

Town of Lisbon Board Meeting Agenda
Wednesday, June 17, 2020
6:00 P.M.

- A. Pledge of Allegiance
- B. Call to order
- C. Approval of previous meeting minutes – May 13 regular and May 27, 2020 special meeting minutes;
- D. Public hearings
- E. Reading of Correspondence / Communications –
- Presentations: **None**
- F. Public Comment Period - Citizen Participation (5 minutes per person)
Rusty Darcy – regarding Lisbon Fire District
- G. Report from County Legislature – Legislator Forsythe
- H. Approval of Voucher Abstract and Audited Claims
(All Matters listed under this item are considered to be routine and will be enacted by one motion without separate discussion. If discussion is desired, the item may be removed from the consent agenda and considered separately.)

I. Budget review:

- 2020 budget review:
- Monthly Financial Statement to Town Board
- Dept Budget revenue and expenses MTD and YTD
- Total receipts ytd:
- Total Disbursements ytd:
- Total cash balance ytd:
- Budget Transfers
- Bank reconciliation reports
- Positions hired/filled report
- Encumbered expenses
- Cash on hand, less encumbered expenses

J. Reports of Departments

- Supervisor report

- Internet service at the beach and campground, technology update – Tom Manley
- Monthly update on Water and Sewer operations
- 2019 payroll audit update
- 2019 financial audit – general, highway, water, sewer fund update
- Code Enforcement report:
Code related updates: Update on issue on Pray Road;
 - Number of permits issued month: Issued YTD: Value:
 - Number of new home permits issued:

- Highway Superintendent Report

- CHIPS and PaveNy funding letter

- CHIPS – 2020-21 Apportionment - \$279,450.36
- PAVE NY total balance - \$77,926.81; \$63,787.33 2020-21; \$14,139.48 carry over
- EWR – 2020-21 apportionment - \$53,720.01

- Town Clerk Report – Town Clerk Hyde
- Campground Director report:
 - Sheds and decks at the Campground
 - revenue year to date
- Justice Court Report
 - Docket review - Number of cases heard - ; YTD
 - Revenue – ; YTD
- Approval of Reports – Action required by the Board
- Reports of Boards and Committees
 - Planning Board Report
 - Recreation Committee Report – activity, budget;
 - Homecoming Committee
 - Library – Michelle Stottlemeyer McLagan
 - Museum

K. Action Items:

Items for Town Board Action

1. Resolution to adopt opposing the NYS Bail Reform Law BILL #: 2020-70
2. Resolution to reaffirm Support of the United States Constitution and the Second Amendment Rights of its citizens BILL #2020-71
3. Resolution to support repeal of the Green Light Law BILL #2020-72
4. Resolution to extend DANC professional Services agreement BILL #2020-73
5. Resolution to hire seasonal employees at the campground - resolution #2020-74
6. Resolution in support of a 2020 Local Government Efficiency Grant Application for a North Country Regional Shared Geographic Information System Project BILL#2020-75
7. Resolution authorizing the use of Allpaid for credit/debit card payments BILL #: 2020-76
8. Resolution authorizing the Supervisor to approve and process payments for reimbursement from NYS CHIPS Program for paving materials BILL #: 2020-77
9. Resolution authorizing a traffic study be conducted in the area around and at the intersection of the Five Mile Line Rd and the Pray Road BILL #: 2020-78
10. Resolution authorizing the Highway Superintendent to modify the Highway Agreement to add paving of the Ross Road to the 2020 plan. BILL #: 2020-79
11. Resolution authorizing shared service agreement BILL #: 2020-80
12. Resolution authorizing shared service with Lisbon Central School BILL #: 2020-81
13. Resolution authorizing a reduction in the quarterly water and sewer rates for property owned by Anthony Fodi at 721 Hall Road BILL #: 2020-82
14. Resolution authorizing the discontinuation of sewer service for property owned by Cindy Carr at 7045 County Route 10. BILL #: 2020-83
15. Resolution for budget amendments and to authorize the transfer funds BILL #: 2020-84

L. Appointments

M. New Business

N. Old/Unfinished Business

O. Items for discussion

P. Public Comment Period - Citizen Participation (3 minutes per person)

Q. – Executive Session –

- Personnel matter

Upon a majority vote upon a motion that identifies the subject to be considered, the Town Board may conduct an executive session to discuss any of the 8 items identified as proper in accordance with Public Officers law 105(1)

R. Adjournment.

Business of the Town Board of the Town of Lisbon

SUBJECT:
Resolution to adopt opposing the NYS Bail
Reform Law.

FOR AGENDA OF: June 17, 2020
BILL #: 2020-70

DEPT. OF ORIGIN: Supervisor

DATE SUBMITTED: June 10, 2020

APPROVED BY TOWN ATTORNEY – Yes No N/A

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes No

EXPENDITURE
REQUIRED: -0-

AMOUNT
BUDGETED: -0-

APPROPRIATION
REQUIRED: -0-

SUMMARY STATEMENT

Resolution to oppose the NYS Bail Reform law

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Dailey _____ Town Councilman Bush _____

Town Councilman McNeil _____

WHEREAS, On April 1, 2019, New York State passed sweeping criminal justice reform legislation that eliminates money bail and pretrial detention for nearly all misdemeanor and nonviolent felony cases. The measure went into effect on January 1, 2020. This summary explains the reform's implications. And,

WHEREAS, Bail reform law in local communities have raised concerns to the public in releasing accused without bail; and,

WHEREAS, Bail reform law in local communities have raised concerns to the public that our duly elected bench Judicial branch have been handcuffed to making the decision to remand those who should be sent to jail due to the severity of the crime committed; and,

WHEREAS, Bail reform law in local communities have raised concerns to the public that our citizens are vocally making it aware and realize they and their loved ones are in more danger since the law went into effect; and,

WHEREAS, Bail reform law in local communities have raised concerns to the public that our violent offenders are not receiving a clear message to wrong doing, and have no fear of reprieve or consequences for their actions; and,

Be it further RESOLVED, that the Town of Lisbon does hereby urge our NY State lawmakers to review and reform the present Bail reform law; and,

Be it further RESOLVED, the Clerk of the Town of Lisbon is hereby directed to forward certified copies of this resolution to New York State Governor Andrew Cuomo, New York State Senate Majority Leader Andrea Stewart-Cousins, New York State Assembly Speaker Carl E. Heastie, New York State Senator Patricia Ritchie, New York State Assemblyman Mark Walczyk, and St Lawrence County Chairman Joe Lightfoot, and St Lawrence County Legislator David Forsythe.

Business of the Town Board of the Town of Lisbon

SUBJECT: FOR AGENDA OF: June 17, 2020
Resolution to reaffirm Support of the United BILL #2020-71
States Constitution and the Second Amendment
Rights of its citizens DEPT. OF ORIGIN: Supervisor

DATE SUBMITTED: June 10, 2020

APPROVED AS TO FORM BY TOWN ATTORNEY – Yes ____ No __

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes ____ No ____

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

SUMMARY STATEMENT

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Daily _____ Town Councilman Bush _____

Town Councilman McNeil _____

WHEREAS, the Town of Lisbon publicly proclaims by this resolution the reaffirmation and support for the United States Constitution and the Second Amendment for all United States, New York State, St Lawrence County, and Town of Lisbon citizens.

