

**TOWN OF LISBON
BOARD MEETING
AUGUST 10, 2016
LISBON TOWN HALL**

Present:

Supervisor James Armstrong
Town Clerk Donna McBath
Attorney Charles Nash, Esq.
Financial Advisor: William Dashnaw
Code Enforcement Officer: Marc McDonnell
Campground Manager: Mike O'Neil

Councilman Nathanael Putney
Councilman Gary Jarvis
Councilman Robert McNeil
Councilman Susan Duffy

Absent: Highway Superintendent Timothy Dow

Guest: Legislator David Forsythe

1. Meeting Called to Order for the Town Board Meeting

Supervisor James Armstrong called the meeting to order at 12:15 PM

2. Pledge Allegiance

3. Campground

- A. 6 additional sites – Councilman Duffy stated that we needed to check for the water meter flow, sewer usage
- B. Request from campers – WiFi, Washer and Dryers, and Observation deck along the water. Councilman Duffy asked if this could be put in for next year. Councilman McNeil stated that we need an engineer and a scope of works. Councilman McNeil suggested that we do these suggestions in steps. Campground Manager also suggested that we have a small store.
- C. Bed Tax – Councilman McNeil asked Legislator Forsythe if the campers would have to pay bed tax. Legislator Forsythe stated that the Town of Lisbon is exempt as we are a municipality.
- D. Engineer

Councilman McNeil made a motion seconded by Councilman Duffy to authorize the hiring of an engineer for consulting of 6 additional campsites, building a storage building with a room for washers and dryers and for observation decks. Ayes – 5 Nays - 0

- E. Golf Cart – Campground Manager O'Neil stated that he would like to purchase a refurbished electric golf cart for \$1,200.00 for use at the campground.

Councilman McNeil made a motion seconded by Councilman Duffy to purchase the refurbished a golf cart for \$1,200.00. The battery is two years old.

A verbal vote was taken. Supervisor Armstrong- Aye Councilman Jarvis - Aye
Councilman Putney - Aye Councilman McNeil - Aye
Councilman Duffy - Aye

F. Long Term storage for campers

Campground O'Neil stated that campers have asked to leave the campers on the campground and at same location. Discussion was held with a final decision made at the September Meeting.

G. Campground Road to Boat Docks

Campground Manager O’Neil asked for the roads to be black topped and have speed bumps installed on the main road.

Councilman Jarvis made a motion seconded by Councilman Duffy for Bill Dashnaw to purchased speed bumps for the minimum amount of \$2,000.00.

Ayes - 5
Nays - 0

4. Recognition of Guest – Legislator Forsythe

A. County Route 27 - Councilman Putney asked Legislator Forsythe why did the Hansons provide the black top for County Route 27 and not Sheehan. Legislator Forsythe stated he did not know but would check into it. Mr. Dashnaw stated the only way Hanson could provide the black top instead of Sheehan was a special project bid was put out.

B. Sealand properties – Council Putney asked about the property on Sealand. Legislator Forsythe stated that the property was up for auction by the County on September 10, 2016. Councilman Putney asked if there was any restriction on the property. Legislator Forsythe stated that there could be no homes built on the property, or wells drilled.

C. Legislator Forsythe stated that SLIC has paid their back taxes.

5. New Business

A. Sewer – Councilman Putney stated that the town was in the need to hire an assistant certified Grade 1 operator for the sewer. The town had been cited for not having assistant. Councilman Putney suggested hiring Gary White for the position as he was certified for the position. The pay will be only if he is need.

6. Liaisons

A. Planning Board - Code Enforcement Officer McDonell – Stated that the Planning Board had one proposal for a dealership on Maiden Lane, a Mr. Anthony Foti. Mr. Foti would like to have a used car dealership. Councilman Duffy wanted to know if this application was sent to the County for approval. Code Enforcement Officer McDonell stated, no it had not been sent to the county.

Code Enforcement Officer McDonell informed the board that he had sent out letters to different people concerning maintenance of their property.

B. Councilman Duffy asked if the land next to the fence and the land that was sold to the Fire Department was being mowed by a Lisbon Employee? Does the town own this land? She was informed; yes a piece of this land.

C. Recreation – Councilman Putney stated that he has hired David Gravlin as Recreation Director.

Councilman Putney informed the board that Director Gravlin has changed the door knobs of 3 doors with combination locks on them with separate codes.

Discussion was held concerning petty cash for the Recreation Committee.

Councilman Putney made a motion seconded by Councilman Jarvis to establish a petty cash fund for the Recreation Committee of \$100.00. Ayes – 5 Nays - 0

D. Animal Control – Report can be seen in the Town Clerk’s Office

7. 8. 9, 10, Approval of July 2016 Meeting Minutes, Town Clerk’s Report and Justice Report.

Councilman McNeil made a motion seconded by Councilman Jarvis to accept the July Meeting Minutes, Town Clerk’s Report, and Justice Report. Ayes – 5 Nays - 0

11. Approval of Budget Transfers

TO	Water Fund	AMOUNT	FROM	ITEM	AMOUNT
8320.1	Purification Payroll	\$6,000.00	909.8	Fund Balance	\$6,000.00
Total		\$6,000.00			\$6,000.00

Councilman Jarvis made a motion, seconded by Supervisor Armstrong to approve the budget transfers for August 2016. Ayes – 5 Nays – 0

12. & 13 Abstract and Supervisor’s Report

- a. General \$17,782.39
- b. Highway \$187,063.73
- c. Water \$4,817.93
- d. Sewer \$1,382.82

Total \$211,046.07

Councilman Putney made a motion seconded by Councilman Jarvis to approve the Abstracts and Supervisor’s Report. Ayes – 5 Nays – 0

14. Budget – William Dashnaw

Discussion was held concerning wages and the Tax Cap for the year of 2016.

15. Executive Session

Councilman Putney made a motion, seconded by Supervisor Armstrong to go into executive session at 2:05 PM concerning payroll. Ayes – 5 Nays – 0

Councilman Putney made a motion, second by Councilman Jarvis to return to the regular meeting at 3:00 PM Ayes – 5 Nays – 0

16. Grant

Discussion was held concerning a grant that Mr. Dashnaw is applying for town. Councilman Putney made a motion, seconded by Councilman McNeil to approve Mr. Dashnaw sign necessary documents for the a grant application. Ayes – 5 Nays - 0

17. Adjournment

Councilman Jarvis made a motion, seconded by Councilman Putney to adjourn the meeting at 3:30 PM. Ayes – 4 Nays – 0

Respectfully Submitted,

Donna McBath,
Town Clerk