

Town of Lisbon Board Meeting

Wednesday, September 14, 2022

Lisbon Town hall

6963 Co Rt 10 Lisbon NY 13658

A. Pledge of Allegiance

B. **Call to order** by Supervisor Nelson at 6:00 PM

C. Roll call: Supervisor William Nelson Deputy Supervisor Nathaniel Putney
Councilmember Ron Bush Councilmember Robert McNeil
Councilmember Jeffrey Dumas

Also present: Town Clerk Alberta Hyde, Highway Superintendent Michael Baldock, Historian Nancy LaFaver, Campground Director Todd Miller, Librarian Michelle McLagan Homecoming Chair Jordan Putney, several residents.

D. Approval of previous meeting minutes- Moved by Deputy Putney seconded by Councilmember McNeil to approve the minutes of August 10, 2022. Discussion followed: Supervisor Nelson submitted a correction to the minutes as follows to item 2- "Discussion followed regarding the increase the Town is charging Lisbon School for collecting the taxes, the school was paying \$4500. Supervisor Nelson stated the Town increased the amount in 2019 for the 2020 budget to \$5500, and increase of 22%, not the 400% as had been stated. The Town increased it in the 2022 budget by \$500 to \$6000, an increase of 9%. Supervisor Nelson stated the fee is spread out over a larger tax base, the assessed valuation for the school is \$235,906,830 and the assessed valuation for the Town is \$206,995,891. The school is reimbursed 95 operating aids from the state. Town Clerk Hyde had no problem adding this to the minutes. Moved by Deputy Putney; seconded by Councilmember McNeil to approve the minutes with the added amendment: Ayes 5 Nays 0 Motion approved.

E... Reading of Correspondence / Communications

1-Letter from resident Becky Akins requesting permission to use the gym at the Town Hall for pickleball and a separate request for the Town to purchase a pickleball net for approximately \$200.00. Discussion followed: Motion from Deputy Putney; seconded by Councilmember McNeil to grant permission to use the gym if it will not affect the Town employees work schedules. and use funds from the recreation fund to purchase a net. Ayes 5 Nays 0 Motion carried

2-Resignation from Joshua Blair from the Recreation Board

3. Supervisor Nelson recognized Charles Prior from EDR – with a WWTP project update. The first Pre-Construction meeting was held at the Town Hall on August 30, 2022 at 2:00 PM.

1- Notice of Award has been issued to Contractors

2- Project is online to be completed no later than May 1, 2023

F. Public Comment Period –

1- Pat Green requested that the Town of Lisbon pass a resolution to recognize and proclaim Constitution Day and Week in the Town of Lisbon. Discussion followed

2- Rebecca McDermott introduced herself as a camper at Lisbon Beach and a grant writer. Ms. McDermott has a lot of experience writing grants and is willing to assist the Town in getting grant money to help with the improvements at the Lisbon Campground. Discussion followed.

G. Report from County Legislature – Legislator Forsythe

- 1-The County dedicated a bench in memory of County Clerk Mary Lou Rupp, the Sheriffs Department was also recognized
- 2- Meth Clinic in St Lawrence Co. is up and running
- 3- ARPA funds are being used for helping individuals from the Highway Department obtain their class B and to remove ash trees that are a safety concern
- 4- St. Lawrence Co Legislature's have authorized \$1.6 million for new/upgrading construction at the Lisbon Transfer Station
- 5- The County has moved some of the DSS employees to the Ogdensburg building
- 6- The County has hired three new fulltime Correction guards and has seen a large response for the Correctional job's that our open at the County Jail
- 7- County passed a Resolution opposing the States new carry and conceal law
- 8- Discussion had regarding the Public Safety County wide program where the County would take care of dispatch
- 9- Reminder the application for money from ARPA funds to WWTP are due November 4, 2022
- 10- RVRDA grants also available that can generate money for Lisbon

H. Approval of Voucher Abstract and Audited Claims

Claims to be paid from the A-General Fund \$38,216.23

Claims to be paid from the DA-Highway Fund \$39,366.90

Claims to be paid from the SS – Lisbon Sewer District Fund \$28,657.48

Claims to be paid from the SW – Lisbon Water District Fund \$ 297.20

Claims to be paid from the TA – Trust and Agency Fund - \$ 266.22

Total Claims Abstract 009: \$106,804.03

Payroll 17 - \$41,878.52; Payroll 18 - \$41,396.73; Payroll 19 - \$33,532.62 = Total Payroll paid= \$116,807.87

Moved by Councilmember Bush seconded by Councilmember Dumas to approve payments to bill # 1237-1324 Ayes 5 Nays 0 Motion carried

I. Budget review: Supervisor Nelson suggested that the Town Board wait until after October 1,2022 to start the budget process, so they have a full 9 months of figures to look at

J. Reports of Departments

- Supervisor Report- Discussion regarding scheduling a meeting with Tanya Loucks, Operations Manager for Point Guard.

