

Town of Lisbon Board Meeting
Wednesday, August 14, 2024
6963 CR 10 Lisbon, NY 13658

A. Call to order/ Pledge of Allegiance at 5:00pm by Supervisor Bush

B. Roll Call: Supervisor Bush Deputy Supervisor Bartlett
Councilmember McNeil

Absent: Councilmember Dumas, Councilmember Forsythe

Also present: Highway Superintendent Mike Baldock, Town Clerk Alberta Hyde,
Campground Director Todd Miller, Librarian Michelle McLagan, Assessor Steve
Teele, several residents

C. Correspondence:

1-Sales Tax for the 3rd Qtr 2024 \$357,827.50 up \$63,961.26 from 2023

2-LCS Marching Band Booster Club is looking for a donation to purchase new
uniforms

3-The SUNY Potsdam Local Government Conferences is scheduled for Tuesday,
October 15th, 2024, from 8:00am to 3:00pm. Classes available for Assessors, Board
Members/ Budget & Finance, Municipal Clerks, Planning/ Zoning & Public Works

4-Homecoming schedule attached

5-2024 St. Lawrence County tax foreclosure auction is scheduled to be held online
September 14-28

6-Letter from Matt Denner, director of emergency services/fire coordinator for St.
Lawrence County regarding the storm damage related to the remnants of hurricane
Debby

D. Public Comment Period –

1-Cindy and Gene Yerdon along with residents from the Todd Road, Lisbon voiced
their concerns regarding the condition of the Todd Road in Lisbon. Statements were
made that Todd Road has been left with large stones which have caused flat tires and
preventing the residents from using their motorcycles, in addition the dust caused
from the road is causing a lot of issues with the homeowners. Lisbon Highway
Department began work on said road this summer. The Todd Road was stripped
down to the base due to it needing to be replaced. Highway Superintendent Baldock
expanded that this requires doing the road in stages and apologized for the
inconvenience the work has caused and that he had not heard of complaints except
from Ms. Yerden till tonight or they would have been addressed. Due to the
increasing cost of material to repair and make improvements of highways, the Town

is using CHIPS money. The Todd Road will need CHIPS funds from 2024 and 2025 to complete the work. The Town will continue to grade/roll the road each week, place 3 1/4 inch of crush run and put calcium on the road before the end of the season. Then in 2025 Cold pave with surface treatment.

2-Royal Nelson along with residents from the Nelson/Five Mile Line Road voiced their concerns with the property at 5 Nelson Road, Lisbon. Discussions during the Town Board meetings for the last several months have been held regarding this property. Supervisor Bush confirmed that the Town Board had reached out to Senator Stec's office as suggested at last month's meeting. Due to the owner of the property refusing any help from any of the agency's that have been contacted the Town has done everything legally they can. The tickets that were issued are still pending in court. It was brought to the Town's attention that there is a trailer parked on the Town's right a way that is full of garbage and infested with rats. Town attorney Nash stated the Town could write a letter giving the owner 48 hours to remove the trailer or the Town has a legal right to remove it. Town Board all in favor of having said letter wrote tomorrow and served.

E. Approval of previous meeting minutes – July 10, 2024, moved by Supervisor Bush seconded by Deputy Supervisor Bartlett all in favor motion carried

F. Reports from Boards and Committees

Planning Board-n/a

Recreation Report-n/a

Homecoming Committee- Jordan Putney, everything is all set for Homecoming this weekend. Town of Lisbon's Highway Crew will be assisting the Homecoming Committee all weekend.

Library- Michelle McLagan-

1-Summer reading program will end next week

2-Homecoming t-shirts are on sale at the library

3-Discussion had regarding replacement of the floor in the Community Room in the Library. Ms. McLagan did receive three quotes and will forward them to the Town Board again so a decision can be made on how to move forward.

G. Approval Audited claims and abstract of vouchers #8: Bill #495-592 General Fund \$81,244.12 - Highway Fund: \$67150.70 Sewer fund \$7,014.78 HA Fund\$30,505.00 Water fund \$1,207.25 T&A Fund \$3,666.19 Total \$190,788.04

Action Required by Town Board: Moved by Supervisor Bush seconded by Deputy Supervisor Bartlett all in favor motion carried.

H. Reports of Departments

- Supervisor Report-

1-2025 budget worksheets have been handed out to department heads and as soon as they are received work will start on the 2025 budget.

