

Town of Lisbon Board Meeting Agenda
Wednesday, August 10, 2022
6:00 P.M.

- A. Pledge of Allegiance
- B. Call to order
- C. C. Approval of previous meeting minutes
- D. Public hearings
- E. Reading of Correspondence / Communications
 - Charles Prior – EDR – WWTP project update
 - Peter Braun/Blake Gendebien – RNG Project update
- F. Public Comment Period - Citizen Participation (5 minutes per person)
- G. Report from County Legislature – Legislator Forsythe
- H. Approval of Voucher Abstract and Audited Claims

<i>Claims to be paid from the A-General Fund</i>	\$31,247.81
<i>Claims to be paid from the DA-Highway Fund</i>	\$493,447.02
<i>Claims to be paid from the SS – Lisbon Sewer District Fund</i>	\$ 10,374.62
<i>Claims to be paid from the SW – Lisbon Water District Fund</i>	\$ 25.75
<i>Claims to be paid from the TA – Trust and Agency Fund -</i>	\$ 809.54

Total Claims Abstract 008: **\$535,904.74**

Payroll 15 - \$43,594.26; Payroll 16 - \$41,406.46 = \$ - Total Payroll paid= \$85,000.72

(All Matters listed under this item are considered to be routine and will be enacted by one motion without separate discussion. If discussion is desired, the item may be removed from the consent agenda and considered separately.)

- I. Budget review:
- J. Reports of Departments
 - Supervisor Report
 - Highway Superintendent Report
 - Town Clerk Report
 - Justice Court Report
 - Assessor Report
 - Code Enforcement Officer Report
 - Campground Director Report
 - Approval of Reports – Action required by the Board

- Reports of Boards and Committees
 - Planning Board Report
 - Recreation Report
 - Homecoming Committee
 - Library – Michelle Stottlemyer McLagan
 - Museum

K. Action Items:

Items for Town Board Action

1. Resolution to modify the 2022 284 Highway agreement – BILL# 2022-41
2. Resolution to award bid for the purchase of a Stacker - – BILL# 2022-42

3. Resolution to award Bids for the WWTP Phase 1 Disinfection Project – BILL# 2022-44

L. Appointments

M. New Business

N. Old/Unfinished Business – ARPA request list – action at August meeting

O. Items for discussion

P. Public Comment Period - Citizen Participation (3 minutes per person)

Q. – Executive Session – Upon a majority vote upon a motion that identifies the subject to be considered, the Town Board may conduct an executive session to discuss any of the 8 items identified as proper in accordance with Public Officers law 105(1)

- Meet with the Town Attorney to discuss details of proposed, current or pending litigation, or a pending legal matter

R. Adjournment.

Business of the Town Board of the Town of Lisbon

SUBJECT: Resolution to modify the Highway 284 Agreement for the Town of Lisbon for 2022. FOR AGENDA OF: August 10, 2022
BILL #: 2022-41
DEPT. OF ORIGIN: Supervisor
DATE SUBMITTED: July 13, 2022

APPROVED BY TOWN ATTORNEY – Yes ____ No ____ N/A ____

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes ____ No ____

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

SUMMARY STATEMENT

Resolution agreeing to modify expenditures for repair and improvement of highways

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Dumas _____ Town Councilman Bush _____

Town Councilman McNeil _____

WHEREAS, The Town adopted the Highway 284 agreement on January 2022, and

WHEREAS, the Highway Superintendent has requested a modification to the adopted plan: and

WHEREAS, in addition to changes in the miles of road to be improved, and

WHEREAS, the Highway Superintendent has received approval from the New York State Dept. of Transportation CHIPS funds to allocate \$105,000 from road improvements to the purchase of a Marerial Stacker; and

NOW THEREFORE BE IT RESOLVED that the 284 agreement shall be modified, re-written and signed in duplicate by a majority of the members of the town board, and by the Town Highway Superintendent, before the same shall take effect. One of such duplicates shall be filed in the office of the Town Clerk and one in the office of the County Highway Superintendent. Such moneys shall be paid out by the Supervisor on vouchers approved by the Town Highway Superintendent in accordance with such written agreement.

