

**TOWN OF LISBON
REGULAR BOARD MEETING
JULY 14,2021
LISBON TOWN HALL**

A. Pledge of allegiance

B. Call to order at 6:03 PM by Supervisor Nelson

C. Roll Call:

Present: Supervisor William Nelson	Deputy Supervisor Alan Dailey
Town Clerk Alberta Hyde	Councilmember Robert McNeil
Highway Superintendent Michael Baldock	Councilmember Ron Bush
Absent: Councilmember Nathaniel Putney	
Others Present: Attorney Charlie Nash Esq.; Marc McDonell, Code Enforcement Officer; Todd Miller, Campground Director; Michelle McLagan, Librarian; several employees from the Campground/Beach and residents	

Supervisor Nelson asked with the permission of the Town Board that he would like to take this opportunity to officially recognize the Beach/Campground employees. Supervisor Nelson turned the floor over to Campground Director Mr. Miller. Mr. Miller explained that an incident occurred at Lisbon Beach/Campground that could have resulted in an injury to a child, but through the quick ability to assess the situation the Town employees were able to minimize the injury. Mr. Miller along with the Town Board and residents Thanked the Town employees.

D. Approval of Minutes: Motion by Councilmember McNeil, seconded by Councilmember Dailey to accept the minutes of the June 9,2021 Town Board Meeting. Discussion followed with Supervisor Nelson requesting that the quote from a letter referred to in item F.get removed from the minutes. Town Clerk Hyde disagreed but will draw a single line through the quote and make a notation in the margin of the reason. Motion by Councilmember McNeil seconded by Deputy Supervisor Dailey to edit the Town Board Minutes, roll call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember McNeil yes, Councilmember Bush abstained. Resolved that the minutes of July 14,2021 motion approved including the correction. Roll call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember McNeil yes, Councilmember Bush abstained. Motion carried.

E. Public Comment: Chad Rice/New Horizons Tech Consulting asked Supervisor Nelson why the Town of Lisbon had not complied with the agreement between his company and the Town. Mr. Rice stated that he has fulfilled his obligation, the Wi-Fi has been up and running. Mr. Rice has never received a written 90-day notice to terminate the agreement, so will continue to provide services.

F. Approval of Audited Claims:

General Fund- \$26,625.99	Highway Fund- \$326,821.56
Sewer Fund- \$4,538.16	Water Fund- \$ 1,038.41
T&A Fund- \$ 834.74	Total- \$350,391.76

Motion by Deputy Supervisor Dailey, seconded by Councilmember Bush to approve payment of bills, roll call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember McNeil yes, Councilmember Bush yes, Motion carried.

G. Reports of Departments:

Budget review: Supervisor Nelson asked if there were any questions regarding the monthly financial statements/bank reconciliation reports. Deputy Supervisor Dailey questioned if accounts balanced, Supervisor Nelson responded to the penny.

Councilman Putney entered the meeting.

Supervisor's Report:

1. Last steps for the ARCA Funds are complete, the Town should receive 50% of the money in 2021 and 50% in 2022. Councilmember McNeil questioned what the funds could be allocated for. Councilmember McNeil would like to do something for the Highway Crew for their service during Covid. Supervisor Nelson will send out the information to all the board members of how the funds can be allocated.
2. USDA program application is complete; RVRDA grant received.
3. In the progress of getting three quotes for an IT person; will have them for the August meeting
4. Reminder that the meeting for the review of the EDR WWTP study is July 26, 4-6 pm. Councilmember McNeil questioned if the detail cost/ funding is to be presented to the public. Supervisor Nelson responded yes.

Highway Superintendent Report:

1. Culvert pipes have not come in yet for the project on the Chapple Road. Councilmember McNeil commented, the Highway Superintendent has done an excellent job keeping the cost to taxpayers down to complete this project.
2. The Highway Department computer has been shutting down on its own.
3. Highway Superintendent turned in a check to the Town Clerk for the items sold at Auction International. Supervisor Nelson will need a list of assets sold for a resolution approving the sales for the August meeting.
4. Update requested regarding the status of the Town land that was up for sale on the Sand Road. Attorney Nash stated he will get the paperwork from the Town Clerk and proceed with the sale.

