

Town of Lisbon Board Meeting Agenda
Wednesday, April 13, 2022
6:00 P.M.

- A. Pledge of Allegiance
- B. Call to order
- C. Discussion with CHMC CEO Rich Duvall and Practice Administrator Beth Stemples
- C. Approval of previous meeting minutes
- D. Public hearings
- E. Reading of Correspondence / Communications
- F. Public Comment Period - Citizen participation (5 minutes per person)
- G. Report from County Legislature – Legislator Forsythe
- H. Approval of Voucher Abstract and Audited Claims
 - Claims to be paid from the A-General Fund* \$ 26,963.05
 - Claims to be paid from the DA-Highway Fund* \$ 113,569.51
 - Claims to be paid from the SS – Lisbon Sewer District Fund* \$ 7,810.06
 - Claims to be paid from the SW – Lisbon Water District Fund* \$ 1,348.16
 - Claims to be paid from the TA – Trust and Agency Fund -* \$ 1,124.06
 - Total Claims Abstract 005:** **\$ 150,814.84**
 - Payroll 6 - \$26,292.55; Payroll 7 - \$28,719.22; Payroll 8 - \$25,350.30. = **\$80,362.07 paid***

(All Matters listed under this item are considered to be routine and will be enacted by one motion without separate discussion. If discussion is desired, the item may be removed from the consent agenda and considered separately.)

I. Budget review:

- March 2022 Financial reports
- Justice Court audit - 2021
- Payroll audit - 2021
- Financial records audit - 2021

J. Reports of Departments

- Supervisor report
 1. - GIS Grants award – 10% match; approved resolution in support of a 2021 Local Government Efficiency Grant Application for a North Country Regional Shared Geographic Information System Project BILL#2021-66
 2. Town Hall use by Town Rec;
- Highway Superintendent Report
- Town Clerk Report
- Justice Court Report
- Assessor Report
- Code Enforcement Officer report
- Approval of Reports – Action required by the Board

- Reports of Boards and Committees
 - Planning Board Report
 - Recreation Report
 - Homecoming Committee
 - Library – Michelle Stottlemyer McLagan
 - Museum

K. Action Items:

Items for Town Board Action

3. Resolution to hire laborers at the Campground for 2022 season .– BILL # 2022-29
4. Resolution to call for a public hearing regarding use of ARPA funds – BILL #2022-30

L. Appointments

M. New Business – opening of IT Bids

N. Old/Unfinished Business

O. Items for discussion

P. Public Comment Period - Citizen participation (3 minutes per person)

Q. – Executive Session – Upon a majority vote upon a motion that identifies the subject to be considered, the Town Board may conduct an executive session to discuss any of the 8 items identified as proper in accordance with Public Officers law 105(1)

R. Adjournment.

Business of the Town Board of the Town of Lisbon

SUBJECT: Resolution to hire seasonal employees at the Beach and Campground. FOR AGENDA OF: April 13, 2022
BILL #: 2022-29
DEPT. OF ORIGIN: Supervisor
DATE SUBMITTED: April 13, 2022

APPROVED BY TOWN ATTORNEY – Yes No ___ N/A ___

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes No ___

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

SUMMARY STATEMENT

Resolution to hire seasonal employees at the Beach and Campground

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Dumas _____ Town Councilman Bush _____

Town Councilman McNeil _____

TOWN OF LISBON RESOLUTION AUTHORIZING THE EMPLOYMENT OF SUMMER SEASONAL HELP AT THE LISBON BEACH AND CAMPGROUND

WHEREAS, during the summer season it is the custom of the Town to employ individuals on a seasonal basis to assist at the Lisbon Beach and Campground: and

WHEREAS, it is the desire of the Town Board to hire the following individuals for a period of time beginning on opening of the Campground May 1, 2022 and concluding at the close of the Campground on October 15, 2022 as the labor is needed; and

NOW BE IT THEREFORE RESOLVED, that the following individuals are appointed, subject to the Town hiring policies, as a summer seasonal employees to be paid at the hourly rate set forth next to their name:

1. Dakota Woods - \$13.20/hr. – Beach and Campground
2. Jaylin Massia- \$13.20/hr. - Beach and Campground
3. Kendra Parmeter - \$13.20/hr. - Beach and Campground
4. Marissa Robinson - \$13.20/hr. – Beach and Campground
5. Abbagail Flack - \$13.20/hr. – Beach and Campground
6. Cole Woods - \$13.20/hr. – Beach and Campground
7. Trenton Williams - \$13.20/hr. – Beach and Campground
8. Caleb Richardson - \$13.20/hr. – Beach and Campground
9. Mark Cohen - \$13.20/hr. – part time Lifeguard - Beach
10. Calen LeBel- \$13.20/hr. – part time Lifeguard - Beach

BE IT FURTHER RESOLVED, that the Supervisor is hereby is authorized to place the aforementioned individuals on the Town payroll for the summer season and to pay the salaries as set forth above, expenses allocated to the Beach and Campground.

Business of the Town Board of the Town of Lisbon

SUBJECT: Resolution call for a public hearing regarding Use of ARPA funds for the Town of Lisbon. FOR AGENDA OF: April 13, 2022
BILL #: 2022-30
DEPT. OF ORIGIN: Supervisor
DATE SUBMITTED: April 13, 2022

APPROVED BY TOWN ATTORNEY – Yes No N/A

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes No

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

SUMMARY STATEMENT

Resolution to call for a public hearing on use of ARPA funds

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Dumas _____ Town Councilman Bush _____

Town Councilman McNeil _____

NOTICE OF PUBLIC HEARING ON CONSIDERATIONS FOR USE OF ARPA (AMERICAN RESCUE PLAN ACT) FUNDS RECEIVED UNDER COVID 19

WHEREAS, the American Rescue Plan Act (“ARPA”) of 2021, HR 319, otherwise known as the COVID-19 Stimulus Package or America Rescue Plan, was published L #117-2 on March 11, 2021. The plan provided \$1.9 trillion dollars of economic stimulus to speed up the country’s economic recovery and health effects of the COVID_19 pandemic. This package builds upon many of the measures of the CARES ACT from March 2020 and in the Consolidated Appropriations Act of 2021.

WHEREAS, each municipality in the United States was provided an opportunity to receive funds related to COVID-19 recovery upon completion and submittal of said request by July 9, 2021. The Town of Lisbon opted to receive said funds under the definition of a NEU (Non Entitlement Unit), defined by section 603 (g)(5) of the Social Security Act, as added by Section 9901 of the American Rescue Plan Act of 2021, with NEU defined as a local government that serves a population of 50,000 or less. The ARPA funds are distributed in two increments. \$207,051.47 was the initial payment received in the summer of 2021, a subsequent summer 2021 payment of \$845.35 and a final payment of \$207,896.81 is anticipated for receipt in the spring of 2022, for a total of **\$415,793.63**. None of the funds have been spent to date. There are many restrictions on the use of these funds which are outlined in the United States Department of Treasury Final Rule document released January 6, 2022 and effective April 1, 2022. All ARPA funds must be obligated by December 31, 2024 with full spending by December 31, 2026. A Federal Audit upon conclusion is anticipated.

WHEREAS, the Town of Lisbon Town Board has scheduled a Public Hearing on May 11, 2022 at 6:00pm and Town Hall Auditorium, 6963 County Rt 10, Lisbon, NY to engage the community in potential projects which may be eligible for said funds under the Final Rule Regulations of the US Department of Treasury.

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Lisbon hereby provides Notice of Public Hearing as related to the spending of ARPA funds. This resolution shall take effect immediately.

STATE OF NEW YORK)

COUNTY OF SAINT LAWRENCE)ss

TOWN OF LISBON)

I, Alberta Hyde, Town Clerk of the Town of Lisbon, Saint Lawrence County, New York, **DO HEREBY CERTIFY** that the following resolution was duly passed by the Town Board of the Town of Lisbon on this ____ day of _____, 2022.

Alberta Hyde, Town Clerk
Town Clerk