WHEREAS, the Town of Lisbon would like to make note that law-abiding gun owners' rights have been infringed upon over the years, and

WHEREAS, the Town of Lisbon would like to make note that law-abiding gun owners' who are also hunting and sports enthusiasts rights have also been infringed upon, and

WHEREAS, the Town of Lisbon would like to make note that law-abiding gun owners' do adhere to the existing gun control laws already in law, and

WHEREAS, the Town of Lisbon would like to make note that the criminal element does not abide by or adhere to existing laws on gun control, which should be the focus to limit, and not on restricting the rights of the law-abiding citizens, and

Be it RESOLVED, the Town of Lisbon does hereby reaffirm its commitment to the United States Constitution and to the Second Amendment, and urges other municipalities across St Lawrence County and New York State to do the same, and

Be it further RESOLVED, the Clerk of the Town of Lisbon is hereby directed to forward certified copies of this resolution to Governor Andrew Cuomo, NYS Senate Majority Leader Andrea Stewart-Cousins, NYS Assembly Speaker Carl E. Heastie, New York State Senator Patricia Ritchie, New York State Assemblyman Mark Walczyk, and St Lawrence County Chairman Joe Lightfoot, and St Lawrence County Legislator David Forsythe.

Business of the Town Board of the Town of Lisbon

SUBJECT: FOR AGENDA OF: June 17, 2020
Resolution to support repeal of the Green Light BILL #2020-72
Law. DEPT. OF ORIGIN: Supervisor

DATE SUBMITTED: June 10, 2020

APPROVED AS TO FORM BY TOWN ATTORNEY – Yes ____ No __

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes X No ____

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

SUMMARY STATEMENT

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Daily _____ Town Councilman Bush _____

Town Councilman McNeil _____

WHEREAS, the Town of Lisbon gives notice by this resolution of support to REPEAL of the New York State Green Light Law, allowing immigrants living in our country without legal permission to use foreign-issued documents to prove their age and identity so they can apply for driving privileges, and

WHEREAS, this allows those without legal immigration status to apply and be granted a driver's license, which is a secure identification document, to these persons who have not gone through the immigration process, and

WHEREAS, The Green Light Law has reversed the state's post-9/11 policy of denying driving privileges to immigrants without legal immigration status, and

WHEREAS, the Town of Lisbon gives notice by this resolution that it believes this is further bad public policy to not share the database and information with our federal law enforcement agencies, CBP and ICE, which creates an unnecessary and significant threat to both our law enforcement agents and the greater public, while shielding criminals from detection, and

WHEREAS, the Town of Lisbon gives notice by this resolution that by restricting access to the database of all DMV information, the Green Light Law stands as a dangerous and unnecessary roadblock to federal investigations into a broad range of criminal activity, and is a severe impediment to our law enforcement officers and agents, and

WHEREAS, The DMV database allows officers to quickly access information about a vehicle registration holder, including their traffic history. The data can then be used to determine whether a driver is on a sex-offender registry or has a criminal history and whether they have outstanding warrants. Officers often run license plates through the database during traffic stops and similar encounters.

WHEREAS, the Town of Lisbon gives notice by this resolution that CBP and ICE need access to the information just like all other law enforcement agencies that work in the state, whether the subject of inquiry is a U.S. citizen, a lawful permanent resident, or an illegal alien, and

WHEREAS, the Town of Lisbon gives notice by this resolution that seventy percent of joint terrorism task force disruptions stem from arrests for immigration violations, yet the agency responsible for those arrests is now frozen out of New York DMV databases. This is a pre-9/11 mentality, in a post-9/11 world.

WHEREAS, the Town of Lisbon gives notice by this resolution make note in that CBP and ICE need to access DMV information is essential in supporting criminal investigative efforts not only in New York, but also across the country and around the world. The ability of CBP and ICE to identify and dismantle transnational criminal organizations, whether they are flooding our communities with killer drugs like fentanyl and meth, trafficking weapons, peddling sensitive military technology or selling women and children into miserable lives of sexual servitude — depends on getting the right piece of information into the right hands, at the right time. And often, that piece of information is as simple as a license plate, an address or a photograph. and

WHEREAS, the Town of Lisbon gives notice by this resolution that the statistics back up the importance of the long-standing, cooperative relationship between CBP, ICE and the NY State DMV. On a daily basis, CBP and ICE use DMV data to fight a substantial number of crimes including drug smuggling, human trafficking and violent gang activity. In 2019, ICE arrested 149 child predators, seized 6,487 pounds of illegal narcotics, identified or rescued 105 victims of human trafficking/exploitation and arrested 230 gang members — in New York alone.

WHEREAS, the Town of Lisbon gives notice by this resolution that being in a community directly located on the border to Canada, with a history of illegal immigrants, illegal smuggling

of drugs and illegal transportation of, and illegal human trafficking coming across the border,
and

WHEREAS, the Town of Lisbon gives notice by this resolution that there are processes already
on the books for non-citizens that want to follow the application for green card can and also can
follow the path to US citizenship, and

NOW therefore be it RESOLVED, that the Town of Lisbon does hereby urge state lawmakers to
review and repeal the Green Light Law and,

Be it further RESOLVED, the Clerk of the Town of Lisbon is hereby directed to forward
certified copies of this resolution to Governor Andrew Cuomo, NYS Senate Majority Leader
Andrea Stewart-Cousins, NYS Assembly Speaker Carl E. Heastie, New York State Senator
Patricia Ritchie, New York State Assemblyman Mark Walczyk, and St Lawrence County
Chairman Joe Lightfoot, and St Lawrence County Legislator David Forsythe.

Business of the Town Board of the Town of Lisbon

SUBJECT: Resolution Authorizing the Town Supervisor to enter into a Professional Consulting Agreement with the Development Authority of the North Country FOR AGENDA OF: June 17, 2020 BILL #:2020-73

DEPT. OF ORIGIN: Supervisor DATE SUBMITTED: June 10, 2020

APPROVED BY TOWN ATTORNEY – Yes X No

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes X No

EXHIBITS: Resolution and contract

EXPENDITURE AMOUNT APPROPRIATION
REQUIRED: \$11,575 Sewer fund; BUDGETED: \$11,575 Sewer fund REQUIRED: -0-
\$ 5,200 Water fund \$5,200 Water fund

RECOMMENDED ACTION

Approval of this resolution.

MOVED BY: SECONDED BY:

VOTE ON ROLL CALL:

Supervisor Nelson Deputy Supervisor Putney
Town Councilman Daily Town Councilman Bush
Town Councilman McNeil

WHEREAS, a management services agreement for the Operation and Maintenance of the Town of Lisbon Wastewater Treatment Facilities and Water Treatment Facilities has been negotiated by the Town Supervisor between the Town of Lisbon and the Development Authority of the North Country (DANC) and

WHEREAS, the Town Board entered into an initial 6 month agreement with DANC to provide professional services and management for the Waste Water Treatment Plant and the Water Treatment facility, and

WHEREAS, the service provide by DANC has been exemplary, correcting violations, repairing and conducting preventive maintenance on the various systems and equipment, filing all required reports in accordance with the required timelines, and working as a team with our Highway Dept for the betterment of the sewer and water users,

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Town Supervisor to enter into a 42 month agreement with DANC beginning July 13, 2020 and ending December 31, 2023 to provide professional services and management for the Waste Water Treatment Plant and the Water Treatment facility, and

BE IT FURTHER RESOLVED that funding for this service will come from the Water Fund and the Sewer fund as appropriated in said contract and each year thereafter.

