

# Town of Lisbon Board Meeting

Wednesday, December 14, 2022

Lisbon Town Hall

6963 Co Rt 10, Lisbon, NY 13658

- A. **Pledge of Allegiance**, resident Pat Green asked for a moment of silence for the young girl found deceased on the Pray Road in Lisbon
- B. **Call to order** by Supervisor Nelson at 6:00PM
- C. **Roll Call:** Supervisor William Nelson                      Deputy Supervisor Nathanael Putney  
Councilmember Robert McNeil                                      Councilmember Ron Bush  
Councilmember Jeff Dumas  
Also Present: Highway Superintendent Michael Baldock, Town Clerk Alberta Hyde, Assessor Steve Teele, CEO Marc McDonell, Campground Director Todd Miller, Attorney Charles Nash, Legislator David Forsythe, Librarian Michelle McLagan, Charles Prior EDR several residents
- D. **Public Hearing-** Supervisor Nelson opened the Public Hearing at 6:30 Pm regarding Notice of Adoption of the NYS Building Code, Part 1202 Uniform Code: Administration and Enforcement by the State in Certain Local Governments effective December 30,2022; repealing and replacing Part 1202 of Title 19 of the NYS Codes, rules and regulations. The notice of adoption will appear in the December 28, 2022, edition of the State Register. Supervisor Nelson asked if anyone would like to address the board regarding the revised building code. No comments, Public Hearing closed at 6:06 PM
- E. **Approval of previous meeting minutes;** 11/9/22; 11/21/22; 12/5/22. Moved by Councilmember McNeil seconded by Deputy Supervisor Putney to approve the minutes of November 9,2022 Ayes 5 Nay 0 Motion carried. Moved by Councilmember McNeil seconded by Councilmember Bush to approve the minutes of November 21,2022 Ayes 5 Nays 0 Motion carried. Moved by Councilmember Bush seconded by Councilmember McNeil to approve the minutes of December 5,2022 Ayes 5 Nays 0 Motion carried.
- F. **Public updates:** Charles Prior – EDR – WWTP project update. Mr. Prior stated that Phase I of the Wastewater Disinfection system improvements were half completed. The Town needs to have Phase I of the project completed by May 1,2023 in order to be in compliance. The contractor is looking at a date of March 1,2023 to be completed. The Town is in the process of obtaining funding for Phase II of the project. Discussion followed regarding the need of repairs/repainting to the Water Tower's tank interior.

**G. Public Comment Period** – Pat Green asked to address the board regarding the investigation on the Pray Road involving the fatality. Supervisor Nelson commented that it is still an on going Active investigation and no information was available at this time. Mr. Green also asked about the information that he had requested at last months board meeting regarding the Office of the Court Administration. Supervisor Nelson present Mr. Green with the information he had requested. Mr. Green questioned the Town’s Surty Bond, Supervisor Nelson stated he would get the information on this for Mr. Green. Discussion followed regarding the need for the Highway Garage expansion, why the County decided to build their own garage and Lisbon School’s intent to do the same.

**H. Report from County Legislature** – Legislator Forsythe

- 1- Discussion regarding NY controversial gun law being paused
- 2- St Lawrence County tax will be reduced for 2023
- 3- The County approved two new school resource officers
- 4- A resolution to the State to expand the Water way boundaries
- 5- Pilot Deal with IDA has been tabled
- 6- Commissioner of Social Service Joseph Seeber is doing an outstanding job
- 7- There will be three allotments for the Heap program this year.

