

Town of Lisbon Board Meeting Agenda
Wednesday, June 8, 2022
6:00 P.M.

- A. Pledge of Allegiance
- B. Call to order
- C. C. Approval of previous meeting minutes
- D. Public hearings
- E. Reading of Correspondence / Communications
- F. Public Comment Period - Citizen Participation (5 minutes per person)
- G. Report from County Legislature – Legislator Forsythe
- H. Approval of Voucher Abstract and Audited Claims
 - Claims to be paid from the A-General Fund* \$ 18,990.60
 - Claims to be paid from the DA-Highway Fund* \$ 70,079.63
 - Claims to be paid from the SS – Lisbon Sewer District Fund* \$ 7,175.84
 - Claims to be paid from the SW – Lisbon Water District Fund* \$ 324.42
 - Claims to be paid from the TA – Trust and Agency Fund -* \$ 857.44
 - Total Claims Abstract 005:** **\$ 97,427.93**
- Payroll 11 - \$; Payroll 12 - \$ = \$ Total Payroll paid**

(All Matters listed under this item are considered to be routine and will be enacted by one motion without separate discussion. If discussion is desired, the item may be removed from the consent agenda and considered separately.)

- I. Budget review:
 - Payroll audit - 2021
 - Financial records audit - 2021

- J. Reports of Departments
 - Supervisor report
 - Highway Superintendent Report
 - Town Clerk Report
 - Justice Court Report
 - Assessor Report
 - Code Enforcement Officer report
 - Approval of Reports – Action required by the Board

 - Reports of Boards and Committees
 - Planning Board Report
 - Recreation Report
 - Homecoming Committee
 - Library – Michelle Stottlemeyer McLagan
 - Museum

- K. Action Items:
Items for Town Board Action

1. Resolution to submit 2021 Justice Court audit – BILL# 2022-39

L. Appointments

M. New Business

N. Old/Unfinished Business

O. Items for discussion

P. Public Comment Period - Citizen Participation (3 minutes per person)

Q. – Executive Session – Upon a majority vote upon a motion that identifies the subject to be considered, the Town Board may conduct an executive session to discuss any of the 8 items identified as proper in accordance with Public Officers law 105(1)

R. Adjournment.

Business of the Town Board of the Town of Lisbon

SUBJECT: Resolution to verify that the Town Board has completed the required audit of the Justice Court records for the Town of Lisbon 2021 Year in accordance with Section 2019-a of the Uniform Justice Court Act.

FOR AGENDA OF: June 8, 2022
BILL #: 2022-39
DEPT. OF ORIGIN: Supervisor
DATE SUBMITTED: June 8, 2022

APPROVED BY TOWN ATTORNEY – Yes No ___ N/A ___

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes No ___

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

SUMMARY STATEMENT

Resolution to adopt that the 2019-a Uniform Justice Court Act 2021 audit has been completed

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Dumas _____ Town Councilman Bush _____

Town Councilman McNeil _____

WHEREAS, the NY State Unified Court System’s Action Plan for the Justice Courts included initiatives to improve accountability and controls over Justice Court finances and records; and,

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that Justices annually provide their court records and dockets to their respective Town Board and that such records then be examined or audited and that fact be entered into the minutes of the board’s proceedings; and,

WHEREAS, pursuant to Section 2019-a of the Uniform Justice Court Act, the Town Board of the Town of Lisbon is required to examine, audit, and confirm that the records and dockets of the Town Justice Court of Judge Fletcher and Judge Fonda be audited, and that the fact of the auditing be reflected in the minutes of the proceedings of this Board; and

WHEREAS, the Town of Lisbon Town Board did audit and examine said records and dockets with audit committee members Town Board Member Putney, Town Board Member McNeil, and Court Clerk Erin Armstrong, having performed and reviewed said audit for the period January 1, 2021 – December 31, 2021, and

WHEREAS, the Town Board, in compliance with the Uniform Justice Court Act §2019-a, and to reflect in the minutes of its proceedings that such audit has occurred; and

NOW THEREFORE, BE IT RESOLVED, The Town Board of Lisbon does hereby acknowledge that the audit of the records of Town Justice Phillip Fonda and Town Justice Patricia Fletcher as required under Uniform Justice Court Act § 2019-a has been conducted and completed, and that the Justice Court Audit Report has been received by the Board; and

BE IT FURTHER RESOLVED, Town Clerk Alberta Hyde is requested to forward to the New York State Office of Court Administration, Office of Internal Audit, a copy of said Justice Court Audit Report and a copy of this Resolution.