

**TOWN OF LISBON  
SPECIAL BOARD MEETING  
JUNE 16, 2016  
LISBON TOWN HALL**

**Present:**

Supervisor James Armstrong  
Town Clerk Donna McBath

Councilman Robert McNeil  
Councilman Susan Duffy

**Absent:** Councilman Nathanael Putney, Councilman Gary Jarvis

**Guest:** Chad Rick, New Horizon

**1. Meeting Called to Order for the Town Board Meeting**

Supervisor James Armstrong called the meeting to order at 7:05 PM

**2. Campground Councilman McNeil & Campground Manager O'Neil**

A. Discussion was held concerning the Wi-Fi at the campground.

1. How to get hooked up with Wi-Fi
2. The cost of getting hooked up.

Councilman Duffy stated that the cost is \$400.00 per month if the Lisbon Campground paid for the Wi-Fi and did not charge the campers.

Councilman Duffy made a motion, seconded by Councilman McNeil for free Wi-Fi to all campers for the camping season of 2017 at the cost of \$400.00 per month or \$2,000.00 for the season. Ayes – 3 Nays – 0

Councilman Duffy made a motion, seconded by Councilman McNeil asking Chad Rice (owner of New Horizon) to draw up a contract for Attorney Nash to look at for the Town of Lisbon. Ayes – 3 Nays - 0

B. Discussion was held concerning the addition of 6 more sites.

Councilman Duffy made a motion, seconded by Councilman McNeil to move forward with setting up the six additional sites starting September of 2016. Ayes – 3 Nays – 0

C. Discussion was held concerning the computer software upgrade, and the employees have been trained.

D. Councilman Duffy informed the board that she had donated a York rake to be used on the beach.

E. Councilman Duffy informed the board that the equipment is getting very old. She would like to get a tractor to be used with the york rake, to mow the grass, to move picnic tables, etc. Campground Manager O'Neil stated that this tractor can be a time saver. He has looked at a John Deere. It has a loader and drive over lawn mower. At the moment we have two mowers (that just mow lawns) and a truck.

Councilman McNeil made a motion, seconded by Councilman Duffy, for Supervisor Armstrong to get prices from other manufacturers for the same specifications as this John Deere 2020 and then put it out for bids. Ayes – 3 Nays – 0

F. Discussion was held concerning installation of a laundry mat in the future.

G. Discussion was held concerning vendors coming onto the beach and campgrounds.

H. Discussion was held concerning having a small convenience store in the future.

I. Discussion was held concerning the campground rates.

J. Campground Manager O'Neil informed the board that he is having a screen installed in the ceiling at the pavilion to stop the birds from going into the rafters and nesting.

- K. Discussion was held concerning the repairs on the Pavilion concrete floor at the cost of approximately \$600.00
- L. Discussion was held concerning the cash drawer at the campground.
- M. Coming Events
  - 1. RV and Boat Show – Last week of July
  - 2. Antique car show.
  - 3. Having activities during the third weekend of August.
- N. Work camping. Councilman Duffy informed the board that we have a couple that works at the booth and office. They are getting the camp site for free in lieu of being paid a wage. It was suggested that we check with Attorney Nash.
- O. Discussion was held concerning having a 12 month installment payment plan and stay for the six months to reduce monthly rate. They would have the same campsite for following year. The campers would also like to have a small building left at the campsite.

**3. Adjournment**

Councilman McNeil made a motion, seconded by Councilman Duffy to adjourn the meeting at 1:30 PM.

Ayes – 3      Nays – 0

Respectfully Submitted,

Donna McBath,  
Town Clerk