

**Town of Lisbon Board Meeting Agenda**  
**Wednesday, July 8, 2020**  
**6:00 P.M.**

- A. Pledge of Allegiance
- B. Call to order
- C. Approval of previous meeting minutes – June 17 regular meeting minutes;
- D. Public hearings
- E. Reading of Correspondence / Communications – Letter from Bassmasters  
- Presentations: **None**
- F. Public Comment Period - Citizen Participation (5 minutes per person)
- G. Report from County Legislature – Legislator Forsythe
- H. Approval of Voucher Abstract and Audited Claims: **Voucher 1,2,3 - \$881.84 for Highway Fund; Voucher 1,2,3 - \$231.44 for General Fund; Voucher 1 for Sewer fund; Voucher 1 for Water fund;**

(All Matters listed under this item are considered to be routine and will be enacted by one motion without separate discussion. If discussion is desired, the item may be removed from the consent agenda and considered separately.)

I. Budget review:

- 2020 budget review:
- Monthly Financial Statement to Town Board
- Dept Budget revenue and expenses MTD and YTD
- Total receipts ytd:
- Total Disbursements ytd:
- Total cash balance ytd:
- Budget Transfers
- Bank reconciliation reports:
- Positions hired/filled report:
- Encumbered expenses
- Cash on hand, less encumbered expenses

J. Reports of Departments

- Supervisor report

- Internet service at the beach and campground, technology update – Tom Manley
- Monthly update on Water and Sewer operations
- 2019 financial audit – general, highway, water, sewer fund, payroll update
- Code Enforcement report:  
Code related updates: Update on issue on Pray Road;
  - Number of permits issued month:      Issued YTD:      Value:
  - Number of new home permits issued:

- Highway Superintendent Report

- Paving update
- Paving expenses vs awarded funds

- Town Clerk Report – Town Clerk Hyde
- Campground Director report:
  - Sheds and decks at the Campground - discussion
  - revenue year to date
- Justice Court Report
  - Docket review - Number of cases heard - ; YTD
  - Revenue – ; YTD
- Approval of Reports – Action required by the Board
  
- Reports of Boards and Committees
  - Planning Board Report
  - Recreation Committee Report – activity, budget;
  - Homecoming Committee – Status – Board discussion
  - Library – Michelle Stottlemeyer McLagan
  - Museum

K. Action Items:

Items for Town Board Action

1. Resolution for budget amendments and to authorize the transfer funds - BILL #: 2020-85
2. Resolution for a shared service agreement with the Lisbon Fire District - BILL #2020-86
3. Resolution to hire seasonal employees at the Beach and Campground BILL #: 2020-87
4. Resolution to authorize annual campers at the Campground to have sheds BILL#: 2020-88
5. Resolution to authorize annual campers at the Campground to have decks BILL#: 2020-89
6. Resolution to authorize the 12-15 age summer Baseball program through the Recreation Dept BILL #: 2020-90
7. Resolution to authorize the Supervisor to sign an agreement with the Potsdam Humane Society for placement of stray animals. BILL #: 2020-91

L. Appointments

M. New Business

N. Old/Unfinished Business

O. Items for discussion

P. Public Comment Period - Citizen Participation (3 minutes per person)

Q. – Executive Session –

- Personnel matter

Upon a majority vote upon a motion that identifies the subject to be considered, the Town Board may conduct an executive session to discuss any of the 8 items identified as proper in accordance with Public Officers law 105(1)

R. Adjournment.

Business of the Town Board of the Town of Lisbon

SUBJECT:  
Resolution for budget amendments and to  
authorize the transfer of funds.

FOR AGENDA OF: July 8, 2020

BILL #: 2020-85

DEPT. OF ORIGIN: Supervisor

DATE SUBMITTED: July 8, 2020

APPROVED AS TO FORM BY TOWN ATTORNEY – Yes \_\_\_\_ No \_\_\_\_

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes \_\_\_\_ No \_\_\_\_

EXPENDITURE  
REQUIRED: -0-

AMOUNT  
BUDGETED: -0-

APPROPRIATION  
REQUIRED: -0-

SUMMARY STATEMENT

Resolution for to authorize the transfer of funds and /or amend the budget.

