

**TOWN OF LISBON
PUBLIC HEARING
October 13, 2016**

Present:

Supervisor James Armstrong
Town Clerk Donna McBath
Attorney Charles Nash, Esq.
Highway Superintendent Timothy Dow
Financial Advisor: William Dashnaw
Code Enforcement Officer: Marc McDonnell

Councilman Nathanael Putney
Councilman Gary Jarvis
Councilman Robert McNeil
Councilman Susan Duffy
Campground Manager: Mike O'Neil

Public meeting was opened at 11:58 AM. No guest was in attendance.
Public meeting was closed at 12:00 PM.

**TOWN OF LISBON
BOARD MEETING
October 13, 2016
LISBON TOWN HALL**

Guest: James Kroger

1. Meeting Called to Order for the Town Board Meeting

Supervisor James Armstrong called the meeting to order at 12:00 PM

2. Pledge Allegiance

3. Long Term Campground

A. Long Term Sites - Councilman Duffy recommended that campers who leave their campers at the campground for the full year have a monthly fee of \$325.00 for the premium sites and \$300.00 for the second tier.

Councilman Duffy made a motion seconded Councilman McNeil to charge the long term campers \$325.00 a month for a premium site and \$300.00 for the second tier site.

Ayes – 5 Nays – 0

Supervisor Armstrong asked how many campsites would there be, in total, after the new campsites were completed. Campground Manager O'Neil stated there would be a total of 100 campsites.

B. Duties of Campground Maintenance People – Manager O'Neil stated that he had a job description for the campground maintenance people. It was then stated that there could be fewer employees, with more hours for each employee. Discussion was held concerning this matter. Supervisor Armstrong stated that when the campground started many years ago purpose reason was to hire high school and college students. It was stated that three people who were not high school and college students would be the leaders to teach these young people the work ethics. Supervisor Armstrong had suggested that we put a certain amount of the older generation to be hired in the following years to come.

- C. Expenses and revenue – Councilman Duffy stated that this was the first time that the town board was able to get report on what amount of revenue was brought in. The income being \$169,0000.00 with expenses of \$116,000.00. There was still approximately another month left, leaving a possibility of more revenue and expenses to be finalized.
- D. Feasible Study – Councilmember Duffy stated that the board members made a decision at the September meeting. She inquired why two members decided to change this decision without the full board knowing of the change?
Councilman Duffy asked if the town board could get a couple of other architects to estimate a cost to do a feasible study. Campground O’Neil stated that he had spoken with Matt from Albertine and Currier concerning the 15 new sites, along with the remaining of the wish list.

Councilman Duffy made a motion and seconded by Councilman Jarvis to continue the extension of the campsite with Albertine and Currier for the expense of no more of \$6,000.

Ayes – 5 Nays - 0

4. Recognition of Guest –

James Kroger – Mr. Kroger represented the Recreation Committee. He stated that the Recreation Committee would like to have their budget increased from \$12,000 to \$16,000. The committee had some safety concerns. The Baseball back stop needed to be replaced, as it was deteriorated. Also an 8 foot net should be put up along the driveway so balls wouldn’t hit vehicles. The committee asked for netting to go along the back drive to stop the athletes from chasing after a ball as there was an electric fence along the field. They do realize that it can’t be completely done with the additional \$4,000. They are looking for safety issues without the nets.

Mr. Kroger also stated it was getting very difficult to get gym time at the school. He would like to know if the board would lobby for the Recreation Committee to see if they could get more time to use the gym.

It was also stated that the sign at the front entrance needed to be replaced. Mr. Kroger asked if the town could help in this matter. It was asked for the Highway Superintendent to check with the county to see if they could assist in this matter. The recreation committee is requesting a new sign for the front entrance. It was suggested that Highway Superintendent Dow take a picture of the sign and ask the County Highway Department if they could make a new sign.

Councilman Putney made a motion and seconded by Councilman McNeil to work with Councilman Jarvis and William Dishnaw to get a sign made.

Ayes – 5 Nays – 0

Discussion was held concerning petty cash for the recreation committee.