Business of the Town Board of the Town of Lisbon

SUBJECT:
A resolution authorizing the purchase of a
Stacker for the Highway Dept. with CHIPS
funds

FOR AGENDA OF: August 10, 2022
BILL #: 2022-42
DEPT. OF ORIGIN: Highway
DATE SUBMITTED: July 13, 2022

APPROVED BY TOWN ATTORNEY – Yes No N/A

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes No

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: \$105,000	BUDGETED: <u>\$105,000</u>	REQUIRED: -0-

SUMMARY STATEMENT

A resolution authoring the purchase of a Stacker for the Highway Dept.

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Dumas _____ Town Councilman Bush _____

Town Councilman McNeil _____

WHEREAS, the Town Highway Superintendent recommended the purchase of a McCloskey Stacker ST100 to be used for stacking various materials used for road maintenance, and

WHEREAS, the Highway Superintendent has received permission to use CHIPS funds to pay for the purchase of the Stacker, and

WHEREAS, the Town has modified the annual 284 Highway agreement to reflect same, and

WHEREAS, the Town has budgeted in the 2022 Highway Budget these CHIPS expenses; and

WHEREAS, in accordance with Town Purchasing policy, the Highway Superintendent has received sealed bids from qualified vendors, and

WHEREAS, Tora Crushing and Screening is able to meet the bid requirements for the Stacker, and

WHEREAS the Town Board approves the purchase of a McKloskey Stacker ST100 for \$105,000 ; and

WHEREAS, this purchase price is within the budget allocation for this purchase, and

WHEREAS, all bid documentation has been submitted to accompany this resolution, as well as NYS Dept of Transportation approvals to use CHIPS funds for this purchase, and

NOW, THEREFORE, BE IT RESOLVED, the Town of Lisbon Town Board awards the bid to the low bidder, Toro Crushing and Screening and authorizes the Highway Superintendent to purchase said Stacker from Toro Crushing and Screening for the price of \$105,000.

Business of the Town Board of the Town of Lisbon

SUBJECT: Resolution to award bids for WWTP Phase 1 Disinfection System

FOR AGENDA OF: August 10, 2022

BILL #: 2022-44

DEPT. OF ORIGIN: Supervisor

DATE SUBMITTED: August 10, 2022

APPROVED BY TOWN ATTORNEY – Yes No N/A

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes No

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

SUMMARY STATEMENT

Resolution to award bids for WWTP Phase 1 Disinfection System

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Dumas _____ Town Councilman Bush _____

Town Councilman McNeil _____

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO ENTER INTO AGREEMENTS FOR THE WASTEWATER SYSTEM IMPROVEMENTS: PHASE 1 – DISINFECTION PROJECT, CONTRACTS 1 AND 2

WHEREAS, the Town is in need of implementing a disinfection process to the Town’s Wastewater Treatment Facility for compliance with SPDES Permit requirements; and

WHEREAS, bids have been solicited and received and the Design Engineer (Environmental Design & Research) has evaluated and qualified the bidders and bids for each contract, and has recommended the contracts be awarded to the lowest, qualified bidder for each of the 2 contracts; and

WHEREAS, the lowest, qualified bidder for Contract 1 – General Construction, is Continental Construction, LLC; and

WHEREAS, the lowest, qualified bidder for Contract 2 – Electrical, is Perras Construction Services, Inc.; and

NOW, THEREFORE, BE IT RESOLVED that Contract 1- General Construction be awarded to Continental Construction, LLC; and Contract 2 – Electrical, be awarded to Perras Construction Services, Inc.; and

NOW, THEREFORE, BE IT RESOLVED that the Town Supervisor, William Nelson, is authorized to issue a Notice of Award to the lowest, responsible bidder for the following contracts for the designated project on behalf of the Town, and upon receipt of bonds and insurance, and approval by the Town Attorney the Town Supervisor is authorized to execute the agreement and notice to proceed between the Town of Lisbon and the contractors listed above.

Contract 1 – General Construction, in an amount not to exceed \$319,418.00

Contract 2 – Electrical, in an amount not to exceed \$34,140.00