

**TOWN OF LISBON
PUBLIC Hearing BUDGET MEETING/
TOWN BOARD MEETING
NOVEMBER 12,2020
LISBON TOWN HALL**

Roll Call

Present:

Supervisor William Nelson

Deputy Supervisor Nathaniel Putney

Town Clerk Alberta Hyde

Councilmember Alan Dailey

Highway Superintendent Michael Baldock

Councilmember Robert McNeil

Attorney Charlie Nash Esq

Absent: Councilmember Ron Bush

Also, Present: Todd Miller, Michelle McLagan

A. Pledge of Allegiance

B. Meeting called to order

Supervisor Nelson called the Public Hearing Budget Meeting to order at 6:00 PM. There were no comments from the Public. Public Hearing Budget Meeting was adjourned. Regular Town Board Meeting was called to order.

C. Approval of Minutes

Motion by Deputy Supervisor Putney seconded by Councilmember Dailey to accept the minutes of the regular board meeting of October 14, 2020. Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember McNeil yes, Absent Councilmember Bush. Motion carried.

Motion by Deputy Supervisor Putney seconded by Councilmember Dailey to accept the minutes of the special Budget meeting of October 29, 2020. Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember McNeil yes, absent Councilmember Bush, Motion carried.

D. Report from County Legislature Representative

Supervisor Nelson reported that Legislature Forsyth was out of town but had reported that the Counties Budget has passed and meetings regarding Sales Tax are ongoing.

E. Approval of Voucher Abstract and Audited Claims

The following Abstract of vouchers was submitted for approval:

General Fund- \$ 33,837.02

Highway Fund-\$47,861.04

Sewer Fund-\$8,426.51

Water Fund-\$2,056.87

Motion by Councilmember Dailey, seconded by Deputy Supervisor Putney to approve payment of bills, Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember McNeil yes, Councilmember Bush absent. Motion carried.

F. Reports of Department

Supervisor's Report-

1. Town Supervisor Nelson reported that after speaking with the Town's Assessor Steve Teele the Town taxable assessed valuation given in September was not the correct amount. The amount included the Clements farm which is now not taxable. The Town Board will need to cut \$7500 from expenditures or increase the 2021 rate per thousand.
2. More precautions have been taken in the Town offices due to the current increase in Covid-19 cases in the area.
3. The Town has received a proposal from EDR Engineering on doing a full-scale study on the Town of Lisbon's WWTP. This study shows upgrade and replacement of various equipment that the WWTP will require soon, the Town Board needs to be looking at cost-effective long-term options.
4. The Town has been contacted by a property owner that has land off the Fulton Road that they no longer have an interest in owning. They are willing to turn the land over to the Town at no cost. Discussion followed with everyone in agreement to contact the Landowner and report that the Town of Lisbon is not interested at this time in taking ownership of this property. The Town also received a Thank you card from the Family of Tim Dow.
5. PMHV are still reporting that they are behind with financial audits, but when the Town Supervisor was working on the Town's financial reports it was determined that the Town Highway employees that pay for health insurance have overpaid into the health insurance/Aflac accounts for 2020. Also, that the Bookkeeper Ms. Blair had been paid in advance to maintain the Town's web page for the year 2020. Ms. Blair resigned halfway through the year and has not been providing this service to the Town. Discussion followed with the decision to reimburse the Highway employees for the overpayment and not to request any money back from the bookkeeper due to the Town Supervisor taking on the responsibilities of the web page there is no extra money needed from the budget

Code Enforcement Report-

Supervisor Nelson read a report from the Code Enforcement Officer McDonell.

1. There are three new construction project's- 2 residences and an Amish sawmill
2. Both parcels in the Town of Lisbon on the County's foreclosure Auction sold
3. Permit # 119 has been issued which puts the Town a head of last year's number

Highway Superintendent Report-

1. Highway Superintendent Baldock gave a projected report of expenses for the remainder of 2020. A few of the expenses will be to purchase tires for the plow trucks and the fuel tanks will need to be filled.
2. The quotes for the trash removal came in from Casella and Pick & Go. The Town is currently with Casella and they have agreed to lower the monthly rate to \$165.64 vs Pick & Go at \$347.99 a month.
3. The bill has been sent to cover the cost of supplying sand for the turtle beds at a cost of \$17,185.50.
4. The Highway crew finished installing the new hydrant/valve in front of the school with the help of Ogdensburg DPW, everything went very well.
5. The Town has a faulty mercoid switch that controls the level in the water tower. This will have to be controlled manually twice a day/seven days a week until the new one is installed. This will result in overtime for some of the Highway employees.

