

TOWN OF LISBON
TOWN BOARD MEETING
July 8,2020
LISBON TOWN HALL

Present: Supervisor William Nelson	Town Clerk Alberta Hyde
Highway Superintendent Michael Baldock	Attorney Charlie Nash Esq
Deputy Supervisor Nathanael Putney	Councilmember Ronald Bush
Councilmember Alan Dailey	Councilmember Robert McNeil

Also Present: Todd Miller Campground Director, Stacie Jessmer, Suzie Gagne, Susan McLearn, John Meunier, Ellen Mills, Dawn Fields, Abbie Thompson, Rhonda Roethel, Marsha Snyder, Michelle McLagan, Suzanne Tracy, Edwin Tracy, Erik Bjork, Jordan Putney

A. Pledge of Allegiance

B. Meeting called to Order:

Supervisor Nelson called the meeting to order at 6:01 PM. and thanked everyone for attending.

C. Approval of Minutes: Motion by Deputy Supervisor Putney seconded by Councilmember Bush to accept the minutes of June 10,2020. With the exception that in item J the word expertise would be excluded. Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Bush yes, Councilmember Dailey yes, Councilmember McNeil yes, Motion carried;

D. Correspondence:

Supervisor Nelson had received a letter from the Bassmaster's requesting a donation from the Town of Lisbon. Discussion followed regarding the Town having limited funds this year and if the tournament was even going to happen. Legislator Forsythe stated at this time it was going to go on and that the County had voted to donate \$30,000.00

E. Public Comment:

Several annual campers were present from the campground regarding the sheds/decks. Supervisor Nelson explained that everyone would get a chance to express their concerns, each person will get five minutes to address the board. The past meeting minutes did not clearly state what had been approved by the Board.

Sue McLearn stated that back in 2017 she had come to a Town Board meeting to ask about having a small storage shed on her site to keep the campsite looking clean and neat, as they take pride in the way it looks. The board gave approval to allow the McLears to place a 4'x4' shed on their site and Board members Bob McNeil and Gary Jarvis went to the beach to look at the shed. They liked it, and said they would have Mike bring it back to the board. This final step did not occur as it did not get put on the agenda nor got final approval from the Board.

Ed Tracy stated he also was involved in the conversations in 2017. The sheds were approved, and they are needed to keep the campsite looking nice.

Suzie Gagne stated she needed a storage building or her campsite looks like she is having a yard sale!

Eric Bjork stated everyone at the beach are friends, basically family. We take pride in the way it looks. He requested from the previous director Mike to have a 4x8/ 8x8 shed for his site. He was approved and its built on skids, does not block anyone's view, we have insurance if we were ever broken into. It keeps the site looking better and he advised he has a lot of money into it that he would not have done without approval. When we decide to leave, we will take it with us. He was also told the deck could be 10x10 to make it look good.

Jeff Middlemiss stated he was also approved by Mike for a deck and shed and put it where Mike had told him to.

Dawn Fields stated as a resident of Lisbon when you drive through the campground, she has no problem with the sheds, they make the site look a lot neater. But the decks make the campground look like a trailer park.

Ellen Mills stated that she inherited the property at 9834 SH 37 and has had problems with her neighbor Randy Lemay over the years. Currently there are sumac trees from his property are coming on to hers causing issues. She has contacted the Code Enforcement Officer and the Police, but nothing has been done, so she is asking the Town Board to please help me, they are infecting her back lawn/ septic system.

Councilmember Dailey suggested that Supervisor Nelson and Code Enforcement Office go out and look at the property.

Rhonda Roethel stated she was on the Campground Advisory Committee and the campers have put a lot of money into the sheds to have a place to keep their stuff, also the stairs on the campers are not bad, they need and all the ones she has seen look nice.

Ed Tracy stated he had back surgery and the stairs on the camper are a safety issue for me, also he has a German Shepard that needs to be able to get in and out, so having a deck is important.

Eric Bjork added he is not getting any younger and the stairs on the camper without a deck are a safety issue.

Sue McLear added she does not have a deck, but has a landing due to the water drains on their campsite, and without the landing, they would be walking in mud.

F. Report from County Legislature Representative:

Legislator Forsythe

- . Work is being done on CO RT 28, of which a portion will be paved this year
- o Internet/ Car sales are up
- o Sales Tax is down by approximately two million
- o St. Lawrence County acting commissioner of Social Services has resigned

o The County Legislature has agreed to donate \$30,000 if the Bassmaster events occurs in Waddington.

Discussion followed: Councilmember Dailey questioned why Waddington would be allowed to have the tournament when Ogdensburg and Massena had to cancel. Also, what about testing and will the two-week quarantine apply? Campground Director Miller asked about them staying at the Campground. Supervisor Nelson stated we cannot stop anyone from coming in, they will have to follow the state mandated protocols.

Legislator Forsythe added he did not vote for this, but the Board approved it.

