

Town of Lisbon, Regular Board Meeting
Wednesday May 11,2022
Lisbon Town Hall
6963 Co Rt 10 Lisbon NY 13658

A. Pledge of Allegiance

B. Call to Order by Supervisor Nelson 6:00pm

C. Roll call: Supervisor William Nelson Councilmember Jeffrey Dumas
Councilmember Ron Bush Councilmember Robert McNeil

Absent: Deputy Supervisor Nathaniel Putney

Also present: Highway Superintendent Michael Baldock, Town Clerk Alberta Hyde CEO Marc McDonell, Campground Director Todd Miller Librarian Michelle McLagan, Justice Patricia Fletcher Attorney Charlie Nash, Legislature David Forsythe, Peggy Mousaw Dba consult_inc, Charles Prior EDR Associate Principal and several residents

D. Approval of Meeting Minutes: Moved by Councilmember McNeil seconded by Councilmember Dumas to approve the minutes of March 9,2022 with the addition of the word she under old business #3. Ayes 4 Nays 0 motion carried. Moved by Councilmember McNeil seconded by Councilmember Dumas to approve the minutes of April 13,2022 Ayes 4 Nays 0 motion carried.

E. Public Hearing: Supervisor Nelson declared the public hearing on use of ARPA Funds open at 6:03pm. Supervisor Nelson introduced Peggy Mousaw who has volunteered her time and knowledge to assist the Town in getting the best use of the ARPA funds. Supervisor Nelson presented a list of topics for consideration and invited residents to comment/ present their ideals. Attached is resolution #38 of 2022 regarding the discussions. Supervisor Nelson closed the Public Hearing at 6:51pm.

F. Report from County Legislature Forsythe:

1- St. Lawrence County will use \$20.6 million in American Recovery Plan Act funding for

- A- capital improvements
- B- targeted job training
- C- emergency radio upgrades
- D- sewer projects
- E- economic development.

2- Joseph Seeber is the new Commissioner for the Department of Social Services

3-Study being conducted regarding Sludge

4- RVDA application

5-Discussion regarding the responsibilities of the towns CEO

Town Board took a five-minute break, Supervisor Nelson called the meeting back to order at 7:18pm all members still present.

G. Guest Charles Prior-EDR gave the Town an update on the Wastewater Treatment Project. The Town of Lisbon did not receive NYS Water Infrastructure Improvement (WIIA) grant program this round but is eligible to reapply in the future. Discussion was had:

1- Regarding the ARPA funds that St. Lawrence County has allocated for sewer projects.

- 2- The Town of Lisbon's project is shovel ready as soon as the funding is secured.
- 3- The Town is still looking at a May 1,2023 completion date for the required disinfection system to be operational.

H. Correspondence:

- 1- Sales Tax check for the 2nd qtr. 2022 received
- 2- New billing and equipment rental rates for DANC, these rates do not affect the Towns base contract amount, but they are the new rates for any added work performed.

I. Public Comment: Randy Sabourin 266 Taggart Road Lisbon requested the Town install signs on his road warning people of horses and children at play. Highway Superintendent stated that the Towns insurance company had him remove all the children at play signs due to the Towns liability but that he would investigate if they would allow horse signs.

J. Approval of Voucher Abstract and Audited Claims:

General- \$53,961.44	Highway \$45,804.36
Sewer-\$4,774.05	Water\$1,187.24
T&A-\$809.54	Payroll \$58,404.23

Moved by Supervisor Nelson seconded by Councilmember Dumas to approve payments to bill # 989-1048, Ayes 4 Nays0 Motion carried.

K. Budget Review:

- 1- Aprils 2022 financial reports were emailed to Town Board members.
- 2- Councilmember McNeil reported that the 2021 Justice Court audit was completed. All records are in good shape. When asked if the Court Clerk had any recommendations that could help improve the Justice Court Ms. Armstrong stated that the Court Clerk position should be full time.