**I. Approval of Voucher Abstract and Audited Claims**

*Claims to be paid from the A-General Fund \$ 101,897.30*

*Claims to be paid from the DA-Highway Fund \$ 326,745.50*

*Claims to be paid from the SS – Lisbon Sewer District Fund \$ 8,916.61*

*Claims to be paid from the SW – Lisbon Water District Fund \$ 5,272.82*

*Claims to be paid from the TA – Trust and Agency Fund - \$ 809.54*

*Claims to be paid from the HA Capital Fund – WWTP project - \$ 8745.00*

**Total Claims Abstract 011: \$ 56,473.57**

*Payroll 24 – \$27,991.33; Payroll 25 - \$26,595.13; = \$53,586.46 paid in payroll*

Moved by Supervisor Nelson seconded by Councilmember Dumas to approve payments to bill#1473-1521 Ayes 5 Nays 0 Motion carried

**J. Budget review:**

- 1- A meeting is planned for the first on the year 2023 with Ted Jones from Williamson. Mr. Jones is willing to come to a Town Board meeting to answer questions and give a prestation on the accounting program.
- 2- At the yearend meeting scheduled for December 28,2022 the Town will be doing the transfers for the year. Starting in the year 2023 as requested from last months meeting the transfers will be done each month.

**K. Reports of Departments**

- Supervisor Report

- 1- The Town will be sponsoring the 2<sup>nd</sup> annual Town of Lisbon Holiday Lighting Contest this year.
- 2-Discussion is being had with DANC regarding the issue of no internet on the Tracy, Taggart and Rowen roads in the Town of Lisbon.
- 3-Supervisors Nelson gave Highway Superintendent Baldock letters addressed to each of the Highway employees. The letter explains that an audit was done on the CSEA union dues that the men pay each payday, it was discovered that two payments had been missed in 2022. Said payments will be deducted from each of the men’s next paycheck.
- 4-Discussion had regarding the Town installing a Ice skating rink on the Town recreation field.

- A. The cost to add a rink as a rider to the Town's insurance policy would be \$250.00.
- B. Tim Ferguson is willing to donate the plastic for a frame and the Highway Crew can do the work
- C. Rules and Safety signs with hours should be posted
- D. Possibility to have the lights on a timer
- E. Recreation building would be unlocked to provide a place to get warm and use of the restrooms.
- F. Dailey inspection would be done by the Highway Department

Motion by Councilmember Bush to move forward on the Skating Rink, All in favor

5. The Town had a request from a resident to use the Town Hall for a family gathering. Discussion followed: The Town will get a copy of the contract the Lisbon Library has and follow the same policy and procedures the Lisbon Library has in place.

- Highway Superintendent Report – Mike Baldock

- 1- Seven of the Town's plows trucks have been sprayed by Pro Fleet
- 2-The Highway Crew has completed the inspection of the water services in the district. Twenty-nine services are inoperable. The next step is to plan and schedule to start repairing them. The plan is to do this during the construction season unless we have an emergency.
- 3-The men have been conducting routine maintenance on the vehicles and roads
- 4-We have received numerous compliments on all the Christmas decorating that has been done in the hamlet and we are working on the display for lights on the river.
- 5-The sewer project is moving along as planned. The placement of the concrete vault was executed without any problems.
- 6-Discussion has taken place with resident Brian Knight. Mr. Knight owns property off the Pray Road adjacent to the Town's Salt Barn. It would benefit the Town if the Town could purchase approximately 50 feet of property from Mr. Knight for the Town to have easy access to the Pray Road from the Salt Barn. The Town Board was all in favor of having the Highway Superintendent Baldock take the next step to see if an agreement could be reached.

- Town Clerk Report – Town Clerk Hyde

1-A request was made for the Town to shut the water off at the road to property the at 6889 Co Rt 10 owned by David Damon. It was explained that Mr. Damon would still be responsible to pay the bill each quarter. The Highway department was contacted to Shut the water off.

- Beach and Campground Report – Todd Miller

1- Lights on the River will be from December 17-23, 2022, hour's as follows: Monday-Thursday 5-8 PM and Friday- Sunday 5-9 PM. The Town Clerk has requested NYS DOT install signs on State Highway 37

- Code Enforcement Officer Report - Marc McDonell

- 1. Four CEOs were issued this past month
- 2. There are folks living in campers throughout the Town, times are tough
- 3-The sale of the property on the Newcomb Road is not going to happen. The Amish family has been contacted that the EPA still considers this property to be a Hot Spot and will not allow any digging on the 365 Acres.
- 4-Discussion had regarding the RNG Digester that is under construction on Co Rt 28 in the Town of Lisbon. The question is this project Agricultural or Non-Agricultural. If the project is Agricultural it is exempt from building codes, the Town of Lisbon Site Plan Review and building permits. With out the building permit the Town of Lisbon CEO has no review or inspection powers of said project.