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

VOTE ON ROLL CALL:

Supervisor Nelson \_\_\_\_\_ Deputy Supervisor Putney \_\_\_\_\_

Town Councilman Daily \_\_\_\_\_ Town Councilman Bush \_\_\_\_\_

Town Councilman McNeil \_\_\_\_\_

**WHEREAS**, a memorandum has been transmitted by the Town Bookkeeper, dated June, 17, 2020, requesting authorization for budget transfers for the following overspent accounts, and for a budget amendment to the 2020 budget as follows, and

**NOW, THEREFORE BE IT RESOLVED** that the Town Board has reviewed and authorizes the Bookkeeper to fulfill the following Transfers and Budget Amendments:

**Budget Transfers-General Fund**

The Board authorizes budget transfers for the following overspent budgets:

**Budget amendment:**

The Board authorizes budget amendments to the 2020 budget as follows:

## TRANSFERS FOR BOARD REVIEW AND ACTION

TO ACCOUNT	GENERAL FUND	AMOUNT		FROM ACCOUNT	ITEM	AMOUNT
16202.01	Buildings Equipment	\$16,055.42			Fund Balance	\$15,000
19104.01	Unallocated Insurance	\$1,000.00		11104.01	Justice Capital Equip	\$2,055.42
<b>TOTAL TRANSFERRED</b>		<b>\$17,055.42</b>				<b>\$17,055.42</b>

TO ACCOUNT	HIGHWAY FUND	AMOUNT		FROM ACCOUNT	ITEM	AMOUNT
<b>TOTAL TRANSFERRED</b>						

TO ACCOUNT	WATER FUND	AMOUNT		FROM ACCOUNT	ITEM	AMOUNT
<b>TOTAL TRANSFERRED</b>						

TO ACCOUNT	SEWER FUND	AMOUNT		FROM ACCOUNT	ITEM	AMOUNT
<b>TOTAL TRANSFERRED</b>						

Total of All  
Accounts  
Transferred:  
**SIGNATURE -  
Supervisor**  
  
7/8/2020

	\$17,055.42				\$17,055.42
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# Business of the Town Board of the Town of Lisbon

SUBJECT:  
Resolution authorizing shared service with  
the Lisbon Fire District

FOR AGENDA OF: July 8, 2020  
BILL #: 2020-86

DEPT. OF ORIGIN: Supervisor

DATE SUBMITTED: July 8, 2020

APPROVED BY TOWN ATTORNEY – Yes  No  N/A

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes  No

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

## SUMMARY STATEMENT

Resolution for a shared service agreement with the Lisbon Fire District

## RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

## VOTE ON ROLL CALL:

Supervisor Nelson \_\_\_\_\_ Deputy Supervisor Putney \_\_\_\_\_

Town Councilman Dailey \_\_\_\_\_ Town Councilman Bush \_\_\_\_\_

Town Councilman McNeil \_\_\_\_\_

## **RESOLUTION AUTHORIZING THE TOWN OF LISBON TO SIGN A CONTRACT FOR SHARED SERVICES ON BEHALF OF THE TOWN OF LISBON WITH LISBON FIRE DISTRICT**

Article 5-G of the General Municipal Law (Sections 119-m through 119-oo) provides broad authority for “municipal corporations” and “districts” to cooperate with each other in carrying out their respective responsibilities. The term “municipal corporation” is defined in Article 5-G to include any county outside the City of New York, a city, town, village, board of cooperative educational services (BOCES), fire district, or school district. A “district” refers to a county or town improvement district for which the county or town in which the district is located is required to pledge its faith and credit for indebtedness contracted for purposes of the district. Subject to the statutory requirements of Article 5-G, any combination of these entities is

authorized to enter into shared services agreements. In addition, other sections of law may provide authority for cooperative projects in specific areas (e.g., General Municipal Law, Article 5-B, relating to the provision of common water supplies).

Resolution Authorizing the Lisbon Supervisor to sign a contract on behalf to permit of the Town of Lisbon for the Town Supervisor or Highway Superintendent to authorize to share services with the appropriate department head at Lisbon Fire District who possess similar authorization for the borrowing or lending of materials and supplies and the exchanging, leasing, renting or maintaining of machinery and equipment, including the operators thereof, for the purpose of aiding the highway department head in the performance of his/her duties.

