

# Town of Lisbon Board Meeting

Wednesday, January 11, 2023

Lisbon Town Hall

6963 Co Rt 10 Lisbon, NY 13658

**A. Call to order** by Deputy Supervisor Nathanael Putney at 6:10 PM. All member's still present.

**B. Public Comment Period** – n/a

**C. Report from County Legislature** – Legislator Forsythe

Lisbon Town Board congratulated Dave Forsythe on being elected the position of Chairman of the Board for the County Legislature. Legislator Forsythe stated he has pledged to be reachable/ respondent and to keep everyone in the loop.

1-Jefferson County is conducting a study on County salaries. St. Lawrence County is in the process of using this study to making comparisons between the two counties.

2-EMS in St. Lawrence County is in High shortage. Discussions had with Ann Smith who is a very good resource regarding the EMS and trainings.

3- St Lawrence County will be taking over the City of Ogdensburg overnight dispatch, this deal will provide much needed relief to the city police department

4-RVRDA is accepting grant applications for community projects. Chairman Forsythe encouraged the Town of Lisbon to get their application in, last year the Town did not apply for the \$20,000.00 grant.

5-St Lawrence County Sheriff has agreed to step into the process of completing the application for background investigations for conceal carry pistol license due to the large number of applications returned. The County has hopes that this will rectify the problem of the conceal permit.

6-Chairman Forsythe is asking for feedback regarding the Ogdensburg Correction reuse plan. St. Lawrence County has a need regarding homeless and mental health issues.

7-The Town Board asked for any help the St. Lawrence County Legislators could give them regarding Solar Pilots and RNG projects.

**D. Approval of Voucher Abstract and Audited Claims:**

General-\$10,527.21                      Highway- \$52,671.00

Sewer-\$713.42                              Water-318.00

Total \$64,229.63

Motion by Councilmember Bush seconded by Deputy Supervisor Putney to approve payments to bill #1585-1626. Town Clerk Hyde explained that Williamson had been contacted due to the abstract number had not been changed from December 2022 meeting. Williamson advised that abstract number and or bill number do not make a difference in the accounting for the year. The accounting system goes by the date the checks were printed. Town Board consulted with Attorney Nash who stated as long the information is reflected in the Town Board minutes there should be no issue.

Checks will be printed after the January 11,2023 Town Board meeting and Deputy Supervisor Putney is authorized to sign the Town's checks. Ayes 3 Nay0 Motion carried.

## **E. Reports of Departments**

### **- Highway Superintendent Report**

1. There was issues with one of the Truck computer systems during the big storm, but it has been taken to Stadium in Watertown to be fixed.
2. New employee Al Livingston has started
3. Highway crew is battling high water issues, but nothing they can't handle
4. A quote is expected for the new plow truck the Town was looking to get in 2024. Discussion followed: The truck would have to be ordered now in order to get it in 2024, everyone was in agreement that the Town needs a new plow truck, but according to the paper work an exact cost of the truck would not be determined due a federal mandated emission cost coming out in 2024 also questions were raised where in the budget the money is to cover the cost of the plow truck. Decision was made to table the purchase till all Town Board members were present.
5. The purchase of a new pick-up truck is in the 2023 budget. Highway Superintendent was asked to check back in March of 2023 to see when the Town could place the order.
6. JMS has been working on the boilers at the Town Hall the heat has gone off several times.
7. Over all this has been a mild winter compared to 2021 but due to the blizzard expenses are up.
8. Discussion had regarding CDL License and the Highway Superintendent becoming an instructor to help with the process if the Town Hires an individual without a CDL License
9. Highway Superintendent Baldock has been working with Lisbon School on purchasing diesel from the school under the Boces contract this would protentional save the Town a lot of money. The Town of Lisbon would still be able to sell diesel to the Lisbon Fire District

- Town Clerk Report- Town Clerks office has been busy collecting taxes. Lisbon Fire District will be paid in full before the end of January.

### **-Campground**

1. Lights on the River went well this year
- 2- Border Patrol have been patrolling the Campground on a regular base, the new camera system has helped
- 3- A camper had their license plate come up missing from their camper at the Campground. Said license plate was turned into the State Troopers
- 4- Discussion was had regarding the expansion project for the Campground. Campground Director Miller was instructed to contact the engineers to see what needs to be done to start moving forward on the project. Mr. Miller asked if someone could contact Steve Lawrence at the Ogdensburg Bridge and Port regarding a vacant doublewide trailer located on St Hwy 68 owed by OBPA. Said doublewide would make a good office/laundromat at the Campground.