Business of the Town Board of the Town of Lisbon

SUBJECT: Resolution to hire seasonal employees at the Beach and Campground. FOR AGENDA OF: June 17, 2020
BILL #: 2020-74

DEPT. OF ORIGIN: Supervisor

DATE SUBMITTED: June 10, 2020

APPROVED BY TOWN ATTORNEY – Yes No ___ N/A ___

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes No ___

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

SUMMARY STATEMENT

Resolution to hire seasonal employees at the Beach and campground

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Dailey _____ Town Councilman Bush _____

Town Councilman McNeil _____

TOWN OF LISBON RESOLUTION AUTHORIZING THE EMPLOYMENT OF SUMMER SEASONAL HELP AT THE LISBON BEACH AND CAMPGROUND

WHEREAS, during the summer season it is the custom of the Town to employ individuals on a seasonal basis to assist at the Lisbon Beach and Campground: and

WHEREAS, it is the desire of the Town Board to hire the following individuals for a period of time beginning on opening of the Campground May 15, 2020 and concluding at the close of the Campground on October 15, 2020 as the labor is needed; and

NOW BE IT THEREFORE RESOLVED, that the following individuals are appointed, subject to the Town hiring policies, as a summer seasonal employees to be paid at the hourly rate set forth next to their name:

1. Makenna Gray - \$11.00/hr. – full time lifeguard - Beach
2. Emma Stemples \$11.00/hr. – – full time lifeguard - Beach
3. Karter Jordan - \$11.00/hr. – – full time lifeguard - Beach
4. Gabrielle Kroger - \$11.00/hr. – full time lifeguard - Beach
5. Kallie Wood - \$11.00/hr. – – full time lifeguard - Beach
6. Emma Ladouceur - \$11.00/hr. – part time Lifeguard - Beach
7. Alexa McKee - \$11.00/hr. – part time Lifeguard - Beach
8. Emma LeBeau - \$11.00/hr – part time Lifeguard - Beach
9. Rose Jeneault - \$11.00/hr – substitute Lifeguard - Beach
10. Emily Jordan - \$11.00/hr – substitute Lifeguard - Beach
11. Nolan O’Donal - \$11.00/hr – substitute Lifeguard - Beach
12. Noah Strader - \$11.00/hr – substitute Lifeguard - Beach
13. Teagan Jordan - \$11.00/hr – substitute Lifeguard - Beach
14. Gaby Morley - \$11.00/hr – substitute Lifeguard - Beach
15. Natalie Kroger - \$11.00/hr – substitute Lifeguard - Beach

BE IT FURTHER RESOLVED, that the Supervisor is hereby is authorized to place the aforementioned individuals on the Town payroll for the summer season and to pay the salaries as set forth above, expenses allocated to the Beach and Campground.

Business of the Town Board of the Town of Lisbon

SUBJECT: FOR AGENDA OF: June 17, 2020
Resolution authorizing application and support BILL #: 2020-75
for a Local Government Efficiency Program Grant
for the GIS system project DEPT. OF ORIGIN: Supervisor

DATE SUBMITTED: June 10, 2020

APPROVED BY TOWN ATTORNEY – Yes No ___ N/A ___

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes No ___

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: \$1,600.	BUDGETED: -0-	REQUIRED: \$1,600

SUMMARY STATEMENT

Application for a Local Government Efficiency Program Grant

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Dailey _____ Town Councilman Bush _____

Town Councilman McNeil _____

Town of Lisbon Resolution in support of a 2020 Local Government Efficiency Grant
Application for a North Country Regional Shared Geographic Information System Project

Whereas, the Town of Lisbon (Town) has an existing agreement with the Development Authority of the North Country to be part of the Authority’s regional shared services Geographic Information Services (GIS) platform, and

Whereas, the Town will act as a participating municipality for a shared services project, involving multiple local governments in the North Country continue to develop GIS datasets for municipally owned assets, bridges and culverts, road signs, county road centerline striping,

sidewalks and curbs, water/wastewater infrastructure, highway, public works, and cemeteries, and

Whereas, the project partners will submit an application to the Department of State Local Government Efficiency (LGE) Implementation Grant Program, anticipated to be part of the 2020 Consolidated Funding Application, and

Whereas, the Town understands that they will be required to contribute a 10% match for the Town's portion of the overall project budget, up to \$1,600 which will be paid to the lead agency.

Now, Therefore Be It Resolved, that the Town of Lisbon will participate as a municipal partner as required for the LGE grant application to be filed with the NYS Department of State, and

Be It Further Resolved, that the Town authorizes the Supervisor to execute all financial and/or administrative processes relating to the implementation of the grant program project as a participating applicant, and

Be It Further Resolved, that the Town will provide the required documentation and the support of its staff (as necessary) to the Development Authority of the North Country in performance of the North Country Regional Shared GIS Implementation Project.

Business of the Town Board of the Town of Lisbon

SUBJECT:
Resolution authorizing the use of Allpaid
for credit/debit card payments and processing

FOR AGENDA OF: June 17, 2020

BILL #: 2020-76

DEPT. OF ORIGIN: Supervisor

DATE SUBMITTED: June 17, 2020

APPROVED BY TOWN ATTORNEY – Yes No N/A

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes No

EXPENDITURE
REQUIRED: -0-

AMOUNT
BUDGETED: -0-

APPROPRIATION
REQUIRED: -0-

SUMMARY STATEMENT

Resolution to use MUNICIPALPAY FOR CREDIT CARD PROCESSING

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____

Deputy Supervisor Putney _____

Town Councilman Dailey _____

Town Councilman Bush _____

Town Councilman McNeil _____

RESOLUTION TO AUTHORIZE POLICY for the ACCEPTANCE OF DEBIT AND CREDIT CARDS FOR PAYMENT OF TOWN INVOICES

WHEREAS, the Town of Lisbon accepts payment for certain fees, including building and zoning applications, dog licenses, marriage licenses, certified copies, camping reservations, and

WHEREAS, NYS Municipal Law authorizes the Town to accept credit cards, charge cards, debit cards for any payment of any kind including, but not limited to taxes, fines, interest, penalties, special assessments, fees, rates, charges, or money due the Town, and

WHEREAS, A payer desiring to pay by credit card, charge card, debit card shall bear the cost of processing the transaction in the amount determined by the Town Board, and

WHEREAS, the Town Supervisor has presented the Town Board with policies and procedures for the Acceptance of Debit and Credit Card Payments for use by Town Departments wishing to utilize this service for their customers, charging a convenience fee to cover transaction processing costs, and

WHEREAS, the Town Board has reviewed the policy and procedures for the Acceptance of Debit and Credit Card Payments for use by the Town of Lisbon Departments and wishes to utilize this service for their customers, and

WHEREAS, the Town Board has determined that it is in the best interest of the Town to accept these forms of payment and to charge the customer a convenience fee to cover the transaction processing costs for the use of Credit and Debit Cards, and

WHEREAS, many residents and business owners have expressed the desire to pay these fees with a credit or debit card sewer, water bills, and property taxes; and

WHEREAS, the Town Clerk has the GOVSWIPE card reader through Govpaynet for credit card processing and is recommending to the Town Board allow payment of all such bills, using Allpaid for in person and phone, credit/debit card payments, as well as online payments; and

WHEREAS, ALLPAID has submitted a Merchant Application and Processing Agreement which detail terms of the agreement and schedule of convenience fees; and

WHEREAS, there is no cost to the Town as the Town of Lisbon owns the card reading equipment, and

NOW THEREFORE, BE IT RESOLVED, the Town Board of the Town of Lisbon hereby approve and authorizes the use of ALLPAID for credit and debit card payments and furthermore authorizes the Town Clerk to execute the Merchant Application, Processing Agreement, and any other document(s) required to establish this service.