G. Approval of Vouchers Abstract and Audited Claims:

The following Abstract of vouchers were submitted for approval-

General Fund # 1 -\$ 8,999.97, #2-1 4,490.65, #3 23 1 .44 Highway Fund II1- \$339,596 .04, #2-59,518.03, #3-881.84 Water Fund-\$3,809,97 Sewer Fund- \$2,027.21

Motion made by Supervisor Nelson to approve payment of the General bills abstract #1, seconded by Councilmember Bush Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Bush yes, Councilmember Dailey yes, Councilmember McNeil yes Motion carried.

Motion made by Supervisor Nelson to approve payment of the General bills abstract #2, seconded by Deputy Supervisor Putney Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Bush yes, Councilmember Dailey yes, Councilmember McNeil yes Motion carried.

Motion made by Supervisor Nelson to approve payment of the General bills abstract #3, seconded by Councilmember Bush Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Bush yes, Councilmember Dailey yes, Councilmember McNeil yes Motion carried.

Motion made by Supervisor Nelson to approve payment of Water bills abstract #1, seconded by Councilmember Bush Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Bush yes, Councilmember Dailey yes, councilmember McNeil yes Motion carried.

Motion made by Supervisor Nelson to approve payment of Sewer bills abstract #1, seconded by Councilmember Bush Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Bush yes, councilmember Dailey yes, councilmember McNeil yes Motion carried.

Motion made by' Supervisor Nelson to approve payment of Highway bills abstract # 1, seconded by Deputy Supervisor Putney Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Bush yes, Councilmember Dailey yes, Councilmember McNeil yes Motion carried.

Motion made by' Supervisor Nelson to approve payment of Highway bills abstract #2, seconded by Deputy Supervisor Putney Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Bush yes, Councilmember Dailey yes, Councilmember McNeil yes
Motion carried.

Motion made by' Supervisor Nelson to approve payment of Highway bills abstract #3, seconded by Councilmember Bush Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Bush yes, Councilmember Dailey yes, Councilmember McNeil yes
Motion carried.

Councilmember Dailey questioned the Campground bill from Spearance Electric which included \$120.00 for insurance. Supervisor Nelson and Deputy Supervisor Putney reviewed the bill to find it matched the quote given to the Town. Also, Councilmember Dailey asked Highway Superintendent if the other Towns would be reimbursing Lisbon for their share of the repairs to the shared equipment? Highway Superintendent stated yes.

H. Budget review:

The Town Board members all received the monthly financial statements. Supervisor Nelson stated he is keeping close track of the revenue and expenses. The new computer system should be working shortly which will give each board member additional information. Councilmember McNeil questioned the sales tax, Supervisor Nelson stated he did not have the exact numbers in front of him but added that the sales tax may be down 36%.

I. Reports of Departments:

Town Supervisor Nelson reported that the Town has not heard anything from Chips yet but expect to hear by the 15th of July. Internet service at the Campground/Beach is going forward. Campground Director Miller stated that if the Town Highway Crew can get the digging done Time Warner should be able to bring the wire down in a week.

There is nothing new to report on the Water/Sewer. Deputy Supervisor Putney stated there should be an inventory of parts, just let him know the date this could be done.

Councilmember Dailey asked if there was a Sewer call over the weekend and if so, who responded. Highway Superintendent stated yes, he was called and was able to take care of the issue without calling DANC.

Supervisor Nelson informed the Board that Assemblyman Mark Walczyk will be at the Town Hall on Thursday, July 9, 2020 at 3 pm and invited anyone to attend that would like to see him.

Justice: none

Code Enforcement: none

Highway Superintendent Baldock reported the Town has paved 9.6 miles of roads in the Town of Lisbon with less than 10 hours of overtime. They are a good bunch of boys; he is just one guy, these guys rock this year! We received all the City of Ogdensburg grindings which is a big savings for us. He was able to get four quotes on Rototiller's: Tractor Supply \$2599.99, Land Pride \$2763.95, Waldroff Equipment \$3,200.00, and John Deere has four different models ranging from \$4,095.08-7,995.00. Discussion followed with the option of using the school's rototiller or purchasing it if they decided to sell, and which account would pay for this, Beach or

Sewer? He also would like to have more discussion regarding the purchase of the property. Deputy Supervisor Putney stated he is very interested in looking at the property.

Town Clerk Hyde reported that the DEC has not contacted the Town to hook up the new printer, so licenses are on hold.

Campground Director Miller stated he needs to hire one more seasonal employee at the beach/campground. He would recommend hiring Maya Randall as a campground Laborer. Councilmember McNeil disclosed that this was his granddaughter, he knew nothing about her applying or being hired, and he would be abstaining from any discussion/ vote. Discussion followed due to the applicant being related to a Town Board member. The Town Board consulted with the Town Attorney on any potential conflict of interest.

Discussion then followed regarding sheds and decks. The only campers allowed to have sheds/decks will be Annual Campers, which the Town Board has set a limit of 30 annual sites at one time. Campground Director Miller suggested that the sheds should not be bigger than 8x8, and that the Campground Director would say of where they are placed so they will not obstruct the view of another camper. Each deck should also be approved by the Campground Director. Supervisor Nelson agreed and added that no new annual campers would be allowed to have a shed in the future. Councilmember Dailey stated we only have 25 annual campers at present and they should be grandfathered in. Councilmember Bush asked if there were any sheds bigger than 8x8? Campground Director Miller stated yes there are 1 or 2 that are 10x8. Councilmember Bush stated if there is only 1, they should not have to move it. Supervisor Nelson disagreed and stated anything bigger than 8x8 if it was agreed by the Board could be moved to the surplus land on the side of the campground. Deputy Supervisor Putney agreed.