L. Reports of Departments:

Supervisor-ARPA 's 1st report was filed April 19,2022

Town Clerk- May's report given to each Board Member

Highway Superintendent-

- 1- The Town has received its letter from the NYS DOT regarding reimbursements from the CHIPS, PAVE-NY AND EWR programs. Discussion followed regarding what it is going to cost to do road work this season. The agreement to spend Highway funds is going to have to be amended. Town Board was all in agreement to have the Highway Superintendent Baldock make the decisions on how to spend the budget funds.
- 2- Project on the Wood Road is complete, roads are being graded, culverts installed, repairs that were approved at Aprils Town Board meeting at the sewer plant are done.
- 3- The Tour that Legislature Forsythe set up at the new County in Barn in Lisbon was very informative.
- 4- There have been equipment repairs to one of the 2007 Mack trucks, the new lawn mower, and the paver
- 5- The County has asked the Town to work with them cutting shoulders in the Town of Lisbon, they will be reimbursing the Town \$4,000.

Code Enforcement-

- 1- New home permits are being issued

Motion by Councilmember Dumas seconded by Councilmember Bush to except the reports from all departments Ayes 4 Motion carried.

M. Reports from Boards and Committees:

Planning Board- no new update on the mining permit to report

Homecoming- Donations have been coming in and the Vendors are signing up. Arrangements are being finalized for the parade and field activities.

Library- Things are going well at the library

N. Action Items:

1-Resolution to hire Creg Systems as IT Administrator Bill #2022-34 Motion by Councilmember Dumas seconded by Councilmember McNeil Roll Call Supervisor Nelson yes, Councilmember Dumas yes, Councilmember Bush no, Councilmember McNeil yes, absent Deputy Supervisor Putney motion carried

2- Resolution to authorize the transfer of funds Bill # 2022-35 Moved by Councilmember Bush seconded by Councilmember Dumas Roll Call Supervisor Nelson yes, Council member Dumas yes, Council member McNeil yes, Council member Bush yes, Absent Deputy Putney, Motion carried.

3-Resolution to hire a part time Court Clerk Bill # 2022-36 Moved by Councilmember Dumas seconded by Councilmember Bush Discussion followed: Hon. Patricia Fletcher spoke regarding the work ethic, organization skills and attention to detail that the previous court clerk Ms. Erin Armstrong demonstrated. While the Town congratulate' s Ms. Armstrong in her new position she will be missed. Ms. Armstrong has offered to assist in training of the new court clerk Carie Ann Barkley. Ms. Armstrong will be keeping track of her hours and paid \$20.00 an hour and Marc Armstrong \$25.00 an hour Roll call Supervisor Nelson yes Councilmember Dumas yes, Councilmember McNeil yes, Councilmember Bush yes Deputy Supervisor Putney absent Motion carried.

4-Resolution to authorize payment of ARPA Funds to the American Legion Bill # 2022-37 Moved by Councilmember Dumas seconded by Councilmember Bush Roll Call Supervisor Nelson yes, Councilmember Dumas yes, Councilmember Bush yes, Councilmember McNeil yes, Deputy Supervisor Putney absent Motion carried.

5-Resolution regarding Public Hearing on use of ARPA Funds Moved by Councilmember Dumas seconded by Councilmember Bush Roll Call Supervisor Nelson yes, Councilmember Dumas yes, Councilmember Bush yes, Councilmember McNeil yes, Deputy Supervisor Putney absent Motion carried.

6- Resolution to hire seasonal employees at the Beach Campground Moved by Councilmember Bush second by Councilmember Dumas Roll Call: Supervisor Nelson yes Deputy Supervisor Putney absent Councilmember Dumas yes Councilmember Bush yes, Councilmember McNeil yes Motion carried.

O. New Business: Councilmember Bush commended Peggy Mousaw for volunteering to assist the Town with the ARPA funds and discussed what the Town could do to help new/existing business financially.

P. Public Comment: Discussion had regarding the RVRDA application and the Town's policy/procedure related to grants/funding

Q. Executive Session: Motion by Supervisor Nelson at 8:38 to go into executive session to discuss Matters

R. Adjourned; The Board returned from Executive session at 9:18pm with all members present; Motion to adjourn the meeting by Councilmember Dumas; second by Councilmember Bush; Ayes all; Meeting adjourned at 9:19pm.