Business of the Town Board of the Town of Lisbon

SUBJECT: FOR AGENDA OF: June 17, 2020
Resolution authorizing the Supervisor to BILL #: 2020-77
approve and process payments for reimbursement
from NYS CHIPS Program for paving materials DEPT. OF ORIGIN: Highway
Superintendent /Supervisor

DATE SUBMITTED: June 17, 2020

APPROVED BY TOWN ATTORNEY – Yes No N/A

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes No

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: \$331,728.79	BUDGETED: \$373,627.66	REQUIRED: \$331,728.79

SUMMARY STATEMENT

Approval to spend and pay in advance of meeting paving invoices in an amount not to exceed \$331,728.79

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Dailey _____ Town Councilman Bush _____

Town Councilman McNeil _____

WHEREAS, the Town of Lisbon has been awarded CHIPS funding in the amount of \$241,965.47, \$63,787.33 in PAVENY funding, \$53,720.01 in EWR (Extended Weather Recovery) funds, and \$14,139.48 carry over from 2019 funding for a total of \$373,627.66, and

WHEREAS, the Town Board had authorized the Highway Superintendent to spend up to 80% of the approved fund in paving projects for 2020 and has entered into an agreement with the Highway Superintendent for roads to be paved and improved in fiscal year 2020, and

WHEREAS, the Highway Superintendent has begun the paving process for the 2020 fiscal year, and has incurred approved expenditures for such paving materials, and

WHEREAS, the Town Board wishes to recapture the awarded funds as soon as possible, and

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Town Supervisor to pay vouchers for expenditures incurred for paving materials and equipment under the CHIPS, PAVENY, EWR, and carry over funds in advance of the next Town Board meeting which will be held on July 8, 2020, and

BE IT FURTHER RESOLVED that such invoices shall be audited and approved by a second Town Board member for advance payment, and

BE IT FURTHER RESOLVED that the Highway Superintendent is requested to submit to the State for reimbursement of said expenditures as soon as possible to replenish the Town Highway accounts for expenditure for the Paving project, and that such budget accounts will be adjusted reflect the actual awards and carry over funds to be received in these accounts.

Business of the Town Board of the Town of Lisbon

SUBJECT: FOR AGENDA OF: June 17, 2020
Resolution authorizing a traffic study be BILL #: 2020-78
conducted in the area around and at the intersection
Of the Five Mile Line Rd and the Pray Road DEPT. OF ORIGIN: Supervisor

DATE SUBMITTED: June 17, 2020

APPROVED BY TOWN ATTORNEY – Yes No ___ N/A ___

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes No ___

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

SUMMARY STATEMENT

Resolution for a traffic study at the intersection of the Pray Road and the Five Mile Line Road

RECOMMENDED ACTION
Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Dailey _____ Town Councilman Bush _____

Town Councilman McNeil _____

Request that the St Lawrence County Highway Dept assist the Town to conduct a traffic safety and speed study at the intersection of the Pray Road and Five Mile Line Road.

WHEREAS, members of the Lisbon Town Board has received numerous concerns and requests in regard to unsafe traffic conditions at the intersection of the Pray Road and the Five Mile Line Road; and

WHEREAS, in particular, persons entering the intersection is extremely difficult and dangerous, and several serious and fatal accidents have occurred at this intersection; and

NOW, THEREFORE BE IT RESOLVED, that the Town Board has determined that it is in the best interest of the traveling public and for the general public health, safety and welfare that by this resolution, the Town of Lisbon hereby requests that the St Lawrence County Highway Department to assist the Town in conducting a safety study of traffic conditions and physical characteristics of the intersection of the Pray Road and the Five Mile Line Road and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Lisbon hereby authorizes and directs the Town Clerk to provide a certified copy of this resolution and request to Donald Chambers, the Superintendent of Highways for St Lawrence County and the Lisbon Town Highway Superintendent is authorized to take any additional action or provide additional information as may be necessary to effectuate the terms of this resolution.

Business of the Town Board of the Town of Lisbon

SUBJECT: FOR AGENDA OF: June 17, 2020
Resolution authorizing the Highway BILL #: 2020-79
Superintendent to modify the Highway Agreement
adding paving of the Ross Road to the 2020 plan DEPT. OF ORIGIN: Supervisor

DATE SUBMITTED: June 17, 2020

APPROVED BY TOWN ATTORNEY – Yes No ___ N/A ___

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes No ___

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: \$80,000.	BUDGETED: \$80,000	REQUIRED: \$80,000

SUMMARY STATEMENT

Modify the Highway 284 agreement to add paving of the Ross Road to 2020 plan

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Dailey _____ Town Councilman Bush _____

Town Councilman McNeil _____

WHEREAS, the Town of Lisbon has been awarded in CHIPs and in EWR and in carryover for 2019 fiscal year, and

WHEREAS, the Town Board had entered into a 284 Highway agreement with the Highway Superintendent at the February 12, 2020 meeting, agreeing to the plan for roads to be reconstructed, paved and improved in fiscal year 2020, and

WHEREAS, the Highway Superintendent has begun the paving process for the 2020 fiscal year, and has incurred approved expenditures for such paving materials, and

WHEREAS, the Highway Superintendent has determined that the paving costs incurred for Roads in the agreement total approximately \$251,682.92, leaving a balance of approximately \$80,045.87, and

WHEREAS, the Highway Superintendent has determined that the paving of the Ross Road be added to the 284 Highway Agreement, and that remaining funds from the various funds be used to pave the Ross Road, and

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Town Supervisor to pave the Ross Road with the remaining funds for paving materials and equipment at a cost not to exceed \$80,000, and

BE IT FURTHER RESOLVED that such invoices will be audited and approved by a second Town Board member.

Business of the Town Board of the Town of Lisbon

SUBJECT: FOR AGENDA OF: June 17, 2020
Resolution authorizing shared service agreement BILL #: 2020-80
DEPT. OF ORIGIN: Supervisor
DATE SUBMITTED: June 17, 2020

APPROVED BY TOWN ATTORNEY – Yes No N/A

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes No

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

SUMMARY STATEMENT

Resolution authorizing shared service agreement

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Dailey _____ Town Councilman Bush _____

Town Councilman McNeil _____

RESOLUTION AUTHORIZING THE TOWN OF LISBON TO SIGN A CONTRACT FOR SHARED HIGHWAY SERVICES ON BEHALF OF THE TOWN OF LISBON

Article 5-G of the General Municipal Law (Sections 119-m through 119-oo) provides broad authority for “municipal corporations” and “districts” to cooperate with each other in carrying out their respective responsibilities. The term “municipal corporation” is defined in Article 5-G to include any county outside the City of New York, a city, town, village, board of cooperative educational services (BOCES), fire district, or school district. A “district” refers to a county or town improvement district for which the county or town in which the district is located is required to pledge its faith and credit for indebtedness contracted for purposes of the district. Subject to the statutory requirements of Article 5-G, any combination of these entities is authorized to enter into shared services agreements. In addition, other sections of law may

provide authority for cooperative projects in specific areas (e.g., General Municipal Law, Article 5-B, relating to the provision of common water supplies).

