

**Town of Lisbon
Regular Board Meeting
October 13,2021**

A. Pledge of Allegiance

B. Call to order at 6:00PM by Supervisor Nelson

C. Roll Call:

Present: Supervisor William Nelson

Town Clerk Alberta Hyde

Highway Superintendent Michael Baldock

Councilmember Nathaniel Putney (6:09 PM)

Deputy Supervisor Alan Dailey

Councilmember Ron Bush

Councilmember Robert McNeil

Others Present: Attorney Charlie Nash ESQ. Steven Teele Assessor, Todd Miller, Campground Director, Michelle McLagan Librarian, David Forsythe County Legislature, Marc. McDonnell, CEO, several residents

- D. Approval of Minutes:** Moved by Deputy Supervisor Dailey seconded by Councilmember Putney to approve September 8, 2021 meeting minutes including correction to H-Budget review "Gray & Gray will close and ready the Towns 2020 financial records"; Supervisor's report "and create a water loop that may increase pressure; Town Clerks report "Patrick Nelson will work in the interim"; Ayes 5 Nays 0 Motion carried.
- E.** Moved by Supervisor Nelson seconded by Councilmember Bush to approve September 23, 2021 minutes; Ayes 5 Nays 0 Motion carried
- F.** Moved by Supervisor Nelson seconded by Councilmember Bush to approve September 25,2021 meeting minutes; Ayes 5 Nays 0 Motion carried
- G. Public WWTP project updates:** Charles Prior from EDR stated that an inspection of all the lift stations has been completed by EDR, DANC, and Highway Superintendent Michael Baldock. Some equipment has aged out and needs to be replaced while some are ok. The Town was awarded a grant for the disinfection project, totaling \$274,500.00 through the WQIP program in the past that still is secured while applications for other grants have been started.
- H. Communications:** Town Clerk Hyde received a request regarding Holiday's in the Hamlet, several local churches and organizations are planning activities and would like permission to use of the Town Hall, more updates as they become available. Everyone in agreement to allow the use of the Town Hall.
- I. Public Comment** Curtis Cowles residing at 21 Sport Club Road Lisbon requested that the Town of Lisbon take over the Sport Club Road. Currently the Road is considered a right of way for property owners adjacent to the road. Attorney Nash stated that the Town could not legally take over a right of way. Mr. Nash suggested that the property owners get together and speak with an Attorney to see what their options are.

Chad Rice from New Horizons provides the Wi-Fi services at the Lisbon Beach/Campground. Mr. Rice inquired about the status of his payment for the 2021 season. Discussion followed: Motion

made by Councilmember McNeil seconded by Deputy Supervisor Dailey to make payment to Mr. Rice in the amount of \$4700.00. This amount will satisfy the 2021 contract with Mr. Rice in full. A letter will be included with payment explaining that the Town of Lisbon will no longer need Mr. Rice's services/equipment due to the Town having its own equipment and that Mr. Rice will need to make arrangements with Campground Director Todd Miller to remove his equipment from the Town's property by November 1, 2021.

Matt Corey, Consultant for the North Country Library System spoke regarding the award given to the Hepburn Library of Lisbon. The Library Staff and Board of Trustees were recognized for their efforts to make Improvements over the past two years, which have resulted in significantly better library service for the people of Lisbon.

J. Report from County Legislature Forsythe:

- 1- The County Barn on the Wagner Road in the Town of Lisbon will be occupied by the end of 2021 but with a completion date of 2022
- 2- The County is working on the Budget
- 3- There will be a third-party review of the complaints made of DSS Children Service
- 4- St. Lawrence County has seen an increase in Sales Tax, but Health Insurance cost is going up
- 5- The County has had input from residents regarding mask mandates whether vaccinated or unvaccinated

K. Approval of Vouchers:

General - \$31,916.92	Highway-\$148,023.90
Sewer-\$3,702.38	Water-\$986.25
T&A-\$1,040.90	Total-\$185,670.35

Motion by Councilmember McNeil seconded by Deputy Supervisor Dailey to approve payment to bills, Discussion followed:

Roll call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember Putney yes, Councilmember Bush yes, Councilmember McNeil yes; Motion carried.

- L. Budget Review:** The Lisbon Town Board will hold a special budget work session on Saturday October 16, 2021 at 8:00 am.