This is not a simple project and one that creates natural gas and with that comes hazards. There are RNG Digester's being built in both the Town of Lawrence and Malone that have been considered commercial projects. Initially when speaking with the lead engineer Ana Gonzalez, it was agreed this project would be considered commercial and subject to Site Plan Review. Somewhere along the way that changed. According to the Department of State, this RNG Digester does not fit the definition of Agriculture. CEO Mc Donell is requesting in writing if this project is agricultural or non-agricultural. In the case the Town Board determines that it is agricultural the CEO will not be held responsible for the over seeing of the project. Motion made by Councilmember McNeil to label the Woodcrest Farm Biomass Project on Co Rt 28 in the Town of Lisbon as Agricultural seconded by Supervisor Nelson. Roll Call Supervisor Nelson yes, Deputy Supervisor Putney no, Councilmember McNeil yes, Councilmember Bush no Councilmember Dumas no. Motion failed. The Woodcrest Farm Biomass Project on Co Rt 28 in the Town of Lisbon will be considered non-Agricultural. CEO Mc Donell will get in contact with the agency involved in said project.

5- No new updates on the Teele Solar PV Project

6-Discussion was had regarding the possibility of Lisbon Central School building a new bus garage. Local Codes have no jurisdiction over a school project.

7-Question was raised if it would be possible to have the Town Clerk trained on how to maintain the Town's Web/Face book page due to it being convenient to get the information to her that needs to be added. Supervisor Nelson stated that the Town was previously paying \$500.00 to have the Town's Web/Face book page maintained and he is doing it for free. Supervisor Nelson is available by phone if anyone has anything to add to it and it can be done remotely, the Web/Face book page can be complicated.

- Assessor Report – Steve Teele

1-A Senior Citizen Exemption sheet for the County, Town's and City for 2022 was handed out along with a copy of the Local Law that the Town of Dekalb passed in the year of 2015. Discussion followed regarding the Town of Lisbon's base/maximum income limits. The Town Board was all in favor of holding a Public Hearing in February of 2023 regarding a Local Law regarding senior citizen and persons with disabilities income limits

Moved by Councilmember McNeil seconded by Councilmember Dumas to except the reports from all departments Ayes 5 Nay 0 Motion carried

- Reports of Boards and Committees

- Planning Board

- Recreation Report

- Homecoming Committee

- Library – Michelle Stottlemeyer McLagan reported that the library is busy with the end of year reports

#### **L. Action Items:**

Items for Town Board Action

1. Resolution to appoint a representative to the Association of Towns for 2023 - BILL #: 2022-59

Moved by Deputy Supervisor Putney seconded by Councilmember Dumas Ayes 5 Nay 0 Motion carried

2. Resolution to authorize an interfund loan from the general fund A to Highway fund DA - BILL #: 2022 - 60 Moved by Councilmember Dumas seconded by Deputy Supervisor Putney Ayes 5 Nays 0 Motion carried.

3. Resolution to award a bid for an emergency generator at the Highway Garage Bill # 2022-61 Moved by Councilmember McNeil seconded by Deputy Supervisor Putney Ayes 5 Nays 0 Motion carried

4. Resolution to adopt the New York State Building Code, Part 1202 Uniform Code and Energy Code: (19 NYCRR part 1202 Bill # 2022-62 Moved by Councilmember Mc Neil seconded by Deputy Supervisor Putney Roll Call Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dumas yes, Councilmember Bush no, Councilmember McNeil yes, Motion carried.

Adjournment: Moved by Supervisor Nelson seconded by Councilmember McNeil to adjourn at 8:22pm Ayes 5 Nays 0 Motion carried.

Respectfully submitted  
Alberta L Hyde, Town Clerk