Resolution Authorizing the Lisbon Supervisor to sign a contract on behalf to permit of the town of Lisbon the Superintendent of Highways to share services with the highway department head in other municipalities who possess similar authorization for the borrowing or lending of materials and supplies and the exchanging, leasing, renting or maintaining of machinery and equipment, including the operators thereof, for the purpose of aiding the highway department head in the performance of his/her duties.

WHEREAS, all municipalities, including the town of Lisbon, have the power and authority of contract for the purpose of renting, leasing, exchanging, borrowing or maintaining of machinery and equipment, with or without operators, with other municipalities, and;

WHEREAS, all municipalities, including the Town of Lisbon, have the power and authority to borrow or lend materials and supplies to other municipalities, and;

WHEREAS, it is hereby determined that the Town of Lisbon and other municipalities shave machinery and equipment which is not used during certain periods, and;

WHEREAS, it is determined that the Town of Lisbon and other municipalities often have material and supplies on hand which are not immediately needed, and;

WHEREAS, it is hereby determined that by renting, borrowing, exchanging, leasing or maintaining highway machine and equipment and the borrowing or lending or necessity of highway purchasing certain needed highway machinery and equipment and the purchasing of materials and supplies, the Town of Lisbon and other municipalities may avoid the need for storing a large inventory of certain extra materials, and supplies, thereby saving the taxpayers money, and;

WHEREAS, it is recognized and determined, from a practical working program arrangement, that no program of borrowing, exchanging, leasing, renting or maintaining of highway machinery and equipment or borrowing or lending of material can be successful if each individual arrangement or agreement has to receive prior approval by the Town Board and the governing board of each of the other municipalities which may be parties to such agreements, since such agreements must often be made on short notice and at times when governing boards are not in session, and;

WHEREAS, it is incumbent upon each municipality to design a simple method whereby materials and supplies, equipment and machinery, including the operators thereof, may be obtained or maintained with a minimum of paperwork and inconvenience and with a swift approval process, and;

WHEREAS, it is the intent of the Town of Lisbon to give the Highway Superintendent the authority to enter into renting, exchanging, borrowing, lending or maintaining arrangement with

the persons serving in similar capacities in other municipalities without the necessity of obtaining approval of the Town board prior to the making each individual arrangement, and;

WHEREAS, a standard contract has been prepared which is expected to be adopted and placed into effect in other municipalities, and will grant the Superintendent of Highways, authority to make similar arrangements, and;

WHEREAS, it is hereby determined that it will be in the best interest of the town of Lisbon to be party to such shared services arrangements, and;

NOW THEREFORE BE IT RESOLVED, that the Supervisor of the Town of Lisbon is hereby authorized to sign on behalf of the Town, the following contract:

SHARED SERVICE CONTRACT BETWEEN MUNICIPALITIES FOR PERIOD
April 1, 2020 – March 31, 2025

1: For purposes of this contract, the following items shall be defined as follows:

A: "Municipality" shall mean any village, county, town, city, school district, or fire district which has agreed to be bound by a contract for shared services or equipment similar in terms and effect with the contract set forth herein, and has filed a copy of said contract with the clerk of the undersigned Town.

B: "Contract" shall mean the text of this agreement which is similar in terms and effect with comparable agreements, notwithstanding that each such contract is signed only by the Chief Executive Officer of each participating municipality filing the same, and upon such filing each filing municipality accept the terms of the contract to the same degree and effect as if each Chief Executive Officer had signed each individual contract.

C: "Shared services" shall mean any service provided by one municipality for another municipality that is consistent with the purposes and intent of this contract and shall include but not be limited to:

- i. The renting, exchanging, or lending of highway machinery, tools and equipment, with or without operators;
- ii. The borrowing or lending of supplies between municipalities on a temporary basis conditioned upon the replacement of such supplies or conditioned upon the obtaining of equal value through the provision of a services by the borrower or by the lending of equipment by the borrower, the value of which is equal to the borrowed supplies;
- iii. The providing of a specific service for another municipality, conditioned on such other municipality providing a similar service, or a service of equal value, in exchange.
- iv. The maintenance of machinery or equipment by a municipality for other municipalities.

b "Director" shall mean, in the case of a village, the Superintendent of the Department of Public Works, in the case of a county, the County Superintendent of Highways, person or the person having the power and authority to perform the duties generally performed by the County Superintendents of Highways, in the case of a Town, the Town Superintendent of Highways; in the case of a City, the head of the Department of Public Works.

2. The undersigned municipality has caused this agreement to be executed and to bind itself to the terms of this contract and it will consider this contract to be applicable to any municipality which has approved a similar contract and filed such contract with the check of the undersigned municipality.

3. The undersigned municipality by this agreement grants unto the Superintendent of Highways, the authority to enter into any shared service arrangements with any other municipality or other municipalities subject to the following terms and conditions.

a. The Town of Lisbon agrees to rent or exchange or borrow from any municipality any municipality any and all materials, machinery and equipment, with, or without operators, which

such municipality may need its purposes. The determination as to whether such machinery or material is available for renting, exchanging or lending shall be made by the Superintendent of Highways. In the event the Superintendent of Highways determines that it will be in the best interests of the Town of Lisbon to lend to another municipality, the Superintendent of Highways is hereby authorized to lend to another municipality. The value of supplies or materials loaned to another municipality may be returned to the Town of Lisbon, by the borrowing municipality in the form of similar types and amounts of materials or supplies, or by the use of equipment or receipt of services of equal value, to be determined by the respective superintendents and/or directors.

b. The Town of Lisbon agrees to rent, exchange or lend to any municipality any and all materials, machinery and equipment, with or without operators, which such municipality may need for its purposes. The determination as to whether such machinery or material is available for renting, exchanging or lending shall be made by the Superintendent of Highways. In the event the Superintendent of Highways determines that it will be in the best interests of the Town of Lisbon to lend to another municipality, the Superintendent of Highways is hereby authorized to lend to another municipality. The value of supplies or materials loaned to another municipality may be returned to the Town of Lisbon, by the borrowing municipality in the form of similar types and amounts of materials or supplies, by or the use of equipment or receipt of services of equal value, to be determined by the respective Superintendents and/or Directors.

c. The Town of Lisbon agrees to repair or maintain machinery or equipment for any city/county/town/village under terms that may be determined and agreed upon by the directors.

d. An operator of equipment rented or loaned to another municipality, when operating such equipment for the borrowing municipality, shall be subject to the direction and control of the Superintendent of Highways of the borrowing municipality in relation to the manner in which the work is to be completed. However, the method by which the machine is to be operated shall be determined by the operator.

e. When receiving the services of any operator with a machine or equipment, the receiving superintendent shall make no request of any operator which would be inconsistent with any labor agreement that exists for the benefit of the operator in the municipality by which the operator is employed.

f. The lending-municipality shall be liable for any negligent acts resulting from the operation of its machinery or equipment by its own operator. In the event damages are caused as a result of directions given to perform work, then the lending municipality shall be held harmless by the borrowing municipality.

g. Each municipality shall remain fully responsible for its own employees, including salary, benefits and workers compensation.

