNeil seconded by Dumas to adjourn at 7:23 pm  
**draft**