

Town of Lisbon Board Meeting
Wednesday August 9,2023
Lisbon Town Hall
6963 CR 10 Lisbon, NY 13658

- A. **Call to Order by** Supervisor Nelson at 5:00PM with the Pledge of Allegiance.
- B. **Roll Call:** Supervisor William Nelson Deputy Supervisor Nathanael Putney
Councilman Ron Bush Councilman Jeff Dumas
Councilman Robert McNeil
Also present: Highway Superintendent Michael Baldock, Town Clerk Alberta Hyde, Assessor Steve Teele, CEO Marc McDonell, Campground Director Todd Miller, Attorney Charles Nash, Historian Nancy LaFaver, Librarian Michelle McLagan several residents
- C. **Correspondence:** Supervisor Nelson read a letter that Chris Cooke had given him. See attached.
- D. **Public Comment:**
- 1- Kelly Francis, Hamlet of Lisbon addressed the Town Board regarding property line issues in the Hamlet. Attorney Nash commented that the Town Board could not get involved in a neighborhood dispute. CEO McDonell stated that there is a natural drainage that runs through said property and that the County will be looking at the issue.
 - 2- Gus Burns, who is running for the position of Town Justice on the November 7, 2023, General Election requested a copy of the resolution that was passed at the July 12,2023 Town Board meeting regarding the Town of Lisbon going to one Justice. Mr. Burns was told that there was not a resolution, but a motion made after Supervisor Nelson had presented the Town Board with information regarding the Justice Department and wanted a local law passed to have one Justice, due to the decrease in cases/revenue. It was decided by the Town Board to do a motion to have the question put on the ballot for the general election in November of 2023 asking the residence if they would prefer one Justice or to stay with two. Mr. Burns questioned the information that Supervisor Nelson had regarding the number of cases and the revenue the Town Justice brings in. Mr. Burns pointed out the following:
 - A. By going to one Justice, it doesn't give the public a choice if they have a conflict with the Justice.
 - B. You can not expect one Judge to answer all the calls, the Town Court is very busy with having two state highways in the Town, and every time a Judge doesn't respond is when you lose revenue, but it should not be about the revenue its about providing a service to the Lisbon residence, so they do not have to travel to another Town.
 - C. The savings if any would be pennies on each tax bill.
Discussion followed regarding the fines that have not been collected and what the Town can do to collect them.
- E. **Approval of meeting minutes** from July 12,2023 moved by Councilmember McNeil seconded by Councilmember Dumas to approve the minutes All in favor.
- F. **Approval of Audited claims:**
- | | |
|---------------------|-----------------------|
| General-\$60,631.57 | Highway- \$173,084.71 |
| WWTP-\$13,364.70 | Sewer-\$3,267.51 |

Water-\$1,661.10

T&A-\$811.02

Moved by Councilman Bush seconded by Councilman McNeil to make payments to bill #436-521
All in favor.

G. Budget- Financial reports as of July 31 were e-mailed.

- 1- Councilmember McNeil asked about the account that was set up when donations come in for the Medical Center. Supervisor Nelson stated that he has not seen said account since he has been in office but will investigate it.
- 2- Councilmember McNeil questioned if the money raised by the Homecoming Committee is carried over to the next year to help with the expenses? Supervisor Nelson stated yes.
- 3- Discussion had regarding the reimbursement check received from the Insurance company last year to cover the expense of the new snowplow. The invoice from Viking Cives USA is on the August Abstract coded to A1910.4 Unallocated Insurance. Supervisor Nelson will adjust to the correct account.

H. Reports from Departments

Supervisor- Reported that Legislator Forsythe had phoned and was unable to attend due to another meeting. Stated the County is starting the Budget process.

Highway Superintendent-

- 1-Step three of our six miles of paving for 2023 season is completed, cancelled checks are needed to finalize the Chips paperwork
- 2-Library project went very well and is complete
- 3-Barrett paving project at OFA is almost complete, plan to use millings to fix up the Sand Road
- 4-There has been mechanical issues with the RBC that the Highway Crew have taken care of
- 5-The pad has been poured at the site for the Standby generator at the Town Garage
- 6-New welcome to Lisbon sign has been installed at the four corners, organizations have Inquired about putting their signs as well.
- 7-Driver training program is going well
- 8-Quotes have been received for seal coating the Medical Center
- 9-St. Lawrence Co. will be putting down oil and stone throughout the Hamlet
- 10- There has been issues on the Becker Road with an individual dropping manure on the road
- 11-Completed Mining permit application was received for the Baker Road Sand Mine on the Baker Road Lisbon

Town Clerk-

- 1-Received Foil request on July 28,2023 from Chris Cooke. Responded that per Foil Law 89(3)(a) that the Town would respond by August 25,2023. CEO McDonell asked if Supervisor Nelson had told Mr. Cooke that he would have the CEO take care of the issue? Supervisor Nelson stated no. The CEO is also concerned that the information requested is personal. Attorney Nash stated that any personal information should be blacked out before sending.