4. The renting, borrowing or leasing, repairing or maintaining of any particular piece of machinery or equipment, or the exchanging or borrowing of material, or supplies, or the providing of a specific service shall be evidenced by the signing of a memorandum by the

Superintendent of Highways. Such memorandum may be delivered to the other party via mail, personal delivery, facsimile machine, or any other method of transmission agreed upon. In the event there is no written acceptance of the memorandum, the receipt of the materials or supplies or the acceptance of a service shall be evidence of the acceptance of offer to rent, exchange or lend.

5. In the event any shared services arrangement is made without a memorandum at the time of receipt of the shared service, the director receiving the shared service shall within five day's thereof, send to the provider a memorandum identifying the type, time the and date of acceptance of the repair or maintenance shared service. In the event such shared service related to or included any materials or supplies, such memorandum shall identify such materials or supplies and time and place of delivery.

6. In the event a municipality wishes to rent machinery or equipment from another municipality or in the event a municipality wishes to determine the value of such renting for the purposes of exchanging the shared services or a comparable value, it is agreed that the value of the shared service shall be set forth in the memorandum

7. All machinery and the operator, for purposes of workers compensation, liability and any other relationship with third parties, except as provided in paragraph e of section three of this agreement, shall be considered the machinery of, and the employee of, the municipality owning the machinery and equipment.

8. In the event machinery or equipment being operated by an employee of the owning municipality is damaged or otherwise in need of repair while working for another municipality, the municipality owning the machinery or equipment shall be responsible to make or pay for such repairs. In the event machinery or equipment is operated by an employee of the borrowing, receiving or renting municipality, such municipality shall be responsible for such repairs.

9. Records shall be maintained by each municipality setting forth all machinery rentals, exchanges, borrowing, repair or maintenance and other shared services. Such records will be available for inspection by any municipality which has shared services with such municipality.

10. In the event a dispute arises relating to any repair, maintenance or shared service, and in the event such dispute cannot be resolved between the parties, such dispute shall be subject to mediation.

11. Any party to this contract may revoke such contract by filing a notice of such revocation. upon the revocation of such contract, any outstanding obligations shall be settled within thirty days of such revocation unless the parties with whom an obligation is due agree in writing to extend such date of settlement.

12. Any action taken by the superintendent pursuant to the provisions of this contract shall be consistent with the duties of such official and expenditures incurred shall not exceed the amounts set forth in the Towns budget for highway purposes.

13. If any provision of this contract is deemed to be invalid or inoperative for any reason, that part shall be deemed modified to the extent necessary to make a valid and operative, or if it cannot be so modified, then severed, and the remainder of the contract shall continue in full force and effect as if the contract had been signed with the invalid portion so modified or eliminated.

14. This contract shall be reviewed each year by the Town of Lisbon and shall expire five years from the date of its signing by the Supervisor. The Lisbon Town Board may or renew extend this contract at the termination thereof for another five year period.

15. Copies of this contract shall be sent to the Clerk and the Superintendent of Highways anticipating engaging in shared services. No shared services shall be conducted by the Superintendent of Highways except with the Supervisor of the municipality that has completed a shared services contract with the Town of Lisbon and has sent a copy thereof to the clerk of his or her municipality and the Superintendent of Highways.

IN WITNESS THEREOF the said Town of Lisbon has by order of the Town Board, caused these presents to be subscribed by the Clerk thereof, this day of the 17th of June, 2020.

By: _____
Town of Lisbon Supervisor

Lisbon Town Clerk

The Town clerk is authorized and directed to file a copy of the contract set forth in this resolution with the Chief Executive Officer of the following municipalities:

The Village of Gouverneur, Village of Waddington, Village of Massena, Village of Heuvelton, Village of Potsdam, Village of Canton, Town of Morristown, Town of Oswegatchie, Town of Madrid, Town of Waddington, , Town of Canton, Town of Hermon, Town of Dekalb, Town of Hammond, Town of Colton, Town of Pierpont, Town of Parishville, City of Ogdensburg, St. Lawrence County Highway Department.

This resolution shall take effect immediately

Business of the Town Board of the Town of Lisbon

SUBJECT: FOR AGENDA OF: June 17, 2020
Resolution authorizing shared service with BILL #: 2020-81
Lisbon Central School
DEPT. OF ORIGIN: Supervisor

DATE SUBMITTED: June 17, 2020

APPROVED BY TOWN ATTORNEY – Yes No ___ N/A ___

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes No ___

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

SUMMARY STATEMENT

Resolution to renew shared service agreement

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Dailey _____ Town Councilman Bush _____

Town Councilman McNeil _____

RESOLUTION AUTHORIZING THE TOWN OF LISBON TO SIGN A CONTRACT FOR SHARED SERVICES ON BEHALF OF THE TOWN OF LISBON WITH LISBON CENTRAL SCHOOL

Article 5-G of the General Municipal Law (Sections 119-m through 119-oo) provides broad authority for “municipal corporations” and “districts” to cooperate with each other in carrying out their respective responsibilities. The term “municipal corporation” is defined in Article 5-G to include any county outside the City of New York, a city, town, village, board of cooperative educational services (BOCES), fire district, or school district. A “district” refers to a county or town improvement district for which the county or town in which the district is located is required to pledge its faith and credit for indebtedness contracted for purposes of the district. Subject to the statutory requirements of Article 5-G, any combination of these entities is

authorized to enter into shared services agreements. In addition, other sections of law may provide authority for cooperative projects in specific areas (e.g., General Municipal Law, Article 5-B, relating to the provision of common water supplies).

Resolution Authorizing the Lisbon Supervisor to sign a contract on behalf to permit of the Town of Lisbon for the Town Supervisor or Highway Superintendent to authorize to share services with the appropriate department head at Lisbon Central School who possess similar authorization for the borrowing or lending of materials and supplies and the exchanging, leasing, renting or maintaining of machinery and equipment, including the operators thereof, for the purpose of aiding the highway department head in the performance of his/her duties.

WHEREAS, all municipalities and school districts, including the Town of Lisbon, have the power and authority of contract for the purpose of renting, leasing, exchanging, borrowing or maintaining of machinery and equipment, with or without operators, with other municipalities and school districts, and;

WHEREAS, all municipalities and school districts, including the Town of Lisbon, have the power and authority to borrow or lend materials and supplies to other municipalities, and;

WHEREAS, it is hereby determined that the Town of Lisbon and other municipalities and school districts have machinery and equipment which is not used during certain periods, and;

WHEREAS, it is determined that the Town of Lisbon and other municipalities and school districts often have material and supplies on hand which are not immediately needed, and;

WHEREAS, it is hereby determined that by renting, borrowing, exchanging, leasing or maintaining machinery and equipment and the borrowing or lending or necessity of purchasing certain needed machinery and equipment and the purchasing of materials and supplies, the Town of Lisbon and other municipalities and school districts may avoid the need for storing a large inventory of certain extra materials, and supplies, thereby saving the taxpayers money, and;

WHEREAS, it is recognized and determined, from a practical working program arrangement, that no program of borrowing, exchanging, leasing, renting or maintaining of machinery and equipment or borrowing or lending of material can be successful if each individual arrangement or agreement has to receive prior approval by the Town Board and the governing board of each of the other municipalities and school districts which may be parties to such agreements, since such agreements must often be made on short notice and at times when governing boards are not in session, and;

WHEREAS, it is incumbent upon each municipality and school district to design a simple method whereby materials and supplies, equipment and machinery, including the operators thereof, may be obtained or maintained with a minimum of paperwork and inconvenience and with a swift approval process, and;