**WHEREAS**, all municipalities, districts, and school districts, including the Town of Lisbon, have the power and authority of contract for the purpose of renting, leasing, exchanging, borrowing or maintaining of machinery and equipment, with or without operators, with other municipalities and school districts, and;

**WHEREAS**, all municipalities, districts, and school districts, including the Town of Lisbon, have the power and authority to borrow or lend materials and supplies to other municipalities, and;

**WHEREAS**, it is hereby determined that the Town of Lisbon and other municipalities, districts, and school districts have machinery and equipment which is not used during certain periods, and;

**WHEREAS**, it is determined that the Town of Lisbon and other municipalities, districts, and school districts often have material and supplies on hand which are not immediately needed, and;

**WHEREAS**, it is hereby determined that by renting, borrowing, exchanging, leasing or maintaining machinery and equipment and the borrowing or lending or necessity of purchasing certain needed machinery and equipment and the purchasing of materials and supplies, the Town of Lisbon and other municipalities, districts, and school districts may avoid the need for storing a large inventory of certain extra materials, and supplies, thereby saving the taxpayers money, and;

**WHEREAS**, it is recognized and determined, from a practical working program arrangement, that no program of borrowing, exchanging, leasing, renting or maintaining of machinery and equipment or borrowing or lending of material can be successful if each individual arrangement or agreement has to receive prior approval by the Town Board and the governing board of each of the other municipalities, districts, and school districts which may be parties to such agreements, since such agreements must often be made on short notice and at times when governing boards are not in session, and;

**WHEREAS**, it is incumbent upon each municipality and school district to design a simple method whereby materials and supplies, equipment and machinery, including the operators thereof, may be obtained or maintained with a minimum of paperwork and inconvenience and with a swift approval process, and;

**WHEREAS**, it is the intent of the Town of Lisbon to give the Highway Superintendent the authority to enter into renting, exchanging, borrowing, lending or maintaining arrangement with the persons serving in similar capacities in other municipalities, districts, and school districts without the necessity of obtaining approval of the Town board prior to the making each individual arrangement, and;

**WHEREAS**, a standard contract has been prepared which is expected to be adopted and placed into effect in other municipalities, and will grant the Highway Superintendent, authority to make similar arrangements, and;

**WHEREAS**, it is hereby determined that it will be in the best interest of the town of Lisbon to be party to such shared services arrangements, and;

**NOW THEREFORE BE IT RESOLVED**, that the Supervisor of the Town of Lisbon is hereby authorized to sign on behalf of the Town, the following contract:

**SHARED SERVICE CONTRACT BETWEEN LISBON FIRE DISTRICT  
AND THE TOWN OF LISBON FOR THE PERIOD  
July 1, 2020 – June 30, 2025**

1: For purposes of this contract, the following items shall be defined as follows:

A: "Municipality" shall mean any village, county, town, city, fire district, or school district which has agreed to be bound by a contract for shared services or equipment similar in terms and effect with the contract set forth herein, and has filed a copy of said contract with the clerk of the undersigned Town.

B: "Contract" shall mean the text of this agreement which is similar in terms and effect with comparable agreements, notwithstanding that each such contract is signed only by the Chief Executive Officer of each participating municipality filing the same, and upon such filing each filing municipality accept the terms of the contract to the same degree and effect as if each Chief Executive Officer had signed each individual contract.

C: "Shared services" shall mean any service provided by one municipality for another municipality that is consistent with the purposes and intent of this contract and shall include but not be limited to:

- i. The renting, exchanging, or lending of highway machinery, tools and equipment, with or without operators;
- ii. The borrowing or lending of supplies between municipalities on a temporary basis conditioned upon the replacement of such supplies or conditioned upon the obtaining of equal value through the provision of a services by the borrower or by the lending of equipment by the borrower, the value of which is equal to the borrowed supplies;
- iii. The providing of a specific service for another municipality, conditioned on such other municipality providing a similar service, or a service of equal value, in exchange.
- iv. The maintenance of machinery or equipment by a municipality for other municipalities.

b "Director" shall mean, in the case of a village, the Superintendent of the Department of Public Works, in the case of a county, the County Superintendent of Highways, person or the person having the power and authority to perform the duties generally performed by the County, in the case of a Town, the Town Superintendent of Highways; in the case of a City, the head of the Department of Public Works, in a School, the School Superintendent, and in a Fire District, the District President of the Board.

