

Town of Lisbon Board Meeting Agenda
Wednesday, February 9, 2022
6:00 P.M.

- A. Pledge of Allegiance
- B. Call to order
- C. Approval of previous meeting minutes
- D. Public hearings
- E. Reading of Correspondence / Communications
- F. Public Comment Period - Citizen participation (5 minutes per person)
- G. Report from County Legislature – Legislator Forsythe
- H. Approval of Audited claims and Abstract of vouchers #2: General Fund - \$19,263.48; Highway Fund: \$209,006; Sewer fund \$84,915.08; Water fund \$180.00; T&A Fund \$809.54
Total = \$314,174.10
Payroll 1 – 1/6/22 - \$27,404.72; Payroll 2 - 1/20/22 - \$26,735.71; Payroll 3 – 2/3/22 - \$28,981.07; Totals - \$83,121.50

(All Matters listed under this item are considered to be routine and will be enacted by one motion without separate discussion. If discussion is desired, the item may be removed from the consent agenda and considered separately.)

I. Budget review:

- January 2022 Financial reports
- AUD report 2021
- Justice Court audit - 2021
- Payroll audit - 2021
- Financial records audit - 2021

J. Reports of Departments

- Supervisor report – ARPA funds
- Highway Superintendent Report
- Town Clerk Report – Town Clerk Hyde
- Justice Court Report
- Assessor Report
- Code Enforcement Officer report
- Approval of Reports – Action required by the Board

- Reports of Boards and Committees

- Planning Board Report
- Recreation Report
- Homecoming Committee
- Library – Michelle Stottlemyer McLagan
- Museum

K. Action Items:

Items for Town Board Action

1. Resolution to reappoint Todd Armstrong to the Board of Assessment Review– BILL # 2022-27
2. Resolution to enter into and Engineering Agreement for Town Garage Addition – BILL #2022-28

L. Appointments

M. New Business

N. Old/Unfinished Business

O. Items for discussion

P. Public Comment Period - Citizen participation (3 minutes per person)

Q. – Executive Session – discussions regarding proposed, pending or current litigation;

Upon a majority vote upon a motion that identifies the subject to be considered, the Town Board may conduct an executive session to discuss any of the 8 items identified as proper in accordance with Public Officers law 105(1)

R. Adjournment.

Business of the Town Board of the Town of Lisbon

SUBJECT: FOR AGENDA OF: February 9, 2022
Resolution reappointing Todd Armstrong to the Board of Assessment Review BILL #: 2022-27

DEPT. OF ORIGIN: Supervisor

DATE SUBMITTED: February 9, 2022

APPROVED BY TOWN ATTORNEY – Yes No N/A

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes No

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

SUMMARY STATEMENT Resolution reappointing Todd Armstrong to the Board of Assessment Review

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Dumas _____ Town Councilman Bush _____

Town Councilman McNeil _____

WHEREAS, the Town of Lisbon has a vacancy in the Board of Assessment Review, and

WHEREAS the Town wishes to fill the vacancy, and

NOW THEREFORE BE IT RESOLVED that the Town Board of Lisbon does hereby reappoint Todd Armstrong to the position for the term of March 1, 2022 to September 30, 2026.

Business of the Town Board of the Town of Lisbon

SUBJECT: Resolution to enter into an agreement for Conceptual Planning and a Feasibility Report for the Highway Garage addition
FOR AGENDA OF: February 9, 2022
BILL #: 2022-28
DEPT. OF ORIGIN: Highway Supervisor
DATE SUBMITTED: February 9, 2022

APPROVED BY TOWN ATTORNEY – Yes No N/A

EXHIBITS: Resolution

APPROVED BY SUPERVISOR FOR SUBMITTAL– Yes No

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: -0-	BUDGETED: -0-	REQUIRED: -0-

SUMMARY STATEMENT

Resolution to award contract

RECOMMENDED ACTION

Passage of this resolution.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

Supervisor Nelson _____ Deputy Supervisor Putney _____

Town Councilman Dumas _____ Town Councilman Bush _____

Town Councilman McNeil _____

WHEREAS, the Town Board wishes to complete a feasibility study to determine the cost of, and financial feasibility of an addition to the present Highway Dept Garage, and

WHEREAS, the preliminary architectural feasibility study is a requirement to be completed to enable the Town to submit a grant application to the USDA-RDA, a potential source of funding, and

WHEREAS, the Town Board does hereby agree to enter into a Professional Engineering Agreement to complete the preliminary design and feasibility required for this project, and

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Town Supervisor to enter into an agreement with Tisdell Associates and that funding for this agreement will come from the General fund engineering budget appropriations.