Councilman Putney made a motion and seconded by Councilman Duffy for approval of Petty Cash of \$100.00.

Ayes – 5 Nays – 0

Mr. Kroger requested for the baseball diamond to be reconstructed at the beach and campground so the recreation committee could start using it again. A rate was discussed for visiting teams to get into the camp ground to the baseball diamond.

5. New Business**A. Approval of Local Law # 1 – Adoption of Property Maintenance Law.**

Councilman Jarvis made a motion, seconded by Councilman Putney, to accept the SEQR and pass the Local Law # 1 – Adoption of Property Maintenance Law.

Ayes – 5 Nays - 0

B. North Country Regional EMS Council, Inc.

We received a letter from North Country Regional EMS Council, Inc. concerning a meeting to expand their operation to cover Town & Village of Waddington, Town & Village of Morristown. Town of Hammond, Town of DeKalb and Town of MaComb.

C. Silent Auction – Concerning the furniture that came from the Medical Center and what was upstairs. Supervisor Armstrong asked the town board what to do with it. Mr. Dashnaw suggested that picture of items between and put on Auction International to sell.

Councilman Jarvis made a motion and seconded by Councilman McNeil to give the authority to Supervisor Armstrong to dispose of items as he saw fit.

Ayes – 3 Nays – 2

Motion accepted

Town Clerk McBath informed the board members that the clinic will be tentatively opened October 31, 2016.

D. Truck Parts – Discussion was held concerning a truck that was purchased by Five Mile Line Farm, who wanted to sell truck parts to the town for \$5,000. The board stated that ethically the town cannot purchase the parts as a board member was part of the Five Mile Line Farm.**6. Old Business****A. Life Flight**

Councilman Duffy made a motion, seconded by Councilman McNeil to pay Life Flight \$100.00.

Ayes - 2 Nays – 3

Motion not passed.

7. Liaisons**A. Planning Board –**

- Code Enforcement Officer McDonell stated that the Planning Board did not hold its meeting on October 10, and postponed it to October 24, 2016 to cover October and November.

Code Enforcement Officer McDonell stated that he met with Jerry and Jane McGrath and was informed that they are interested in developing the property at Sparrowhawk Point. Mr. McGrath informed Code Enforcement Officer McDonell that his lawyer found in the deed that there was a clause with the deed that stated they had to maintain the bank swallows habitat. Code Enforcement Officer recommended other additional items.

Solar Panels – The solar panel company was still holding discussions with the neighboring neighbors.

Code Enforcement Officer McDonnell stated that he and Town Clerk McBath are going to meet with a gentleman concerning the Clerk's program and Code Enforcement's program. The cost was much cheaper that what we have currently.

B. Animal Control – Report can be seen in the Town Clerk's Office

8. 9, 10, Approval of September Meeting Minutes, Town Clerk's Report and Justice Report.

Councilman McNeil made a motion seconded by Councilman Putney to accept the September, Meeting Minutes, Town Clerk's Report, and Justice Report. Ayes – 3 Nays - 0

11. Abstract

a. General	\$35,732.38
b. Highway	\$272,080.12
c. Water	\$1,175.33
d. Sewer	\$3,465.19
Total	\$312,453.02

Councilman McNeil made a motion seconded by Councilman Jarvis to approve the Abstracts minus the voucher for the truck parts of \$58,000. Ayes – 5 Nays – 0

12. Supervisor Report

Councilman McNeil made a motion seconded by Councilman Duffy to approve the Supervisor Report. Ayes – 5 Nays – 0

13. Executive Session

Councilman Jarvis made a motion, seconded by Councilman Duffy to go into executive session at 2:15 PM Public Works. Ayes – 5 Nays – 0

Councilman Duffy made a motion, second by Councilman Jarvis to return to the regular meeting at 2:25 PM Ayes – 5 Nays – 0

17. Adjournment

Councilman Jarvis made a motion, seconded by Councilman Duffy to adjourn the meeting at 2:25 PM. Ayes – 5 Nays – 0

Respectfully Submitted,

Donna McBath,
Town Clerk