Town Clerks Report:

1. Residents have questioned the status of the Lisbon Medical Center opening again. Other surrounding Towns have reopened their Medical Center's. Supervisor Nelson stated he thought the Lease agreement papers had been sent to the Town. Town Clerk Hyde responded no.

Campground Director:

1. Thank you to all the employees at the Lisbon Beach/Campground
2. There are five more seasonal campers interested in becoming annuals. Discussion followed Councilmember Bush has concerns that with too many sites rented to annual campers that it does not leave enough campsites open for the individual that camp on weekends or by the week. Discussion led to the possibility of adding fifteen more sites to the campground

and possibility two cabins. Councilmember McNeil questioned if the present septic system would support fifteen more campsites. Mr. Miller stated the plans allowed for the extra fifteen sites when the new bathhouse was installed. Councilmember Bush stated he would not be in favor of adding sites if the Town would have to hire an engineering firm.

3. Boat launch has become very congested, if the Campground were to purchase a Brush Hog and clear more land this would help relieve the problem. Discussion followed regarding the Towns Highway helping to make a turnaround, adding signs / lines on the docking/parking area.

Code Enforcements Report:

1. The Town is just under fifty permits being issued to date.
2. There is an interest at Morning Star Trailer Park to do updates.
3. The Towns CEO has received complaints regarding a parcel in the Town of Lisbon that needs being cleaned up. Attorney Nash stated the Town has no local law that would allow the Town to have the property cleaned up and add the amount charged to the tax bill. CEO will take pictures of the property and meet with the Town's Attorney to discuss further.
4. Tickets that were issued; scheduled for July 27,2021 in the Town of Lisbon Court.
5. Mr. McDonnell question if there was any update's on replacing the CEO cell phone that is currently not working properly.

Motion by Councilmember Bush seconded by Deputy Supervisor Dailey to accept the reports from all Departments; Roll call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember Putney, Councilmember McNeil yes Councilmember Bush yes, Motion carried.

H. Reports of Boards and Committees:

Recreation-

Supervisor Nelson stated that there had been a recreation meeting and he would forward the minutes to the Town Board

Homecoming-

Michelle McLagan reported that everything is going forward with Homecoming, T-Shirts are for sale and the Vendors are getting scheduled.

Library-

1. Tails and Tales summer reading program is currently going on through August 21, all are welcome.
2. Everyone is encouraged to sign up for a Library card if you do not already have one. The library card provides access to all the material offered at the library not just books.

I- Item for Town Board Action:

1. Resolution to recognize Beach/Campground Employees for quick action in preventing a severe injury to a child at the Campground Bill # 2021-71 - Moved by Councilman Bush, seconded by Councilman McNeil Roll call- Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilman Putney yes. Councilman Bus yes, Councilman McNeil yes, Motion carried.
2. Resolution to recognized Brent Brenno, a retiring employee of the Highway Dept. - Bill #2021-72 - Moved by Supervisor Nelson seconded by Councilman Putney Roll call:

Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilman Putney yes, council member Bush yes, Councilman McNeil yes; Motion carried.

3. Resolution to appoint Todd McKee to Planning Board- Bill # 2021-73 - Moved by Councilman Bush seconded by Councilman Putney Roll Call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilman Putney yes, Councilman Bush yes, Councilman McNeil yes, Moton carried
4. Resolution to authorize five additional annual sites at the campground- Bill # 2021-74 - Moved by Councilman McNeil; seconded by Supervisor Nelson, discussion followed- Councilman Mc Neil stating the goal of the Campground was to bring in enough revenue, so it is no cost to the Taxpayers, Deputy Supervisor Dailey added that it provides a in expensive camp on the river for people. Roll call- Supervisor Nelson yes, Deputy Supervisor Dailey no, Councilman Putney yes; Councilman Bush no, Councilman McNeil yes, Motion carried.