2. The undersigned municipality has caused this agreement to be executed and to bind itself to the terms of this contract and it will consider this contract to be applicable to any municipality which has approved a similar contract and filed such contract with the check of the undersigned municipality.

3. The undersigned municipality by this agreement grants unto the Superintendent of Highways, the authority to enter into any shared service arrangements with any other municipality or other municipalities subject to the following terms and conditions.



a. The Town of Lisbon agrees to rent or exchange or borrow from any municipality any and all materials, machinery and equipment, with, or without operators, which such municipality may need its purposes. The determination as to whether such machinery or material is available for renting, exchanging or lending shall be made by the Superintendent of Highways. In the event the Superintendent of Highways works determines that it will be in the best interests of the Town of Lisbon to lend to another municipality, the Superintendent of Highways is hereby authorized to lend to another municipality. The value of supplies or materials loaned to another municipality may be returned to the Town of Lisbon, by the borrowing municipality in the form of similar types and amounts of materials or supplies, or by the use of equipment or receipt of services of equal value, to be determined by the respective superintendents and/or directors.

b. The Town of Lisbon agrees to rent, exchange or lend to any municipality any and all materials, machinery and equipment, with or without operators, which such municipality may need for its purposes. The determination as to whether such machinery or material is available for renting, exchanging or lending shall be made by the Superintendent of Highways. In the event the Superintendent of Highways determines that it will be in the best interests of the Town of Lisbon to lend to another municipality, the Superintendent of Highways is hereby authorized to lend to another municipality. The value of supplies or materials loaned to another municipality may be returned to the Town of Lisbon, by the borrowing municipality in the form of similar types and amounts of materials or supplies, by or the use of equipment or receipt of services of equal value, to be determined by the respective Superintendents and/or Directors.

c. The Town of Lisbon agrees to repair or maintain machinery or equipment for any city/county/town/village under terms that may be determined and agreed upon by the directors.

d. An operator of equipment rented or loaned to another municipality, when operating such equipment for the borrowing municipality, shall be subject to the direction and control of the Superintendent of Highways of the borrowing municipality in relation to the manner in which the work is to be completed. However, the method by which the machine is to be operated shall be determined by the operator.

e. When receiving the services of any operator with a machine or equipment, the receiving superintendent shall make no request of any operator which would be inconsistent with any labor agreement that exists for the benefit of the operator in the municipality by which the operator is employed.

f. The lending-municipality shall be liable for any negligent acts resulting from the operation of its machinery or equipment by its own operator. In the event damages are caused as a result of directions given to perform work, then the lending municipality shall be held harmless by the borrowing municipality.

g. Each municipality shall remain fully responsible for its own employees, including salary, benefits, and workers compensation.

4. The renting, borrowing or leasing, repairing or maintaining of any particular piece of machinery or equipment, or the exchanging or borrowing of material, or supplies, or the providing of a specific service shall be evidenced by the signing of a memorandum by the Superintendent of Highways. Such memorandum may be delivered to the other party via mail, personal delivery, facsimile machine, or any other method of transmission agreed upon. In the event there is no written acceptance of the memorandum, the receipt of the materials or supplies or the acceptance of a service shall be evidence of the acceptance of offer to rent, exchange or lend.

5. In the event any shared services arrangement is made without a memorandum at the time of receipt of the shared service, the director receiving the shared service shall within five day's thereof, send to the provider a memorandum identifying the type, time the and date of acceptance of the repair or maintenance shared service. In the event such shared service related to or included any materials or supplies, such memorandum shall identify such materials or supplies and time and place of delivery.

6. In the event a municipality wishes to rent machinery or equipment from another municipality or in the event a municipality wishes to determine the value of such renting for the purposes of exchanging the shared services or a comparable value, it is agreed that the value of the shared service shall be set forth in the memorandum

7. All machinery and the operator, for purposes of workers compensation, liability and any other relationship with third parties, except as provided in paragraph e of section three of this agreement, shall be considered the machinery of, and the employee of, the municipality owning the machinery and equipment.