WHEREAS, it is the intent of the Town of Lisbon to give the Highway Superintendent the authority to enter into renting, exchanging, borrowing, lending or maintaining arrangement with

the persons serving in similar capacities in other municipalities and school districts without the necessity of obtaining approval of the Town board prior to the making each individual arrangement, and;

WHEREAS, a standard contract has been prepared which is expected to be adopted and placed into effect in other municipalities, and will grant the Highway Superintendent, authority to make similar arrangements, and;

WHEREAS, it is hereby determined that it will be in the best interest of the town of Lisbon to be party to such shared services arrangements, and;

NOW THEREFORE BE IT RESOLVED, that the Supervisor of the Town of Lisbon is hereby authorized to sign on behalf of the Town, the following contract:

**SHARED SERVICE CONTRACT BETWEEN LISBON CENTRAL SCHOOL
AND THE TOWN OF LISBON FOR THE PERIOD
April 1, 2020 – March 31, 2025**

1: For purposes of this contract, the following items shall be defined as follows:

A: "Municipality" shall mean any village, county, town, city, fire district, or school district which has agreed to be bound by a contract for shared services or equipment similar in terms and effect with the contract set forth herein, and has filed a copy of said contract with the clerk of the undersigned Town.

B: "Contract" shall mean the text of this agreement which is similar in terms and effect with comparable agreements, notwithstanding that each such contract is signed only by the Chief Executive Officer of each participating municipality filing the same, and upon such filing each filing municipality accept the terms of the contract to the same degree and effect as if each Chief Executive Officer had signed each individual contract.

C: "Shared services" shall mean any service provided by one municipality for another municipality that is consistent with the purposes and intent of this contract and shall include but not be limited to:

- i. The renting, exchanging, or lending of highway machinery, tools and equipment, with or without operators;
- ii. The borrowing or lending of supplies between municipalities on a temporary basis conditioned upon the replacement of such supplies or conditioned upon the obtaining of equal value through the provision of a services by the borrower or by the lending of equipment by the borrower, the value of which is equal to the borrowed supplies;
- iii. The providing of a specific service for another municipality, conditioned on such other municipality providing a similar service, or a service of equal value, in exchange.
- iv. The maintenance of machinery or equipment by a municipality for other municipalities.

b "Director" shall mean, in the case of a village, the Superintendent of the Department of Public Works, in the case of a county, the County Superintendent of Highways, person or the person having the power and authority to perform the duties generally performed by the County, in the case of a Town, the Town Superintendent of Highways; in the case of a City, the head of the Department of Public Works, in a School, the School Superintendent, and in a Fire District, the District President of the Board.

2. The undersigned municipality has caused this agreement to be executed and to bind itself to the terms of this contract and it will consider this contract to be applicable to any municipality which has approved a similar contract and filed such contract with the check of the undersigned municipality.

3. The undersigned municipality by this agreement grants unto the Superintendent of Highways, the authority to enter into any shared service arrangements with any other municipality or other municipalities subject to the following terms and conditions.

a. The Town of Lisbon agrees to rent or exchange or borrow from any municipality any and all materials, machinery and equipment, with, or without operators, which such municipality may need its purposes. The determination as to whether such machinery or material is available for renting, exchanging or lending shall be made by the Superintendent of Highways. In the event the Superintendent of Highways works determines that it will be in the best interests of the Town of Lisbon to lend to another municipality, the Superintendent of Highways is hereby authorized to lend to another municipality. The value of supplies or materials loaned to another municipality may be returned to the Town of Lisbon, by the borrowing municipality in the form of similar types and amounts of materials or supplies, or by the use of equipment or receipt of services of equal value, to be determined by the respective superintendents and/or directors.

b. The Town of Lisbon agrees to rent, exchange or lend to any municipality any and all materials, machinery and equipment, with or without operators, which such municipality may need for its purposes. The determination as to whether such machinery or material is available for renting, exchanging or lending shall be made by the Superintendent of Highways. In the event the Superintendent of Highways determines that it will be in the best interests of the Town of Lisbon to lend to another municipality, the Superintendent of Highways is hereby authorized to lend to another municipality. The value of supplies or materials loaned to another municipality may be returned to the Town of Lisbon, by the borrowing municipality in the form of similar types and amounts of materials or supplies, by or the use of equipment or receipt of services of equal value, to be determined by the respective Superintendents and/or Directors.

c. The Town of Lisbon agrees to repair or maintain machinery or equipment for any city/county/town/village under terms that may be determined and agreed upon by the directors.

d. An operator of equipment rented or loaned to another municipality, when operating such equipment for the borrowing municipality, shall be subject to the direction and control of the Superintendent of Highways of the borrowing municipality in relation to the manner in which the work is to be completed. However, the method by which the machine is to be operated shall be determined by the operator.

e. When receiving the services of any operator with a machine or equipment, the receiving superintendent shall make no request of any operator which would be inconsistent with any labor agreement that exists for the benefit of the operator in the municipality by which the operator is employed.

f. The lending-municipality shall be liable for any negligent acts resulting from the operation of its machinery or equipment by its own operator. In the event damages are caused as a result of directions given to perform work, then the lending municipality shall be held harmless by the borrowing municipality.

g. Each municipality shall remain fully responsible for its own employees, including salary, benefits and workers compensation.

4. The renting, borrowing or leasing, repairing or maintaining of any particular piece of machinery or equipment, or the exchanging or borrowing of material, or supplies, or the providing of a specific service shall be evidenced by the signing of a memorandum by the Superintendent of Highways. Such memorandum may be delivered to the other party via mail, personal delivery, facsimile machine, or any other method of transmission agreed upon. In the event there is no written acceptance of the memorandum, the receipt of the materials or supplies or the acceptance of a service shall be evidence of the acceptance of offer to rent, exchange or lend.

5. In the event any shared services arrangement is made without a memorandum at the time of receipt of the shared service, the director receiving the shared service shall within five day's thereof, send to the provider a memorandum identifying the type, time the and date of acceptance of the repair or maintenance shared service. In the event such shared service related to or included any materials or supplies, such memorandum shall identify such materials or supplies and time and place of delivery.

6. In the event a municipality wishes to rent machinery or equipment from another municipality or in the event a municipality wishes to determine the value of such renting for the purposes of exchanging the shared services or a comparable value, it is agreed that the value of the shared service shall be set forth in the memorandum

7. All machinery and the operator, for purposes of workers compensation, liability and any other relationship with third parties, except as provided in paragraph e of section three of this agreement, shall be considered the machinery of, and the employee of, the municipality owning the machinery and equipment.

8. In the event machinery or equipment being operated by an employee of the owning municipality is damaged or otherwise in need of repair while working for another municipality, the municipality owning the machinery or equipment shall be responsible to make or pay for such repairs. In the event machinery or equipment is operated by an employee of the borrowing, receiving or renting municipality, such municipality shall be responsible for such repairs.

9. Records shall be maintained by each municipality setting forth all machinery rentals, exchanges, borrowing, repair or maintenance and other shared services. Such records will be available for inspection by any municipality which has shared services with such municipality.

10. In the event a dispute arises relating to any repair, maintenance or shared service, and in the event such dispute cannot be resolved between the parties, such dispute shall be subject to mediation.

11. Any party to this contract may revoke such contract by filing a notice of such revocation. upon the revocation of such contract, any outstanding obligations shall be settled within thirty days of such revocation unless the parties with whom an obligation is due agree in writing to extend such date of settlement.

