

Town of Lisbon Board Meeting Agenda

Wednesday, March 9, 2022
6:00 P.M.

- A. Pledge of Allegiance
- B. Call to order
- C. Approval of previous meeting minutes
- D. Public hearings
- E. Reading of Correspondence / Communications
- F. Public Comment Period - Citizen participation (5 minutes per person)
- G. Report from County Legislature – Legislator Forsythe
- H. Approval of Voucher Abstract and Audited Claims

(All Matters listed under this item are considered to be routine and will be enacted by one motion without separate discussion. If discussion is desired, the item may be removed from the consent agenda and considered separately.)

I. Budget review:

- February 2022 Financial reports
- Justice Court audit - 2021
- Payroll audit - 2021
- Financial records audit - 2021

J. Reports of Departments

- Supervisor report
- Highway Superintendent Report
- Town Clerk Report – Town Clerk Hyde
- Justice Court Report
- Assessor Report
- Code Enforcement Officer report
- Approval of Reports – Action required by the Board

- Reports of Boards and Committees

- Planning Board Report
- Recreation Report
- Homecoming Committee
- Library – Michelle Stottlemeyer McLagan
- Museum

K. Action Items:

Items for Town Board Action

1. Resolution approving the submission of the 2021 OSC AUD (Annual Update Document) and Financial Notes to the Town Clerk to make available to the public.– BILL # 2022-27
2. Resolution approving uses for the ARPA funds for use as approved by the Department of the Treasury for the Lisbon American Legion to be used to offset revenue lost during the 2020-2021 pandemic – BILL #2022-28

L. Appointments

M. New Business

N. Old/Unfinished Business

O. Items for discussion

P. Public Comment Period - Citizen participation (3 minutes per person)

Q. – Executive Session – discussions regarding proposed, pending or current litigation:

Upon a majority vote upon a motion that identifies the subject to be considered, the Town Board may conduct an executive session to discuss any of the 8 items identified as proper in accordance with Public Officers law 105(1)

R. Adjournment.

Business of the Town Board of the Town of Lisbon

SUBJECT: FOR AGENDA OF: March 9, 2022
Resolution approving the submission of the 2021 BILL #: 2022-27
OSC AUD (Annual Update Document) to the Town Clerk
for filing and making available to the Public. DEPT. OF ORIGIN: Supervisor

DATE SUBMITTED: March 9, 2022

APPROVED BY TOWN ATTORNEY – Yes No N/A

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes No

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

SUMMARY STATEMENT

Resolution approving the submission of the 2021 OSC AUD (Annual Update Document) and accompanying Financial Notes to the Town Clerk for making available to the public.

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Dumas _____ Town Councilman Bush _____

Town Councilman McNeil _____

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SUBMIT TO THE TOWN CLERK A COPY OF THE FINANCIAL REPORT SUBMITTED TO THE STATE CONTROLLER

WHEREAS, towns under a population of 5,000 are required to file an Annual Update Document with the New York State Comptroller’s Office within 60 days after the close of the fiscal year, which is March 1, 2022 and

WHEREAS, Supervisor Nelson has compiled, completed, and filed the 2021 AUD within the timeline as required under Section 30 of General Municipal Law, and

WHEREAS, the Town Board has been presented with the Annual Update Document for the fiscal year commencing January 1, 2021 and ending December 31, 2021 that was filed with the New York State Comptroller's Office, and

WHEREAS, the Town Board has reviewed the Annual Update Document for the fiscal year 2021, and

WHEREAS, that the *Annual Update Document* for the fiscal year 2021 be and hereby is accepted as filed with the New York State Comptroller's Office, and

BE IT RESOLVED, that in lieu of the financial report of the Supervisor required by Section 29(10) of Town Law, the Town Board authorizes the Supervisor to submit to the Town Clerk a copy of the report to the State Comptroller, and said report shall serve as the 2021 Financial Report to the Town Board.

AND BE IT FURTHER RESOLVED that the Annual Update Document will be filed with the Town Clerk and is available for viewing at the Town Clerk's Office during regular business hours.

Business of the Town Board of the Town of Lisbon

SUBJECT: Resolution approving uses for the ARPA funds for use as approved by the Department of the Treasury for the Lisbon American Legion to be used to offset revenue lost during the 2020-2021 pandemic

FOR AGENDA OF: March 9, 2022
BILL #: 2022-28
DEPT. OF ORIGIN: Town Board
DATE SUBMITTED: March 9, 2022

APPROVED BY TOWN ATTORNEY – Yes No N/A

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes No

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

SUMMARY STATEMENT Resolution to allocate funds to the American Legion

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Dumas _____ Town Councilman Bush _____

Town Councilman McNeil _____

WHEREAS, since the first case of coronavirus disease 2019 (COVID-19) was discovered in the United States in January 2020, the disease has infected over 79.3 million and killed over 961,000 Americans. The disease has impacted every part of life: as social distancing became a necessity, businesses closed, schools transitioned to remote education, travel was sharply reduced, and millions of Americans lost their jobs; and

WHEREAS, Town revenues, businesses, and nonprofits in the Town have faced economic impacts due to the Pandemic, and

WHEREAS, approximately \$350 billion of The ARPA funding was allotted to assist the United States' state, local, tribal, and territory governments in responding to the coronavirus pandemic; and

WHEREAS, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses, and

WHEREAS, \$414,000 has been allocated to the Town of Lisbon pursuant to the ARPA Allocation, and

WHEREAS, the United States Department of Treasury has adopted guidance regarding the use of ARPA funds, and

WHEREAS, Sections 602(b) and 603(b) of the Social Security Act as added by section 9901 of the American Rescue Plan Act, Pub. L No. 117-2 (March 11, 2021) authorized the Department of the Treasury to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the Town of Lisbon (the Town) is expected to receive \$414,000 in funding; such funding to be received in two payments, with one half received within 60 days of the plan passage, and the remaining funding approximately 12 months later, and

WHEREAS, the Town has received the first payment of ARPA funds from the United States Department of Treasury in the amount of \$207,000; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF LISBON does hereby accept the ARPA funds, and allocates funds in the amount of \$15,000 to the Lisbon American Legion, Post to offset revenue lost during the pandemic to be used for capital improvements to the Legion Building at County Rt 10, in the hamlet of Lisbon, and

WHEREAS, funds will be forwarded to the Legion upon presentation of the required documentation that the Town is required to submit in it's reports for use of funds to the Department of Treasury.