- Highway Superintendent Report

- 1-St Lawrence County Snowmobile Association, Inc has requested the Town of Lisbon join the County trail system which has numerous miles of groomed snowmobile trails throughout the County
- 2-Discussion regarding the Town purchasing a used truck from Bill Rapp
- 3- The Towns new Plow Truck that was ordered is done
- 4- There has been issues with the Sewer Plant
- 5- No updates regarding the Snow removal contract between Lisbon School and the Town

6- Discussion followed regarding the installation of an emergency generator at the Town Highway Garage, Addition to Highway Garage, Campground expansion at Lisbon Beach & Campground, Drainage Issues at Town Library/Town Offices

- Town Clerk Report- Office is very busy with collecting school taxes and issuing hunting licenses

- Code Enforcement Officer Report

1- one new resident this month

2- grants available for septic systems on the water ways on a first come first serve base

- Campground Director Report-

1-The Campground to date has brought in approximately \$265,000 in revenue; the new ice machine has showed a profit of over \$500.00

2-There is a doublewide trailer at Ogdensburg Correction Facility that they no longer have a use for. If the Town could obtain this it could serve as an office, laundry room and small store. Discussion followed with Councilmember McNeil stating he has a meeting with State Senator Patty Ritchie and will discuss this issue

3- Camera's have been installed and are up and running

Moved by Councilmember McNeil seconded by Councilmember Dumas to except the reports from all departments Ayes 5 Nays 0 Motion carried.

- Reports of Boards and Committees

- Planning Board Report-

1- Public Hearing scheduled for October 10, 2022 at 7:00 PM regarding a Site Plan from AES Clean Energy Development, LLC

2-Discussion regarding St. Lawrence County Planning Boards blanket policy denying commercial solar projects that are to be built on or adjacent to agricultural lands.

- Recreation Report-

1- requesting to reduce the number of members on the recreation committee, due to not having enough members at the meeting to have a quorum.

2- Discussion regarding Town owed playground equipment that is in storage possible being set up at the Lisbon Beach/Campground

3-Discussion regarding the concession stand at the Town recreation field in the Hamlet

- Homecoming Committee – Jordan Putney, chairman “report attached”

1- Ms. Putney inquired about the duties of the chairman of the committee, she would like to see the Homecoming Committee have written policy and procedures for the committee members to abide to.

- Library – Michelle Stottlemeyer McLagan-

1- Book sale during Homecoming was a success

2- Library budget is ready when ever the Town request it

3- Library continues to stay very busy

- Museum/Historian- Nancy LaFaver “reports attached”

1- Holiday's in the Hamlet will be December 10,2022 from 10am-4pm. The Town Board agreed to sponsor a lighting contest again this year.

K. Action Items:

Items for Town Board Action

1. Resolution to appoint Aaron Jarvis and Tisdell Associates as Town Engineer for the Town of Lisbon – BILL# 2022-46 Moved by Councilman McNeil seconded by Deputy Supervisor Putney Ayes 5 Nays0 Motion Carried
2. Resolution to reimburse retirement payments from findings of audit of payroll deductions completed by Supervisor – BILL# 2022-47 Moved by Councilmember Bush seconded by Councilmember McNeil Ayes 5 nays 0 Motion carried;
3. Resolution to support a 2022 St Lawrence County Centralized Biosolids Composting Facility Feasibility Study – BILL# 2022-48 Moved by Councilmember McNeil seconded by Councilmember Dumas Ayes 5 Nays 0 Motion carried
4. Resolution to request SLC Planning Board explore options for Solar projects BILL #2022-49 Moved by Councilmember McNeil seconded by Councilmember Dumas Ayes 5 Nay 0 Motion carried
5. Resolution to recognize and proclaim Constitution Day and Week in Town of Lisbon BILL #: 2022-50 Moved by Supervisor Nelson seconded by all Board Members Ayes 5 Nays0 Motion carried
6. Resolution to approve a Use Agreement to add Seasonal Roads to the County Trail System in the Town of Lisbon BILL #: 2022-51 Moved by Councilmember McNeil seconded by Councilmember Bush Ayes 5 Nays 0 Motion carried.

L. Public Comment Period-Lisbon resident Pat Green explained about an incident that took place years ago in the Town of Lisbon involving himself and asked the Town for any assistance they could give in clearing up the matter Discussion followed.

M. Adjournment. Motion to adjourn made by Councilmember Bush seconded by Council member McNeil at 9:25 PM Ayes 5 Nays0 Motion carried

Respectfully submitted
Alberta Hyde Town Clerk