12. Any action taken by the superintendent pursuant to the provisions of this contract shall be consistent with the duties of such official and expenditures incurred shall not exceed the amounts set forth in the Towns budget for highway purposes.

13. If any provision of this contract is deemed to be invalid or inoperative for any reason, that part shall be deemed modified to the extent necessary to make a valid and operative, or if it cannot be so modified, then severed, and the remainder of the contract shall continue in full force and effect as if the contract had been signed with the invalid portion so modified or eliminated.

14. This contract shall be reviewed each year by the Town of Lisbon and shall expire five years from the date of its signing by the Supervisor. The Lisbon Town Board may or renew extend this contract at the termination thereof for another five year period.

15. Copies of this contract shall be sent to the Clerk and the Superintendent of Highways anticipating engaging in shared services. No shared services shall be conducted by the Superintendent of Highways except with the Supervisor of the municipality that has completed a shared services contract and has sent a copy thereof to the clerk of his or her municipality and the Superintendent of Highways.

IN WITNESS THEREOF the said Town of Lisbon has by order of the Town Board, caused these presents to be subscribed by the Clerk thereof, this day of the 17th of June, 2020.

By: _____
Town of Lisbon Supervisor

Lisbon Town Clerk

The Town clerk is authorized and directed to file a copy of the contract set forth in this resolution with the Chief Executive Officer of the following municipalities:
Lisbon Central School

This resolution shall take effect immediately.

Business of the Town Board of the Town of Lisbon

SUBJECT: Resolution authorizing a reduction in the quarterly water and sewer rates for property owned by Anthony Fodi at 721 Hall Road.

FOR AGENDA OF: June 17, 2020
BILL #: 2020-82
DEPT. OF ORIGIN: Supervisor

DATE SUBMITTED: June 17, 2020

APPROVED BY TOWN ATTORNEY – Yes No ___ N/A ___

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes No ___

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

SUMMARY STATEMENT

Resolution to reduce water and sewer rates

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Dailey _____ Town Councilman Bush _____

Town Councilman McNeil _____

WHEREAS, The Town Board has been contacted by a person who recently purchased a property at 721 Hall Road that has a large garage with a number of service and wash bays, and was previously used as a maintenance and service center by a full service Bus Company, and

WHEREAS, the new owner has stated he will not be using the water and sewer that the previous owner used, and

WHEREAS, the new owner has requested the Town consider a reduction in the flat water and sewer rates at the Hall Road property, and

WHEREAS, the Town Board discussed this request and reviewed rates for comparable sized businesses and organizations in the Town that receive water and sewer services, and

WHEREAS the Town Board does hereby agree to reduce the quarterly flat water rate to \$60 per quarter, and the quarterly sewer rate to \$255 per quarter, effective with the July 1, 2020 billing period, and

WHEREAS, these rates can be reviewed if the water and sewer usage at the business location increases, and

WHEREAS, nothing in this resolution prohibits increasing rates as rates are changed in the water and sewer district, and

WHEREAS, there are outstanding invoices for water and sewer in the amount of \$1,490 that the present property owner is responsible to pay in full, and

NOW THEREFORE BE IT RESOLVED that the Town Board hereby authorizes the Town Clerk to reduce the water and sewer rates effective July 1, 2020 at 721 Hall Road.

Business of the Town Board of the Town of Lisbon

SUBJECT:
Resolution authorizing the discontinuation of
sewer service for property owned by Cindy
Carr at 7045 County Route 10.

FOR AGENDA OF: June 17, 2020
BILL #: 2020-83
DEPT. OF ORIGIN: Supervisor
DATE SUBMITTED: June 17, 2020

APPROVED BY TOWN ATTORNEY – Yes No N/A

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes No

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

SUMMARY STATEMENT

Resolution to discontinue sewer service at 7045 County Route 10

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Dailey _____ Town Councilman Bush _____

Town Councilman McNeil _____

WHEREAS, The Town Board has been contacted by a resident who owns property at 7045 County Route 10 that houses a single wide trailer, and

WHEREAS, the trailer has not been lived in for over ten years and is deemed non-habitable by the Code Enforcement Officer, and

WHEREAS, the owner has requested the Town discontinue sewer service at the property, and

WHEREAS, there is one outstanding invoice that the owner has agreed to pay in full in the amount of \$127.50 due by July 31, 2020, and

NOW THEREFORE BE IT RESOLVED that the Town Board hereby authorizes the Highway Superintendent to verify that the sewer is no longer used and the Town Clerk is directed to terminate this sewer service from the Towns Sewer District effective July 1, 2020.

Business of the Town Board of the Town of Lisbon

SUBJECT: Resolution for budget amendments and to authorize the transfer of funds.

FOR AGENDA OF: June 17, 2020

BILL #: 2020-84

DEPT. OF ORIGIN: Supervisor

DATE SUBMITTED: June 17, 2020

APPROVED AS TO FORM BY TOWN ATTORNEY – Yes ___ No ___

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes ___ No ___

EXPENDITURE
REQUIRED: -0-

AMOUNT
BUDGETED: -0-

APPROPRIATION
REQUIRED: -0-

SUMMARY STATEMENT

Resolution for to authorize the transfer of funds and /or amend the budget.

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Daily _____ Town Councilman Bush _____

Town Councilman McNeil _____

WHEREAS, a memorandum has been transmitted by the Town Bookkeeper, dated June, 17, 2020, requesting authorization for budget transfers for the following overspent accounts, and for a budget amendment to the 2020 budget as follows, and

NOW, THEREFORE BE IT RESOLVED that the Town Board has reviewed and authorizes the Bookkeeper to fulfill the following Transfers and Budget Amendments:

Budget Transfers-General Fund

The Board authorizes budget transfers for the following overspent budgets:

Budget amendment:

The Board authorizes budget amendments to the 2020 budget as follows:

TRANSFERS FOR BOARD REVIEW AND ACTION

TO ACCOUNT	GENERAL FUND	AMOUNT	FROM ACCOUNT	ITEM	AMOUNT
16802.01	Data Processing EQ	\$17,408.75	73102.01	Youth Prog EQ	\$10,000.00
			16604.01	Central Store CE	\$1,500.00
			83104.08	Administration CE	\$1,836.25
			81104.09	Administration CE	\$1,836.25
			14111.01	Deputy Clerk PS	\$2,236.25
TOTAL TRANSFERRED		\$17,408.75			\$17,408.75

TO ACCOUNT	HIGHWAY FUND	AMOUNT	FROM ACCOUNT	ITEM	AMOUNT
51304.03	Machinery CE	\$10,000.00	51124.03	Perm Improvements CE	\$10,000.00
TOTAL TRANSFERRED		10,000.00			10,000.00

TO ACCOUNT	WATER FUND	AMOUNT	FROM ACCOUNT	ITEM	AMOUNT
83104.08	Administration CE	\$7,366.81	83304.08	Purification CE	\$1,600.00
			83301.08	Purification PS	\$5,766.81
TOTAL TRANSFERRED		7,366.81			7,366.81

TO ACCOUNT	SEWER FUND	AMOUNT	FROM ACCOUNT	ITEM	AMOUNT
81101.09	Administration PS	\$4,000.00	81304.09	Treatment/Disposal CE	\$5,836.25
81104.09	Administration CE	\$1,836.25			
TOTAL TRANSFERRED		\$5,836.25			\$5,836.25

Total All
Accounts
Transferred:
SIGNATURE -
Supervisor

6/17/2020