8. In the event machinery or equipment being operated by an employee of the owning municipality is damaged or otherwise in need of repair while working for another municipality, the municipality owning the machinery or equipment shall be responsible to make or pay for such repairs. In the event machinery or equipment is operated by an employee of the borrowing, receiving or renting municipality, such municipality shall be responsible for such repairs.

9. Records shall be maintained by each municipality setting forth all machinery rentals, exchanges, borrowing, repair or maintenance and other shared services. Such records will be available for inspection by any municipality which has shared services with such municipality.

10. In the event a dispute arises relating to any repair, maintenance or shared service, and in the event such dispute cannot be resolved between the parties, such dispute shall be subject to mediation.

11. Any party to this contract may revoke such contract by filing a notice of such revocation. upon the revocation of such contract, any outstanding obligations shall be settled within thirty days of such revocation unless the parties with whom an obligation is due agree in writing to extend such date of settlement.

12. Any action taken by the superintendent pursuant to the provisions of this contract shall be consistent with the duties of such official and expenditures incurred shall not exceed the amounts set forth in the Towns budget for highway purposes.

13. If any provision of this contract is deemed to be invalid or inoperative for any reason, that part shall be deemed modified to the extent necessary to make a valid and operative, or if it cannot be so modified, then severed, and the remainder of the contract shall continue in full force and effect as if the contract had been signed with the invalid portion so modified or eliminated.

14. This contract shall be reviewed each year by the Town of Lisbon and shall expire five years from the date of its signing by the Supervisor. The Lisbon Town Board may or renew extend this contract at the termination thereof for another five year period.

15. Copies of this contract shall be sent to the Clerk and the Superintendent of Highways anticipating engaging in shared services. No shared services shall be conducted by the Superintendent of Highways except with the Supervisor of the municipality that has completed a shared services contract and has sent a copy thereof to the clerk of his or her municipality and the Superintendent of Highways.

IN WITNESS THEREOF the said Town of Lisbon has by order of the Town Board, caused these presents to be subscribed by the Clerk thereof, this day of the 8<sup>th</sup> of July, 2020.

By: \_\_\_\_\_  
Town of Lisbon Supervisor

\_\_\_\_\_  
Lisbon Town Clerk

The Town clerk is authorized and directed to file a copy of the contract set forth in this resolution with the Chief Executive Officer of the following municipalities:  
Lisbon Fire District

This resolution shall take effect immediately.

# Business of the Town Board of the Town of Lisbon

SUBJECT: Resolution to hire seasonal employees at the Beach and Campground.  
FOR AGENDA OF: July 8, 2020  
BILL #: 2020-87  
DEPT. OF ORIGIN: Supervisor  
DATE SUBMITTED: July 8, 2020

APPROVED BY TOWN ATTORNEY – Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes  No \_\_\_\_\_

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

## SUMMARY STATEMENT

Resolution to hire seasonal employees at the Beach and campground

## RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

VOTE ON ROLL CALL:

Supervisor Nelson \_\_\_\_\_ Deputy Supervisor Putney \_\_\_\_\_

Town Councilman Dailey \_\_\_\_\_ Town Councilman Bush \_\_\_\_\_

Town Councilman McNeil \_\_\_\_\_

## **TOWN OF LISBON RESOLUTION AUTHORIZING THE EMPLOYMENT OF SUMMER SEASONAL HELP AT THE LISBON BEACH AND CAMPGROUND**

**WHEREAS**, during the summer season it is the custom of the Town to employ individuals on a seasonal basis to assist at the Lisbon Beach and Campground: and

**WHEREAS**, it is the desire of the Town Board to hire the following individuals for a period of time beginning on opening of the Campground May 15, 2020 and concluding at the close of the Campground on October 15, 2020 as the labor is needed; and

**NOW BE IT THEREFORE RESOLVED**, that the following individuals are appointed, subject to the Town hiring policies, as a summer seasonal employees to be paid at the hourly rate set forth next to their name:

1. Maya Randall - \$11.00/hr. – Campground Laborer

**BE IT FURTHER RESOLVED**, the Town Board discussed this applicant as she is related to a Town Board member, and reviewed and discussed this hire with the Campground Director, Attorney, and Town Board, ensuring all issues, declarations, and any potential conflict of interest is publicly discussed, recognized, and agreed upon by the Town Board, and

**BE IT FURTHER RESOLVED**, that the Supervisor is hereby is authorized to place the aforementioned individuals on the Town payroll for the summer season and to pay the salaries as set forth above, expenses allocated to the Beach and Campground.