After further discussion, Motion was made by Councilman Putney to call for a revote, and bring agenda Bill 2021-74 back on the table, seconded by Councilman Bush Roll call- Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilman Putney yes, Councilman McNeil yes, Councilman Bush yes, Motion carried. Motion by Councilman Putney to vote on Bill # 2021-74, which is back on the table, seconded by Councilman Bush; Roll call- Supervisor Nelson yes, Deputy Supervisor Dailey no, Councilman Putney no, Councilman McNeil yes, Councilman Bush no, Motion denied
5. Resolution to review options to expand sites at the Campground Bill # 2021-75 - Moved by Deputy Supervisor Dailey seconded by Councilman Bush Discussion followed Councilman Bush is not in favor of expanding if it entails taxpayers paying for a feasibility study for development of expanding sites or adding seasonal cottages. Roll call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilman Putney yes, Councilman Bush yes, Councilman Mc Neil yes, Motion Carried
6. Resolution to hire seasonal employee- Bill # 2021-76 - Moved by Deputy Supervisor Dailey seconded by Councilman Bush Roll call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilman Putney yes Councilman Bush yes, Councilman McNeil yes, Motion carried
7. Resolution authorizing application and support for a grant application to fund the purchase of a Snowplow/Dump Tuck Bill # 2021-77 - Moved by Councilman Putney seconded by Deputy Supervisor Dailey Roll call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilman Putney yes, Councilman Bush yes Councilman McNeil yes, Motion carried.
8. Resolution approving the Spectrum Franchise agreement- Bill # 2021-78 - Moved by Supervisor Nelson seconded by Deputy Supervisor Dailey Roll call: Supervisor Nelson yes, Deputy Supervisor Dailey yes Councilman Putney yes, Councilman Bush yes, Councilman McNeil yes, Motion carried.
9. Resolution to adjust fees- Supervisor Nelson presented a draft resolution for the Board to review to change the current fee schedule for the Town of Lisbon. This is not for action tonight, but a draft to review for action at the next meeting; Discussion followed with Councilman Bush objecting to an increase in fees. No action taken;
10. Resolution to purchase a brush hog for the Campground-Bill # 2021-79 - Moved by Deputy Supervisor Dailey; seconded by Councilman Bush; Roll Call Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilman McNeil yes, Councilman Putney yes, Councilman Bush yes, Motion carried

J- New Business:

1. Councilmember Putney suggested that at Budget time the Town Board consider a wage Increase for the Lifeguards.
2. Councilmember Putney would like to see the playground equipment that is being stored in the Town Rec. building installed.

K- Old Business:

1. Councilmember Bush had questions regarding the Wi-Fi at the Campground. Mr. Miller stated that the Town is still running off Mr. Rice's equipment. Councilmember McNeil questioned if the Town had paid Mr. Rice. Supervisor Nelson advised the Town Board that there was a verbal notice of a possible lawsuit, and this should not be discussed.

L- Public Comment:

Mr. Rice stated he turned on the Wi-Fi and turned in his Invoice for the first payment per the agreement between himself and the Town of Lisbon on May 13th,2021. To date he has not received any money or a written 90-day notice to terminate the Agreement.

M- Executive Session:

Moved by Supervisor Nelson, seconded by Councilmember Putney to move to Executive Session at 7:50 PM to discuss items concerning contracts; Moved by Councilmember Putney seconded by Councilmember Bush that the Board return to regular session at 8:15 PM all in favor.

N- Adjournment:

Moved by Councilmember McNeil, seconded by Deputy Supervisor Dailey to adjourn at 8:16 PM all in favor.

Respectfully submitted,

Alberta L Hyde, Town Clerk