M. Reports of Departments-

Highway Superintendent:

- 1- Winter sand storage is completed
- 2 - A couple of Trucks have been sent too be repaired
- 3 – Stowell's Logging has finished cutting on the Baker Road
- 4 - There is a single axle plow truck on Auctions International
- 5 - The Highway Crew has started working on the parking lot at the Lisbon Beach/Campground. It is looking like it will cost more to complete the project than original discussed. Motion by Deputy Supervisor Dailey seconded by Councilmember Bush to approve the extra \$5,000 expenditure needed to finish the work at the Lisbon Campground Boat Ramp Parking lot; Ayes 5; Nays 0; Motion carried
- 6- The New 2023 Navistar Dump/Plow Truck has been ordered, looks like a delivery date of October 2022.

Town Clerk:

- 1- Lisbon Rabies Clinic was held October 6, 2021 at the Lisbon Fire Department. A total of ninety-three animals received their vaccine, this would not have been possible without the help and support of the Lisbon Fire Department, thank you to all that Volunteered their time.
- 2- Due to some of the surrounding agency's not issuing Hunting License this year the Town of Lisbon sold 950 items. The Deputy and Town Clerk also collected over 85% of the School Taxes in the month of September.

Campground:

- 1- The Lisbon Campground will officially close on October 15, 2021 for the season. There will still be some maintenance to the grounds and buildings to complete after closing.

Code Enforcement Officer:

- 1- The Lisbon Old Agway Building sold at Tax Auction
- 2- The Court Case between the Town of Lisbon and Mr. Chambers has been postponed. CEO will continue to take pictures weekly of the Property to keep the Court updated.
- 3- CEO has been working closely with St. Lawrence County Adult Services on a parcel in the Town of Lisbon owned and occupied by an elder resident.

Assessor:

- 1- Information regarding the Town/Village/City's Veterans Exemption Base Exemption Amounts were passed out. If the Town of Lisbon is interested in increasing the Alternative Veterans Exemption, they will need to pass a Local Law soon.

Motion by Deputy Supervisor Dailey seconded by Councilmember Bush to except the reports from all department. Roll Call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember Putney yes, Councilmember Bush yes, Councilmember McNeil yes; Motion carried.

N. Reports of Boards and Committees:

Planning Board:

- 1- Members of the Planning Board met to Discuss their role in possible Solar Projects, Attorney Nash will work with the Planning Board to advise.

Recreation

Homecoming: Committee meeting is scheduled for the fourth Tuesday of the month; all are welcome to attend.

Library: The Town Board Thanked Michelle McLagan, Director for the Town of Lisbon Library for all her Hard work, and commitment to the Hepburn Library.

O. Items for Town Board Action:

1. Resolution to sell surplus equipment through Auction International- Bill #2021-90; moved by Councilmember McNeil, seconded by Councilmember Putney; Roll Call Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember Putney yes, Councilmember Bush yes, Councilmember McNeil yes; Motion carried
2. Resolution to enter an agreement for bond counsel Bill# 2021-91; moved by Councilmember Putney, seconded by Deputy Supervisor Dailey; Roll call: Supervisor Nelson yes, Deputy

- supervisor Dailey yes, Councilmember Putney yes, Councilmember Bush yes, Councilmember McNeil yes; Motion carried
3. Resolution to authorize an application for a JCAP grant- Bill # 2021-92 moved by Deputy Supervisor Dailey, seconded by Councilmember Bush; Roll Call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember Putney yes, councilmember Bush yes, Councilmember McNeil yes; motion carried
 4. Local Law to override the property tax cap- Bill # 2021-93 Tabled
 5. Resolution to establish a public hearing for the 2022 Town of Lisbon preliminary budget- Bill # 2021-94 Tabled
 6. Resolution to re-levy unpaid sewer charges to the owner's property tax bill- Bill # 2021-95; Moved by Councilmember McNeil seconded by Councilmember Bush Roll call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember Putney yes Councilmember Bush yes, Councilmember McNeil yes; Motion carried
 7. Resolution to re-levy unpaid water charges to the owner's property tax bill- Bill # 2021-96 Moved by Councilmember Bush seconded by Deputy Supervisor Dailey Roll call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember Putney yes, Councilmember McNeil yes, Councilmember Bush yes; Motion carried.
- P. **Old Business-** Councilmember Putney remarked how nice the Fall Festival was at the Town of Lisbon's Depot, held in September. A fun time seem to be enjoyed by everyone.
- Q. **Executive Session-** Moved by Councilmember Putney; seconded by Deputy Supervisor Dailey at 8:40 PM to go into executive session to discuss personal. All in favor.
- R. **Adjournment-** Moved by Councilmember Bush Seconded by Deputy Supervisor Dailey to come out of executive session and adjourn at 9:20 PM all in favor

Respectfully Submitted

Alberta L Hyde, Town Clerk