

**TOWN OF LISBON  
REGULAR BOARD MEETING  
AUGUST 11,2021  
LISBON TOWN HALL**

**A. Pledge of allegiance**

**B. Call to order** at 6:00PM by Supervisor Nelson

**C. Roll Call:**

Present: Supervisor William Nelson	Deputy Supervisor Alan Dailey
Town Clerk Alberta Hyde	Councilmember Robert McNeil
Highway Superintendent Michael Baldock	Councilmember Ron Bush

Others Present: Attorney Charlie Nash Esq.; Marc McDonnell, Code Enforcement Officer; Todd Miller, Campground Director: Michelle McLagan, Librarian, and several residents  
Absent: Councilmember Nathaniel Putney

**D. Approval of Minutes:** Motion by Deputy Supervisor Dailey, seconded by Councilmember Bush to accept the minutes of the July 14,2021 Town Board Meeting. Roll Call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember McNeil yes, Councilmember Bush yes, Motion carried. Motion by Deputy Supervisor Dailey, seconded by Councilmember McNeil to accept the minutes of the July 26,2021 Special Board Meeting. Roll Call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember McNeil yes, Councilmember Bush yes, Motion carried.

**E. Guest Speaker** Charles Prior from EDR regarding questions posed at WWTP study meeting:

- 1- EDR investigated the Town going back to private septic systems or having the waste trucked to other facilities, both options would not be in the Town's favor.
- 2- Alternatives were explained with recommendations and cost estimates
- 3- Discussion followed regarding looking into other engineering firms before going forward.

**F. Public Comment:**

Residents expressed their concerns with the WWTP system, mainly that they do not want to go into an agreement with the City of Ogdensburg they do not feel comfortable at this time with the political climate as it is. Supervisor Nelson agreed that there would be no significant savings to go into an agreement with the City of Ogdensburg. Residents and the Town Board Discussed reinvesting in the Towns WWTP system and seeking all funding sources.

**G. County Legislature-** Forsythe

- 1- Work continues with the new salt/sand and motor equipment storage facilities in Russell, Lisbon, and Potsdam for use as an outpost location for ST. Lawrence Co. Highway.
- 2- St. Lawrence Co. Workers Compensation Self-Insurance Plan has developed its budget for the year 2022, apportionment for Town of Lisbon has increased

- 3- Mr. Forsythe is in support of the City of Ogdensburg in their efforts to collect an additional 1% sales/compensating use tax.
- 4- Mr. Forsythe asked St. Lawrence Co. to adopt a resolution to reduce property tax by ten percent, motion failed
- 5- Looks like St. Lawrence Co. will take over the Ogdensburg dispatch unit.

**H. Approval of Audited Claims:**

General-14,987.54	Highway-136,731.95
Sewer-22,788.13	Water- 922.25
T&A-1070.93	Total-\$176,500.80

Motion by Deputy Supervisor Dailey, seconded by Councilmember McNeil to approve payment of bills, roll call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember McNeil yes Councilmember Bush yes, Motion carried.

**I. Reports of Departments:**

Budget review: Supervisor Nelson asked if there were any questions regarding the monthly financial statements. Bank reconciliation reports.

Supervisor's Report:

1. First payment of the ARCA Funds has been received; the Town Board will have further discussion on how to use the funds.
2. Resolution for the USDA RDA Funds is on the agenda, more discussion will be held at that time
3. Four proposals have been received for an IT person; the Town is waiting on two more to come in.

Highway Superintendent Report:

- 1- The culvert pipes are in, and the Flack Road is open.
- 2- Quotes will be obtained regarding designs and cost of guard rails for the Flack Road, board recommend moving forward with the project.
- 3- Suit-kite will be starting on our last two roads for the season.
- 4- The first draw for chips money has been submitted.
- 5- Request to extend the lines on the five-mile line road and to install yellow recommended speed signs has been received.

Town Clerk Report:

The Hunting & Trapping licenses for 2021-22 have gone on sale. Deer Management Permits are Available in the Town of Lisbon this year for any landowner with fifty acres or more.