# Business of the Town Board of the Town of Lisbon

SUBJECT: Resolution to authorize annual campers at the Campground to have storage sheds.  
FOR AGENDA OF: July 8, 2020  
BILL #: 2020-88  
DEPT. OF ORIGIN: Supervisor  
DATE SUBMITTED: July 8, 2020

APPROVED BY TOWN ATTORNEY – Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes  No \_\_\_\_\_

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

## SUMMARY STATEMENT

Resolution to approve locating sheds at the campground

## RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

VOTE ON ROLL CALL:

Supervisor Nelson \_\_\_\_\_ Deputy Supervisor Putney \_\_\_\_\_

Town Councilman Dailey \_\_\_\_\_ Town Councilman Bush \_\_\_\_\_

Town Councilman McNeil \_\_\_\_\_

## **TOWN OF LISBON RESOLUTION AUTHORIZING THE CAMPERS THAT RENT A CAMPSITE ON AN ANNUAL BASIS AT THE CAMPGROUND TO HAVE A SHED**

**WHEREAS**, The Town Board has reviewed the request from annual campers to have the ability to place a storage shed at their campsite, and

**WHEREAS**, the Board in conjunction with the Campground Director have reviewed shed specifications, and agree that sheds shall be permitted to those annual campers who are registered in the 2020 season, in good standing, and presently have a shed on their site, and

**WHEREAS**, the Board agrees to allow sheds in accordance with the following requirements, with the understanding no future sheds will be allowed to be placed on the site once the present annual camper ends their agreement with the Town, and

**WHEREAS**, All improvements constructed or placed on any Campsite shall first have the approval of the Campground Director.

**Storage Shed shall:**

- (a) Be utilized for storage purposes only. Sheds shall not be used for occupancy.
- (b) Shed shall not exceed 8'x8', 64 square feet (total interior floor area).
- (c) Shed is to be no more than 8 feet in height
- (d) Shed must be kept in good condition and structurally sound.
- (e) Shed shall not be placed in such a manner to block the view of another camper.
- (f) Shed location shall be approved by the Campground Director
- (g) Shed must be kept locked for safety and security purposes
- (h) Only one (1) shed is permitted on a campsite.

**NOW BE IT THEREFORE RESOLVED**, that the placement of sheds on annual campsites is approved in accordance with the above requirements, and approval of location by the Campground Director, and for the present registered annual campers only.

# Business of the Town Board of the Town of Lisbon

SUBJECT: Resolution to authorize annual campers at the Campground to have decks  
FOR AGENDA OF: July 8, 2020  
BILL #: 2020-89  
DEPT. OF ORIGIN: Supervisor  
DATE SUBMITTED: July 8, 2020

APPROVED BY TOWN ATTORNEY – Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes  No \_\_\_\_\_

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

## SUMMARY STATEMENT

Resolution to allow annual campers to have decks

## RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

VOTE ON ROLL CALL:

Supervisor Nelson \_\_\_\_\_ Deputy Supervisor Putney \_\_\_\_\_

Town Councilman Dailey \_\_\_\_\_ Town Councilman Bush \_\_\_\_\_

Town Councilman McNeil \_\_\_\_\_

## **TOWN OF LISBON RESOLUTION AUTHORIZING THE CAMPERS THAT RENT A CAMPSITE ON AN ANNUAL BASIS AT THE CAMPGROUND TO HAVE A DECK**

**WHEREAS**, The Town Board has reviewed the request from annual campers to have the ability to place a deck at their campsite, and

**WHEREAS**, the Board in conjunction with the Campground Director have reviewed deck specifications, and agree that decks shall be permitted to those annual campers who are registered in the 2020 season, in good standing, and presently have a deck on their site, and



**WHEREAS**, All improvements constructed or placed on any Campsite must have the approval of the Campground Director.

**WHEREAS**, the Board agrees to allow decks in accordance with the following requirements;

**Deck**

- (a) Deck shall not exceed 120 square feet in total area (excluding ramps or stairs).
- (b) Deck shall not obstruct removal of recreational vehicle or encroach upon a neighboring site.
- (c) Deck shall not be attached to the recreational vehicle.
- (d) Deck location shall be approved by the Campground Director
- (e) Only one (1) deck is permitted on a campsite.