### **- Code Enforcement Officer report**

- 1- CEOs continue to be issued and new construction is still underway during the winter months
- 2-Update on the property located on the corner of the Nelson Road and five-mile line road. There was a complaint issued regarding the goats on the road, St Lawrence County Sheriffs responded and did issue tickets. Said case is pending in the Town of Lisbon Court

Moved by Councilmember McNeil seconded by Deputy Supervisor Putney to except the reports from all departments. Deputy Supervisor Putney asked if Highway Superintendent would get the Town Board the information regarding milage/ make and year of all the pickup truck's owed by the Town. Councilmember McNeil questioned if other Town Board Member's had received a copy of the 2023 budget, response was no. Councilmember McNeil asked for a meeting with Williamson to

discuss/have training on reading the reports presented by the Supervisor. Ayes 3 Nay0 Motion carried.

- Reports of Boards and Committees

- Planning Board Report- CEO Marc McDonell reported that the Town of Lisbon Planning Board has been meeting regarding

1- Solar Project proposed for Town of Lisbon

a- Agreements would have to be entered into for a Pilot, Host community and engineering escrow to mention a few.

b- A Landscaping plan would need to be submitted for Vegetative screening, fencing around the access Road and provide the Planning Board with a construction schedule.

2-Woodcrest Dairy RNG project: The Town's Planning Board attended the special meeting held January 10,2023 at the Lisbon Town Hall for the presentation given by the BerQ Engineering team. The Planning Board is requesting a Site Plan Review Application be filled out and submitted for this project. The Woodcrest Dairy RNG project has stated they will not fill out any application. The Town of Lisbon Planning Board is looking for direction from the Town Board on how to proceed from this point. CEO McDonell has requested that the Town Board contact Canton's Town Attorney Eric Gustafson and other Towns such as Lawrence, and a couple in Franklin County that have proposed digesters planned to see how they are going to proceed. Mr. McDonell added that the Town Board needs to do their due diligence for residence in the Town. Councilmember McNeil suggested inviting State Senator Stec to a Town Board meeting to discuss this issue.

- Recreation Report Deputy Supervisor Putney requested that Highway Superintendent Baldock take pictures of the Playground Equipment that has been in storage and advertise it on Auctions Internationals.

- Homecoming Committee n/a

- Library – Michelle McLagan, Librarian stated that everything is going well at the library. Ms. McLagan is still working on the end of the year report. The library has someone that is willing to expand the children's room bookshelves for the cost of the material. Everyone agreed that this is a good opportunity for the library.

- Museum n/a

**F. Action Items:**

Items for Town Board Action

1. Resolution to increase the 2023 petty cash fund for the Justice Court – Bill #2023-31 Moved by Councilmember Bush seconded by Deputy Supervisor Putney Ayes 3 Nays 0 Motion carried

**G. Old/Unfinished Business-** Adam Duvall, Unit President, CSEA for the Town of Lisbon Highway Department asked for an update on the Lisbon Highway Employees contract for April 12,2021- April 11,2025. Attorney Nash stated that the Town is waiting to hear from Brenda Harwood, CSEA Labor Relations Specialist. Mr. Duvall stated that Ms. Harwood had sent an email on December 21,2022 to Attorney Nash and Supervisor Nelson cc the Town Board members, in an effort to finish the contract

up asap and has had no response. Attorney Nash stated he had never received this; Mr. Duvall had a copy of the e-mail on his phone. Attorney Nash went through his emails for said date and this particle email was not there, Town Board and Mr. Duvall all agreed that everyone is tired of the accusations that have been made from all sides and that the contract needs to be put to a final form. Discussion followed between all parties, Town Clerk Hyde made copies of the letter sent on December 20,2022 from Ms. Harwood, a tentative agreement and exhibit A and B that needs to be brought up to date by the Towns Bookkeeper for everyone. Discussion was made to review said information and hold a special Town Board meeting to get the contract settled as soon as possible.

**H. Public Comment:** Assessor Steven Teele asked to address the Town Board, he apologized for being late for the meeting but was at the Town of Hammond Board Meeting. Mr. Teele wanted to remind the Town Board that there needs to be a Public Hearing at the February 8,2023 Town Board meeting regarding proposed Local law #1 for the year 2023 relating to a partial exemption from taxation for persons 65 years of age or older.

**I Adjournment** Moved by Deputy Supervisor Putney seconded by Councilmember McNeil to adjourn at 8:30 PM All in favor.

Respectfully submitted.  
Alberta L Hyde, Town Clerk