

Town of Lisbon Board Meeting Agenda
Wednesday, May 13, 2020 via Zoom online meeting
6:00 P.M.

A. Pledge of Allegiance

B. Call to order

C. Approval of previous meeting minutes – April 8, 2020 meeting minutes; April 22, 2020

D. Reading of Correspondence / Communications –

E. Approval of Voucher Abstract and Audited Claims

(All Matters listed under this item are considered to be routine and will be enacted by one motion without separate discussion. If discussion is desired, the item may be removed from the consent agenda and considered separately.)

F. Budget review:

- 2020 budget discussion – plan to amend 2020 budget with 25% reduction on sales tax in general and highway;;
- Monthly Financial Statement to Town Board: attached
- Sales tax receipts **YTD 2020**: \$419,803.13; Qtr 1 \$220,220.85; Qtr 2: \$199,582.28; up \$25,644.57 over 2019 ytd receipts; 3rd quarter will be the tell tale
- Sales tax receipts **YTD 2019**: \$394,158.56; Qtr 1: \$205,826.91; Qtr 2: \$188,331.65; Qtr 3:
- Budget Transfers
- Bank statements – cash on hand
- Reconciliation reports
- Positions hired/filled report

G. Reports of Departments

- Supervisor report

- Internet service at the beach and campground, technology update – Mike Baldock
- Recreation programs – on hold;
- Monthly update on Water and Sewer operations
- Campground opening and readiness plan, Mike O’Neil retirement; DOH requirements
- 2017 and 2018 Justice Court audit update – **completed**;
- 2019 payroll audit update
- 2019 financial audit – general, highway, water, sewer fund update
- Code Enforcement report:
- To Do: Set up a meeting with DANC to establish 5 year capital plan for water and sewer systems

- Highway Superintendent Report – Superintendent Baldock

- Town Clerk Report – Town Clerk Hyde

- Justice Court Report

- Approval of Reports – Action required by the Board

- Reports of Boards and Committees

- Planning Board Report
- Recreation Committee Report – activity, budget; Budget discussion – position? Hold,
- Homecoming Committee – possibly postponed
- Library
- Museum

H. Action Items:

Items for Town Board Action

I. New Business

Quote for Services to Audit Town Financial records - have not received quotes back yet

J. Old/Unfinished Business

K. Items for discussion

L. – Executive Session –

Upon a majority vote upon a motion that identifies the subject to be considered, the Town Board may conduct an executive session to discuss any of the 8 items identified as proper in accordance with Public Officers law 105(1)

M. Adjournment.