- 2-Hunting License's are on sale at the Clerk's Office

CEO-

- 1-New residents going well
- 2-Fence complaints along the river
- 3-Will contact agency to have the property the Town purchased on CR 10 inspected.

Assessor-

- 1-SLIC has filled article 7
- 2-Discussion regarding the property on the corner of CR 10 and Church Street

Campground Director-

1-There will be a dedication on Thursday August 10,2023 at 4 PM at the Lisbon Campground Pavilion to name the Campground Road Mike O'Neil BLVD all are welcome

2-Swimming lessons are done this week, over one hundred children participated

3-The Campground has had issues with both electric and wi-fi

4-The new Truck is in the shop for body repairs that happen before the Town owned it

5-Waiting on Nation Grid to continue work on the expansion

Historian-

1-Updated report e-mailed

2-Home on St Hwy 68 in the Town of Lisbon is now on the Nation Register

3-Created a tombstone cleaning workshop

4-writhing a grant for the Red Mills Cemetery

Moved by Deputy Supervisor Putney to except all reports from the departments seconded by Councilmember Bush all in favor.

I. Reports from committees-

Library-

1-Air conditions are working well

2-Very Busy getting ready for the Book Sale during Homecoming

3-getting quotes for gutters for the library

Depot Museum-

1-Historian continues to be the Liaison for the Depot Museum

2-Deck repairs almost complete

3-created a rock snake "Lisbon Lissy" for the children

4-Finalized plans for Homecoming

Homecoming-

1-Homecoming is coming together, looking for volunteers for the Dunk tank

2-Shirt sales going well

3-Highway Crew will be working with the Homecoming Committee during the day

Planning Board-no meeting, Town Board held a discussion regarding Woodcrest RNG Digester Project. The Supervisor will set up a special account under the CEO when the Town receives.

Payment for both the pad construction and BOP and upgrader construction along with a Check for \$25,000.00 to be held in an escrow account.

J. Action Items:

1-Resolution to accept annual audits completed by the Town Board Bill # 2023-62 Moved by Councilmember Dumas seconded by Councilmember Bush All in favor

2-Resoulution to appoint a 250th commission Bill # 2023-63 Moved by Councilmember Bush seconded by Councilmember Dumas All in favor

3-Resolution to pay the credit card bill prior to the Town Board meeting Bill # 2023-64 Moved by Supervisor Nelson seconded by Councilmember Bush All in favor

K. Old Business-

1- New LED Lights have been installed in the Hamlet, look good.

2- Medical Center: Attorney Nash sent a letter to Claxton-Hepburn to notify them that the Town of Lisbon decided to terminate the lease with regards to the Medical Center as of September 1, 2023. Councilmember McNeil stated that he had met with Canton-Potsdam Hospital, and they may be interested in opening the Medical Center, it was a very positive meeting.

- 3- Councilmember McNeil asked for an update on the Verizon Tower. Supervisor Nelson stated that they are still looking into locations.
- 4- Town Board asked Town Clerk to have the power shut off at the property the Town purchased across from the Town Hall
- 5- Highway Superintendent stated that he is looking into making the parking lot that is leased by the Correction System from the Town, larger on the Sand Road

L. **Executive Session** Moved by Deputy Supervisor Putney seconded by Councilmember Dumas to go into executive session at 7:14 PM for the purpose of land purchases. Moved by Deputy Supervisor Putney seconded by Councilmember Dumas to come out of executive session at 7:41 PM.

1-Attorney Nash will send a letter to Bernier & Carr regarding a dispute over a bill.

2-Abstract regarding Lisbon Center will be modified to reflect the new cost. Deputy Supervisor Putney abstained from vote, remaining Town Board in favor.

M. **Meeting Adjourned:** Moved by Deputy Supervisor Putney seconded by Councilmember Dumas to adjourned at 7:43 all in favor.

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