Councilmember McNeil remembers going out with Councilmember Jarvis in 2017 and approving the 8x8 sheds. The Town Board agreed to allow decks and sheds with the requirements in Resolution Bill # 2020-88 and 89. No future decks/sheds will be allowed to be placed on the site once the present annual camper ends their agreement with the Town.

J. Reports of Boards and Committees:

Planning Board- Councilmember Bush reported there was no meeting for the Planning Board this month.

Recreation Committee- The Town Board has received a request for a 12-15year old baseball program to be operated through the Town Recreation program. A safety plan has been put in place in accordance with the Governor's guide lines for recreation activities.

Homecoming Committee- Jordan Putney reported that due to the Covid-19 virus many of the activities that had been planned are canceled, but the Homecoming Committee is still going to have some activities throughout the weekend for the public, well keeping in mind the Governor's safety guide lines. The committee has continued to raise money towards Homecoming and would ask that the money raised be kept for the Homecoming Committee next year. Supervisor Nelson stated that he is working on the 2021 budget and the money earned will be earmarked for

Homecoming. Discussion followed regarding what can and cannot take place, the Town Board agreed to hold off on events like the Fire Works till next month's meeting.

Library- Michelle McLagan reported that the Library is currently doing curbside service with a safety plan in place. United Way sent out supplies which has been a hug help. There are fifty-two summer programs planned to include story walks and craft projects. The Library has developed a six-stage plan to reopening to the public and will continue to work towards this goal.

K. Action Items:

Resolution for budget amendments and to authorize the transfer of funds Bill # 2020-85 moved by Supervisor Nelson seconded by Deputy Supervisor Putney roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember Bush yes, Councilmember McNeil yes; Motion carried.

Resolution authorizing shared service with the Lisbon Fire District bill # 2020-86 moved by Councilmember Dailey seconded by Councilmember Bush roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember Bush yes, Councilmember McNeil yes; Motion carried.

Resolution to hire a seasonal employee at the beach and campground bill # 2020-87 moved by Supervisor Nelson seconded by Councilmember Bush roll call Supervisor Nelson yes, Deputy Supervisor Putney no, Councilmember Dailey no, Councilmember Bush yes, Councilmember McNeil abstain; motion failed;

After discussion, Council member Dailey reintroduced resolution 2020-87 and it was seconded by Councilmember Bush; roll call Supervisor Nelson yes, Deputy Supervisor Putney no, Councilmember Dailey yes, Councilmember Bush yes, Councilmember McNeil abstain; Motion carried.

Resolution to authorize annual campers at the campground to have a maximum size 8x8 storage sheds bill # 2020-88 moved by Councilmember Dailey seconded by Deputy Supervisor Putney roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, councilmember Dailey yes, council member Bush yes; Motion carried.

Resolution to authorize annual campers at the campground to have decks a maximum of 120 sf in size Bill # 2020-89 moved by Deputy Supervisor Putney seconded by Councilmember Dailey roll call Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember Bush yes, Councilmember McNeil Yes; Motion carried.

Resolution to authorize the 12-15 age summer baseball program through the Recreation Dept. bill # 2020- 90 moved by Councilmember Dailey seconded by Deputy Supervisor Putney roll call Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember Bush yes, Councilmember McNeil yes; Motion carried.

Resolution to authorize the Supervisor to sign an agreement with the Potsdam Humane Society for placement of stray animals bill # 2020-91 moved by Councilmember Dailey seconded by Deputy Supervisor Putney roll call: Supervisor Nelson no, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember Bush yes, Councilmember McNeil yes; Motion carried.

L. New Business: n/a

M. Old/Unfinished Business:

Supervisor Nelson informed the Town Board that the Town received the information requested from the Potsdam Humane Society regarding the contract between the Town and Potsdam Humane Society for the year of 2020. The proposed contract is \$2,892.00 which is an increase of \$138.00 from 2019 and \$2750 was approved in the budget.

Discussion followed: Supervisor Nelson stated he had been looking into a less cost-effective way to shelter the animals. Deputy Supervisor Putney added that Potsdam Humane Society has been accepting the Town's animals since the 1st of January and needed to be compensated for this, but felt the contract price of \$2,892 was high. Councilmember Dailey stated that the Town uses Potsdam due to them being a no kill shelter. Councilmember: McNeil stated he has no problem with Potsdam. It was agreed to authorize the Supervisor to sign an agreement with the Potsdam Humane Society in the amount of \$2,750.00 which is what had been approved in the 2020 budget.

N: Meeting Adjourned at 8:30 pm moved by Councilman Dailey Seconded by Deputy Supervisor Putney; all in favor.

Respectfully submitted.

Alberta Hyde, Town Clerk