

**TOWN OF LISBON
BOARD MEETING
DECEMBER 11, 2013
LISBON TOWN HALL**

Present:

Supervisor James Armstrong
Town Clerk Donna McBath
Attorney Charles Nash, Esq.,
Highway Superintendent Timothy Dow
Financial Advisor William Dashnaw

Councilmember Alan Dailey
Councilmember Susan Duffy
Councilmember Gary Jarvis
Councilmember Nathanael Putney

Guest: Roger Watters

1. Meeting Called to Order for the Town Board Meeting

Supervisor James Armstrong called the meeting to order at 6:30 PM.

2. Pledge Allegiance

3. Minutes Approvals

A. November 14, 2013

Councilmember Jarvis made a motion, seconded by Councilmember Duffy to approve the meeting minutes of November 14, 2013. Ayes – 5 Nays – 0

4. Town Clerk Report November 2013

Councilmember Duffy made a motion, seconded by Councilmember Jarvis to approve the Town Clerk's Report for November 2013. Ayes – Nays – 0

5. Approval of Town Justice Reports November 2013

Councilmember Jarvis made a motion, seconded by Councilmember Duffy to accept the Justice Reports for November 2013. Ayes – 5 Nays – 0

6. Approval of Budget Transfers

TO	GENERAL FUND	AMOUNT		FROM	ITEM	AMOUNT
1040.1	Court Stenographer	\$35.00		1110.4	Justice CE	\$35.00
1320.4	Accounting	\$315.14		1990.4	Contingency	\$315.14
1220.4	Supervisor CE	\$150.00		1990.4	Contingency	\$150.00
1420.4	Attorney CE	\$5,472.00		1990.4	Contingency	\$5,472.00
3510.4	Dog Control CE	\$39.78		1910.4	Unallocated Ins.	\$39.78
1680.2	Data Processing EQ	\$500.00		1910.4	Unallocated Ins.	\$500.00
7110.4	Campground CE	\$2,971.60		7110.2	Campground CE	\$2,971.60
3620.1	Safety Insp Payroll	\$1,883.46		6989.4	Econ. Development	\$1,883.46
7140.4	NYPA	\$25,292.72		1990.4	Contingency	\$25,292.72

Councilmember Duffy made a motion, seconded by Councilmember Dailey to complete the road and enlarge the parking lot at the boat ramp for the cost not to exceed \$35,000.00. A verbal vote was taken.

Councilmember Duffy	Aye	Councilmember Dailey	Aye
Councilmember Putney	Aye	Councilmember Jarvis	Nay
Supervisor Armstrong	Nay		

Vote was passed by three ayes, two nays.

- B. Highway Superintendent Dow asked if the case was closed concerning Fiacco and Reiley from the construction work that did at the campground in the winter of 2012 and the spring of 2013. He was informed no, that the case has not been closed.
- C. Highway Superintendent Dow asked if the final total of the equipment line from 2013 budget be moved over to the 2014 budget. Discussion was being held concerning purchasing a backhoe with this money and the remainder from 2014 budget. Discussion was held on whether to put a new backhoe out to bid or piggyback with another dealer. Highway Superintendent Dow stated that the prices will be increased next year.

Councilmember Duffy made a motion, seconded by Councilmember Putney to carry over \$24,763.26 from Equipment Purchase of the 2013 budget onto 2014 budget for Equipment Purchase to purchase a backhoe.

Ayes – 5 Nays – 0

Supervisor Armstrong ask for a decision on whether the board needs to put it out for bid.

Councilmember Putney made a motion to put a new back hoe out for bid, seconded by Councilmember Duffy.

Ayes – 4 Nays – 0
Abstained: 1

9. Report from all Liaisons for committees

A. Planning Board – Councilmember Jarvis – Report Attached

- 1. Councilmember Jarvis informed the board that there was one member absent and still one vacant spot.
- 2. Councilmember Jarvis informed the board that Jay Livingston was wanting to put in a used car dealer ship. Permit was tabled until next meeting as the paper work was not filled out properly and he was not in attendance.
- 3. Carl Kanzenbach from the Ross Road that wanted to start a repair business on the Ross Road. He supplied the board all the proper paper work and was approved.
- 4. Miller saw mill on SH 68 – A permit was granted previous, but where the saw mill is located is on state property and State of New York informed him that he had to move the saw mill back onto his property or purchase the property from the State of New York.
- 5. Re-appointment of Stephen Jemison to the Planning Board

Councilmember Putney made a motion, seconded by Councilmember Dailey to re-appoint Stephen Jemison to the planning board starting January 2014 to December 2020.

Ayes – 5 Nays – 0

B. Campground –

- 1. Computer for Campground – Town Clerk McBath presented a quote from Pinnacle Technologies of Northern New York for the cost of \$899.00. Town Clerk McBath stated that she did not receive a quote from the other two companies.

Con't Campground – Computers

Councilmember Duffy made a motion, seconded by Councilmember Putney to purchase a new computer from Pinnacle Technologies of Northern New York for the cost of \$899.00.

Ayes – 5 Nays - 0

2. Campground Director – Councilmember Duffy stated that she would write up job description to be forwarded to all board members for a job advertisement.

A discussion was held concerning Mike O'Neil.

C. Homecoming –No report

D. Museum –closed for the fall, winter, and spring seasons.

E. Recreation – Councilmember Putney stated that the recreation committee is gearing up for the January basketball tournament.