-Deputy Supervisor-

1-Deputy Supervisor Bartlett present a draft that was chosen from the Town of Lisbon Logo contest

2-Museum continues to have monthly meetings and our discussing a possible Fall Festival

3-Gathering information for the Safe Streets Initiative

- Highway Superintendent Report:

1- New Temporary Employee, Hunter Carr started, and the summer help is done this week

2-Lisbon received little damage due to remnants of hurricane Debby, but the Highway crew has been busy helping the adjoining Towns that did receive damage

3-working on equipment breakdowns, homecoming, town hall drainage new pavilion/gazebo, town parking lot

4-cleaning ditches/changing pipes

5-The 2019 trailer that was placed on Auctions International has received a bid of \$4,000.00. Town Board all in favor of accepting the bid

- Town Clerk Report

1- DEC license Sales for 2024-25 began on August 1,2024. The Town is responsible for printing licenses and tags on plain paper, currently the Town is not being reimbursed from the DEC for the cost

- Justice Court Report-n/a

- Assessor Report: The Town was served with papers regarding SLIC. Said papers were given to the Town attorney.

- Code Enforcement Officer report-

1-continues to take photos of 5 Nelson Road and will be representing the Town in Court in August regarding the tickets that were written.

- Beach/Campground Director Report:

1-The Town Board made a resolution to give the Lisbon Beach/Campground funds from ARPA. Said money needs to be spent by the end of 2024 or at least have contracts and the project started or the funds need to be returned. The Town Board has asked the Campground Director to come back to the Board with a list of projects and three quotes for each for approval.

2-WIFI has been working very well except for a couple of sites that have poor signal. CRAIG systems have been notified and the Campground Director explained to the Campers that were at the meeting the procedure to log in. Discussion followed

- Historian and Depot-

1-Assisted with several Genealogical research for people

2. St Philips & James Church will be 150 years old this year celebration is scheduled for Thursday August 15,2024at 4:30 pm

3.Assisted public in the Resource Room located in the Town Hall

- Approval of Reports – Action required by the Board: Moved by Councilmember McNeil Seconded by Deputy Supervisor Bartlett all in favor motion carried

I. Action Items:

1-Construction of a Pavilion style gazebo bill# 2024-39 Moved by Supervisor Bush seconded by Councilmember McNeil all in favor Carried

2-Miscellaneous ARPA Expenditures bill# 2024-40 Moved by Councilmember McNeil seconded by Supervisor Bush all in favor Carried

J. New Business:

1- Discussion was had regarding the office space in the Town Hall. The court can apply for J-CAP grants that could go towards remodeling the office space and meeting room. Supervisor Bush suggested that the court attend a Town Board meeting with any designs they have in mind. Using the old medical center for offices was also discussed as an option.

K. Old/Unfinished Business: updates on

1-Improvement of Town Hall: Drainage has been completed. The steps in front of the side door had to be taken down to do so and they were in such poor condition they could not be reused. A sign has been posted that is not an exit for the time being.

4-Pavilion Style Gazebo has been completed, there will be a concert on Thursday 8/15/24 with Michael Reed performing and Friday 8/16/24 with the Norwood Brass Band performing, the Town Board will be offering Hot Dogs, chips and a beverage for a donation to the Depot Museum on Friday.

L. Public Comment Period – Riley Alberto asked about the Town of Lisbon getting zoning which would help with the situation at 5 Nelson Road and other properties in Lisbon. Supervisor Bush explained that it would not be up to the Town Board that it would have to go to vote by the residents in Lisbon. Just to have a zoning law drawn up could cost thousands of taxpayers' dollars and take several years. The last time the Town of Lisbon investigated zoning it was turned down by the residents. The Town's Planning Board would be the starting point if anyone was interested in looking into zoning. Discussion followed

M. – Executive Session – There is a need for an Executive Session per Public Officers Law 105 matters relating to proposed, pending or current litigation. Moved by Supervisor Bush at 7:45PM to go into executive session seconded by Councilmember McNeil all in favor motion carried Moved by Councilmember McNeil seconded by Deputy Supervisor Bartlett to come out of executive session at 7:55 PM all in favor Motion carried

Motion by Councilmember McNeil to offer an additional plan from Point Guard to anyone on the Towns Insurance, said plan would be an option, for covered employee's, seconded by Deputy Supervisor Bartlett all in favor Motion carried.

N. Adjournment: Moved by Councilmember McNeil seconded by Deputy Supervisor Bartlett to adjourn at 8:00PM all in favor motion carried