

# Town of Lisbon Board Meeting

**2023 Organizational Meeting**

**Wednesday, January 11, 2023**

**Lisbon Town Hall**

**6963 Rt 10, Lisbon, NY 13658**

## **A. Pledge of Allegiance**

**B. Call to order** by Deputy Supervisor Nathanael Putney at 6:00PM

**C. Roll Call:** Deputy Supervisor Nathanael Putney                      Councilmember Robert McNeil

Councilmember Ron Bush

Also present Highway Superintendent Michael Baldock, Town Clerk Alberta Hyde Attorney Charles Nash, County Chair Legislator David Forsythe, Librarian Michelle McLagan CEO Marc Mc Donell, Campground Director Todd Miller, resident Patty Bartlett

Absent: Supervisor William Nelson, Councilmember Jeff Dumas

**D. Approval of previous meeting minutes** Moved by Councilmember McNeil seconded by Deputy Supervisor Putney to approve the minutes of December 14,2022 Ayes 3 Nays 0 Motion carried.

**E Reading of Correspondence** / Communications Town Clerk Hyde read the letter regarding the 2023 training school/annual meeting of the Association of Towns.

## **F Action Items:**

Items for Town Board Action

1. Resolution designating the 2023 Official Newspaper BILL #: 2023-01
2. Resolution designating the 2023 Depositories BILL #: 2023-02
3. Resolution setting the mileage reimbursement rate for use of personal vehicles when on official business - BILL #2023-03
4. Resolution approving 2023 petty cash funds – Bill #2023-04
5. Resolution designating Audit Committee for 2023 - BILL #: 2023-05
6. Resolution adopting the salaries of all elective and appointed officials, and the rates and wages of hourly employees including overtime and regular pay rates - BILL #: 2023-06
7. Resolution to contract with an animal shelter for 2023 – BILL # 2023-07
8. Resolution to approve certain bills to be pre-paid – BILL #2023-08
9. Resolution designating the 2023 Town Board meeting dates – BILL # 2023-09
10. Resolution approving 2023 Procurement process - BILL #: 2023-10
11. Resolution to adopt 2023 Investment Policy - BILL #: 2023-11
12. Resolution to adopt 2023 Equal Opportunity Policy - BILL #: 2023-12
13. Resolution to adopt 2023 Tobacco Free Policy - BILL #: 2023-13
14. Resolution to adopt 2023 Drug Free workplace Policy - BILL #: 2023-14
15. Resolution to adopt 2023 Sexual Harassment Policy - BILL #: 2023-15
16. Resolution to adopt 2023 Code of Ethics Policy -BILL #: 2023-16

17. Resolution to adopt 2023 Americans with Disabilities Act Policy - BILL #: 2023-17
  18. Resolution to adopt 2023 Workplace Violence Policy - BILL #: 2023-18
  19. Resolution to adopt 2023 Anti Nepotism Policy - BILL #: 2023-19
  20. Resolution to adopt 2023 Computer Use and Internet Policy - BILL #: 2023-20
  21. Resolution to adopt 2023 Electronic Banking Policy- BILL #: 2023-21
  22. Resolution to adopt 2023 Travel and Conference Reimbursement Policy-BILL #:2023-22
  23. Resolution to adopt 2023 Credit Card Use Policy - BILL #: 2023-23
  24. Resolution to adopt 2023 Computer Data Breach Notification Policy - BILL #: 2023-24
  25. Resolution to adopt 2023 Fund Balance Policy - BILL #: 2023-25
  26. Resolution to adopt 2023 Cash Control Policy - BILL #: 2023-26
  27. Resolution to adopt 2023 Capital Asset Policy - BILL #: 2023-27
  28. Resolution to adopt 2023 Hold Harmless of St Lawrence County - BILL #: 2023-28
  29. Resolution to adopt 2023 Hold Harmless of New York State Dept of Transportation- BILL #: 2023-29
  30. Resolution to appoint David Walker to the Library Board of Trustees
- Motion made by Councilmember Bush seconded by Deputy Supervisor Putney to approve all resolutions with the exception of Bill # 2023 -09 which will be tabled till the February 8,2023 Town Board meeting. Ayes 3 Nays 0 Motion carried.

**G. Adjournment** Motion by Councilmember Bush seconded by Deputy Putney to adjourn at 6:10 PM Ayes 3 Nays0 Motion carried.

Respectfully submitted  
Alberta L Hyde, Town Clerk