Campground Report-

1. Campground is closed. The docks will remain in place at this time due to being used every day by boaters.
2. Annual Campers will be making their payments at the Town Clerks office till the Campground re-opens. The Campground Director will continue to take the reservations for the 2021 season.
3. Official notice of award has been received from the St. Lawrence County surplus action. The Town of Lisbon submitted a bid price of \$12,575.00 for a 2008 John Deere Tractor with cab and loader that will be used at the Lisbon Campground/Beach.

Motion by Councilmember McNeil, seconded by Councilmember Dailey to accept the reports from all departments Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember McNeil yes, Councilmember Bush absent. Motion carried.

G. Reports of Boards and Committees

Recreation Committee Report-

1. Deputy Supervisor Putney asked if the Highway crew was able to check the Recreation Building, drain the water lines and turn the heat off for the winter season. Highway Superintendent Baldock stated he would have the Highway crew take care of this.
2. The gym floor at the Town Hall has been identified as unsafe for use of sports. Conversation with Lisbon Central School regarding the condition of the floor and how to professionally restore it was had. Due to shared services agreement with Lisbon Central School and the Town of Lisbon the floor can be done at a cost of less than \$500.00 to the Town. Moved by Deputy Supervisor Putney seconded by Councilman Dailey to go forward with the project of restoring the Town of Lisbon's gym floor. Roll call Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilman Dailey yes, Councilman McNeil yes, Councilman Bush absent Motion carried.

Library-

1. Lisbon Librarian, Michelle McLagan reported everything is going well at the Lisbon Library. The Library is busy, and the Community Room is scheduled for Girl Scouts, Blood Drive and Craft projects. The Library is still following the NYS Forward rules.

H. Action Items

1. Resolution to purchase property for use by the Town of Lisbon located on the Baker Road, Tax map # 50.003-5-3 in the Town of Lisbon Bill # 2020-109 moved by Councilman McNeil, seconded by Deputy Supervisor Putney Roll call: supervisor Nelson yes, Deputy Supervisor Putney yes, Councilman Dailey yes, Councilman McNeil yes, Councilman Bush absent Motion carried
2. Resolution to transfer funds- Bill#2020-110 moved by Councilman McNeil seconded by deputy Supervisor Putney Roll call: Supervisor Nelson yes, Deputy Putney yes, Councilman Dailey yes, Councilman McNeil yes Councilman Bush absent Motion carried
3. Resolution to hire Carson Smith as Motor Equipment Operator at the Highway Department- Bill # 2020-111 moved by Councilman McNeil seconded by Deputy Supervisor Putney Roll call Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilman Dailey yes Councilman McNeil yes Councilman Bush absent Motion carried.
4. Resolution to define a standard work day for beach/campground employees- Bill# 2020-112 Moved by Councilman McNeil seconded by Deputy Supervisor Putney Roll call: Supervisor

Nelson yes, Deputy Supervisor Putney yes, Councilman Dailey yes, Councilman McNeil yes
Councilman Bush absent Motion carried.

5. Resolution to purchase a John Deere tractor from St Lawrence County- Bill #2020-113
Moved by Deputy Supervisor Putney seconded by Councilman Dailey Roll call Supervisor
Nelson yes, Deputy Supervisor Putney yes, Councilman Dailey yes, Councilman McNeil yes,
Councilman Bush absent Motion carried.
6. Resolution to pay Highway Employee Mark Hyde .20 per hour longevity pay on the next pay
period from his ten year anniversary date- Bill # 2020-114 Moved by Councilman McNeil
seconded by Deputy Supervisor Putney Roll call: Supervisor Nelson yes, Deputy Supervisor
Putney yes, Councilman Dailey yes, Councilman McNeil yes, Councilman Bush absent Motion
carried.

I. New Business

Highway superintendent will be meeting this week with Henry Van den Heever from NYMIR to
inspect the Highway garage. The Town Board will be meeting on the 17th to present Town
Highway employee Robert Winters his Retirement gift. The Town Clerk will advertise the Town
Board Meeting to approve the 2021 Budget to follow at 3:00PM at the Lisbon Town Hall.

J. Old/Unfinished Business

Councilman Dailey asked if the doctors report regarding Highway employee, Steven Planty had
been received, Supervisor Nelson responded no. Attorney Nash added that he had not received
a response from the CSEA Union regarding the Denied Grievance.

K. Adjournment

At 7:46 PM Moved by Councilmember Dailey, seconded by Deputy Supervisor Putney to adjourn
the meeting, all in favor. Motion carried.

Respectfully Submitted,

Alberta L. Hyde, Town Clerk