Councilmember Putney asked if someone (for example) donated \$500.00, what happens to that money at the end of the year? He was told that it would go back into the General Account. Attorney Nash suggest that a group of people that is not associated with the Recreation Committee form a committee to ask for donations and then purchase something that the Recreation Committee needs that is more expensive than their yearly budget can handle. By this way it does not involve with town funds.

F. Animal Control – Sue Siedlecki – report not available.

10. Report from Legislator – Mark Akins – No in attendance

11. Donald Hassig – Mr. Hassig ask emailed a letter to Town Clerk McBath to ask for the board member to approve of sending this letter to Dr. Christopher Portier, Director National Center for Environmental Health. Mr. Hassig was not in attendance so the letter was tabled until next meeting.

12. Old Business

A. Town Clerk's Computer – Town Clerk McBath presented a quote from Pinnacle Technologies of Northern New York for the cost of \$1,199.00. Town Clerk McBath informed the board that she did not receive a quote from the other two companies she notified.

Councilmember Duffy made a motion, seconded by Councilmember Putney to purchase a new computer from Pinnacle Technologies of Northern New York for the cost of \$1,199.00.

Ayes – 5 Nays - 0

13. New Business –

A. Resolution to set up for a reserve fund for the campground. This was tabled until final yearly meeting.

B. Re-appointment of John Gardner to Assessment Review Board

Councilmember Jarvis made a motion, seconded by Supervisor Armstrong to re-appoint John Gardner to Assessment Review Board starting December 2013 to September 31, 2018.

Ayes – 5 Nays – 0

C. Pinnacle Technologies – As stated in old business and campground.

D. End of the Year Meeting – December 30, 2013 – 10:00 AM.

14. Roger Watters – Had a discussion concerning why the Town Board opted out of the Power Authority region in the past and get back the land for land owner that boarder the Power Authority land.

Roger Watters informed the board that he would like to be chairman of the Task for the Power Project to replace Rhonda Roethel. He would like to set up a committee with members being himself, Mike Spearance, Bruce Cook, Rhonda Roethel and incoming board member Robert McNeil as the board member liaisons.

Councilmember Putney made a motion, seconded by Councilmember Jarvis to appoint Roger Watters and Rhonda Roethel as co-chairman along with Mike Spearance, Bruce Cook, as members of the Power Project.

Ayes – 5 Nays – 0

Supervisor Armstrong made a motion, seconded by Councilmember Jarvis to appoint incoming Robert McNeil as the Town Board Liaisons.

Ayes – 5 Nays – 0

Incoming Councilmember McNeil stated that the RVRDA is looking for application for any assistance in work for the project.

12. Robert McNeil

Future Robert McNeil stated that if figures could be put together and an application filled out for funding to the RVRDA, we may be able to get assistance in funding the pointing the Library.

13. Bill Dashnaw

Discussion was done concerning setting up a reserve account for the campground.

14. Executive Session – Lawsuit

Councilmember Duffy made a motion, seconded by Councilmember Jarvis to go into executive session at 8:40 PM for the lawsuit concerning Mahlon Clements.

Councilmember Jarvis made a motion, seconded by Councilmember Putney to return to the regular meeting at 8:55 PM.

15. Adjournment

Councilmember Jarvis made a motion, seconded by Councilmember Duffy to adjourn the meeting at 9:35 PM.

Ayes – 5 Nays – 0

Respectfully Submitted,
Donna McBath,
Town Clerk

Town of Lisbon Planning Board Meeting: November 11, 2013

Present: Glenn Harris, Mark Hyde, Steve Jemison, Bill Leary, Steve Wallace (Chair), Gary Jarvis (town board liaison), Chris Sherwin (Code Enforcement Official)

Absent: Will Wheeler, Susan Duffy (town board liaison)

Guest: Rick Reynolds

Meeting called to order at 6:55 p.m.

Minutes for the meeting of August 12, 2013 were approved as submitted.

New Business:

1. The site plan application by Jonas Miller for a saw-mill and shed business on State Route 68 was approved as submitted. If a building is to be constructed for the business in the future, Mr. Miller will need to return to the Board for approval of it.
2. The site plan application by Eli Glick for a furniture shop on State Route 68 was approved with the modification that setbacks are approved by the code enforcement official.
3. The site plan application by Karl Kanzenbach was tabled pending completion of the SEQR application.
4. The site plan application by Jay Livingston was tabled pending additional information about location and dimensions of any building to be used for the business, lot size, setbacks, signage, lighting and hours of operation.
5. The site plan application by Rick Reynolds for a six-lot campsite on State Route 37 was approved as submitted.
6. A letter was received from Rhonda Roethel indicating her resignation from the Planning Board effective August 27, 2013. The Town Board welcomes suggestions for new Planning Board members.
7. Discussion initiated by the code enforcement official clarified that the purpose of the SEQR application was to describe site conditions and to assess the potential environmental impacts for a proposed business. Discussion also clarified that the specific environmental impacts for a proposed business. Discussion also clarified that the specific standard in the Site Plan Review Law for viewsheds along the St. Lawrence River is: "The proposed use should not be located in such a manner on the site as to ...substantially obstruct an existing view of a river, stream, lake (Article IV, Section 3A (4). This standard has been achieved in the past by aligning new construction at the same setback from the river as neighboring buildings.

Old Business:

1. Site Plan Application by Ryan and Melissa Amo
The site plan application remains tabled until the completion of the SEQR process for unlisted actions.

Meeting adjourned at 8:00 p.m.

Respectfully submitted,
Glenn Harris, Recorder