Beach/Campground Report:

- 1- Beach will be closing as of August 26,2021 due to Lifeguards returning to school
- 2- The Towns Wi-Fi is working at 85%, plan is to keep using New Horizons till the end of the season.
- 3- The Towns golf cart is not working, discussion followed recommending getting quotes on a replacement.

Code Enforcement Report:

- 1- Overall permits are down, but lumber prices are coming down also.

- 2- Some residents are questioning the Property Maintenance Law, why some properties still have not been mowed. The CEO explained it is hard to contact some owners due to the owners not living on the property, he will continue to reach out to find owners of said properties.
- 3- New CEO cell phone is working well
- 4- CEO will keep the Town Board updated on interest in Solar Project's

Assessor Report:

- 1- The Town had one small claims hearing and one article seven filed regarding Grievance Day.
- 2- Discussion continued regarding Solar Projects, Assessor and CEO will work with Attorney Nash
- 3- Reminder that if the Town is going to act on the Veterans Exemption base exemption amounts in needs to be done by March 1,2022.

Motion by Councilmember McNeil scended by Councilmember Bush to except the reports from All departments Roll call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember McNeil yes, Councilmember Bush yes, Motion carried

**J. Reports of Boards and Committees:**

Recreation-

- 1- 2021 Youth Soccer Program is stated, registration forms are available in the Town Clerks Office or on the Towns Web page. Payment needs to be made at the Town Clerks Office
- 2- Patty Walker has Volunteered to coordinate this year's program.
- 3- The committee would like to have conversation with the Town of Lisbon Fire Department regarding the Fireman's Field and possible use by the Town's Recreation to use the field for sports activities

Homecoming-

- 1- The committee is working on finalizing the plans for Homecoming weekend

Library-

- 1- Town Librarian Michelle McLagan had a booth at the Ogdensburg Seaway Festival to promote Lisbon's Library
- 2- Attorney Nash wanted to Thank Ms. McLagan with the time she took to help a neighbor hood Town with issues they were having.
- 3- The library has a volunteer helping with painting/maintenance

**K. Item for Town Board Action:**

- 1- Resolution to hire seasonal employees (Lifeguards) Bill @ 2021-78 Moved by Deputy Supervisor Dailey, seconded by Councilmember Bush Roll Call Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember Bush yes, Councilmember McNeil yes, Motion carried.
- 2- Resolution to approve Supervisor to sign an agreement with USDA RDA for the purchase of a Snowplow/Dump truck in 2022 per the terms of the agreement with USDA RDA Bill # 2021-79 Moved by Deputy Supervisor Dailey seconded by Councilmember McNeil Roll call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember Bush yes, Councilmember McNeil yes, Motion carried.

- 3- Resolution to adjust/add permit fees Bill # 2021-80 Moved by Deputy Supervisor Dailey seconded by Councilmember McNeil Discussion followed: Supervisor Nelson stated that the increase is needed due to the cost to the Town for wages of the employees doing the work. Councilmember Bush is not in favor of raising fees to the residents, stated taxes collected on properties are used to offset expenses. Moved by Deputy Supervisor Dailey, seconded by Supervisor Nelson to table the resolution. Roll call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember Bush yes, Councilmember McNeil yes, Motion to table carried.

**L. New Business**

1. WWTP Study discussion was held with Supervisor Nelson stating that the Town of Lisbon would be going forward with alternative two, replace/ upgrade existing equipment.
2. Discussion followed regarding the ARPA Funds and the options the Town Board will have in offsetting cost in the Town.

**M. Executive Session-** CSEA Contract Negotiations; Motion made Deputy Supervisor Dailey Seconded by Councilmember McNeil at 8: 22Pm to go into Executive Session. Moved by Deputy Supervisor Dailey, seconded by Councilmember McNeil to come out of executive session at 9:05 PM. All in favor.

**N. Adjournment** at 9:06 PM Motion by Deputy Supervisor Dailey seconded by Councilmember McNeil to adjourn. All in favor

Respectfully submitted,

Alberta L Hyde, Town Clerk