**NOW BE IT THEREFORE RESOLVED**, that the placement of decks on annual campsites is approved in accordance with the above specifications, and in approval of design and location by the Campground Director, and for the present registered annual campers only.

# Business of the Town Board of the Town of Lisbon

SUBJECT: FOR AGENDA OF: July 8, 2020  
Resolution to authorize the 12-15 age summer BILL #: 2020-90  
Baseball program through the Recreation Dept. DEPT. OF ORIGIN: Supervisor  
DATE SUBMITTED: July 8, 2020

APPROVED BY TOWN ATTORNEY – Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes  No \_\_\_\_\_

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

## SUMMARY STATEMENT

Resolution to authorize the 12-15 age summer baseball program through Recreation

## RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

VOTE ON ROLL CALL:

Supervisor Nelson \_\_\_\_\_ Deputy Supervisor Putney \_\_\_\_\_

Town Councilman Dailey \_\_\_\_\_ Town Councilman Bush \_\_\_\_\_

Town Councilman McNeil \_\_\_\_\_

## **TOWN OF LISBON RESOLUTION AUTHORIZING THE RECREATION PROGRAM TO CONDUCT THE 12-15 AGE SUMMER BASEBALL PROGRAM**

**WHEREAS**, The Town Board has received a request to authorize the age 12-15 year old baseball league to have a team, to play their games at the Lisbon Central School athletic fields, and

**WHEREAS**, the Board in conjunction with the Program Coach have reviewed and approved the program, its requirements, and the safety plan to ensure it is being carried out in accordance with the Governor and Department of Health required guidelines for recreation activities, and

**NOW BE IT THEREFORE RESOLVED**, that the town Board approves the 12-15 year old baseball program be operated through the Town Recreation program, and that an insurance rider be issued naming the School as an additional insured.

# Business of the Town Board of the Town of Lisbon

SUBJECT: FOR AGENDA OF: July 8, 2020  
Resolution to authorize the Supervisor to sign BILL #: 2020-91  
an agreement with the Potsdam Humane Society  
for placement of stray animals

DEPT. OF ORIGIN: Supervisor

DATE SUBMITTED: July 8, 2020

APPROVED BY TOWN ATTORNEY – Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes  No \_\_\_\_\_

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: \$2,750	BUDGETED: \$2,750	REQUIRED: -0-

## SUMMARY STATEMENT

Resolution to authorize the Supervisor to sign an agreement with the Potsdam Humane Society for placement of stray animals

## RECOMMENDED ACTION

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

VOTE ON ROLL CALL:

Supervisor Nelson \_\_\_\_\_ Deputy Supervisor Putney \_\_\_\_\_

Town Councilman Dailey \_\_\_\_\_ Town Councilman Bush \_\_\_\_\_

Town Councilman McNeil \_\_\_\_\_

Resolution relating to animal control, authorizing the execution of an agreement with the Potsdam Humane Society for animal sheltering services for the 2020 year.

**WHEREAS** the Town of Lisbon is desirous to continue a contract for the provision of Animal Shelter Services, and,

**WHEREAS**, the Town Board finds that signing this agreement is in the best interest of the citizens of the Town of Lisbon, and a necessary condition to the effectively carry out animal control services, and,

**WHEREAS**, the Town has contracted with the Potsdam Animal Shelter for animal sheltering, and

**WHEREAS** these sheltering services are important to Town residents and the Town's Animal Control Officer for the boarding, keeping, and care of lost, abandoned, and injured animals, and

**WHEREAS**, the 2020 budget was for \$2,750 in the General Fund, line 3520.4, Other Animal CE, for such services, and

**NOW, THEREFORE, BE IT RESOLVED** by the Town Board of the Town of Lisbon that the Town Supervisor is authorized to enter into an agreement the Potsdam Humane Society for the provision of Animal Shelter Services, and

**BE IT FURTHER RESOLVED** this Resolution shall become effective immediately upon its passage and shall be retroactive to January 1, 2020.