

**TOWN OF LISBON
TOWN BOARD MEETING
December 9, 2020
LISBON TOWN HALL**

Roll Call

Present:

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| Supervisor William Nelson | Deputy Supervisor Nathaniel Putney |
| Town Clerk Alberta Hyde | Councilmember Alan Dailey |
| Highway Superintendent Michael Baldock | Councilmember Robert McNeil |
| | Councilmember Ron Bush |

Also, Present: Marc McDonnell Code Enforcement Officer, Michelle McLagan Librarian, Steven Teele Assessor, Dave Forsythe County Legislature, Donna McBath

Absent: Attorney Charlie Nash Esq

A. Pledge of Allegiance

B. Meeting called to order

Supervisor Nelson called the Town Board Meeting to order at 6:03 PM

C. Approval of Minutes

Motion by Councilmember Dailey seconded by Councilmember Bush to accept the minutes of the regular board meeting of November 12,2020. Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember McNeil yes, Councilmember Bush yes, Motion carried.

Motion by Councilmember Bush seconded by Councilmember Dailey to accept the minutes of the special Budget meeting of November 17,2020. Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember McNeil yes, Councilmember Bush yes, Motion carried.

D. Public Comment

Donna McBath questioned why the Town Clerk minutes were not up to date on the Towns Web page. Supervisor Nelson responded that the Web page was up to date, the minutes are all under the header of Agenda/Minutes.

E. Report from County Legislature Representative

- 1- The County budget has been adopted with a small tax decrease
- 2- The County has purchased two rapid test machines for Covid-19

Councilmember McNeil questioned the status of the County's Transportation Building for the Wagner Road in the Town of Lisbon. Legislature Forsythe stated it has been put on hold at this time. Councilmember Bush asked if the County would re-visit the plan for Lisbon School, Town of Lisbon and St. Lawrence County having shared services with one Transportation Building.

Discussion followed; Legislature Forsythe will bring up the subject again to the Board of Legislature.

Councilmember McNeil asked about the status of the Sales tax deal with Ogdensburg/ St Lawrence County. Legislature Forsyth reported that the County and City of Ogdensburg are closer to a sales tax deal, but there are still steps to go. Discussion followed.

F. Approval of Voucher Abstract and Audited Claims

The following Abstract of vouchers was submitted for approval:

| | |
|----------------------------|--------------------------|
| General Fund- \$ 75,743.66 | Highway Fund-\$21,461.67 |
| Sewer Fund-\$588.73 | Water Fund-\$1759.32 |

Motion by Deputy Supervisor Putney, seconded by Councilmember Mc Neil to approve payment of bills, roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember McNeil yes, Councilmember Bush yes, Motion carried.

G. Reports of Department

Supervisor's Report-

1. Highway employee Carson Smith passed his CDL test and will receive a pay increase
2. Peggy Mousaw is scheduled to come to the Town Offices on the 17th of December to being training employees on the Williamson Software System. Councilmember Bush asked if the Town has an estimated cost that she would be charging and where the funds would come out of. Supervisor Nelson stated that she would be paid out of the remaining Salary of the past Bookkeeper.
3. November DANC report was all good
4. The Town is looking into LED conversion for the streetlights and Town buildings. The Town would have to buy the streetlights, but there are grants available and it would save the Town money over a period.
5. There are three possible Solar Projects being planned to come into the Town of Lisbon. The Town Board approved Local Law # 4 of the year 2019, Solar Energy System Pilot Law. According to NYSEDA there are additional steps needed to be taken to assure the Town of Lisbon will receive payment in lieu of taxes for these projects. Discussion followed.
6. Health Insurance cost for the Town will be going up for the 2021 year. The Town carries the Cadillac plan currently. The Town needs to look at other options for less cost but comparable coverage. Currently there are three retired employees that are eligible for the Medicare supplement coverage.
7. The Town Board has attended meetings with Lisbon School Board to continue talk regarding a shared services transportation building. The Towns current Highway garage is not accurate to house the Town trucks anymore along with many safety issues in the building.

Code Enforcement Report-

1. Permit # 126 has been issued
2. New construction on the Cemetery/Cold Springs Road
3. Condemned home on the Keystone Road has been taken down with plans of rebuilding

Highway Superintendent Report-

1. Highway crew has been busy cleaning up down trees, replacing a lot of signs/markers, beaver problems and potholes.
2. There were mechanical issues with our 2007 truck, it is fixed and back up and running.

3. The excavator is at the Lisbon Beach decorated for Lights of the River. Due to Covid-19 the event will only be for five nights this year.
4. Dec has been extremely helpful with locating and issuing tickets to people leaving garbage on the side of the road.
5. Town Highway computer has been having issues, Tom Manley is expected this week to resolve them.

Town Clerk Report-

1. Sean McNamara, Advertising Consultant from North Country This Week left information regarding having their paper designated the official newspaper for the Town of Lisbon year 2021.
2. NYSLRS has reported that David Gravlin and Clinton Green's adjustments to service credit has been completed.
3. Town Clerks computers have been down for part of the past month. Williamson's new program is expected to be installed next week.

Motion by Councilmember Bush, seconded by Deputy Supervisor Putney to accept the reports from all departments Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember McNeil yes, Councilmember Bush yes. Motion carried.

H. Reports of Boards and Committees

Library-

1. The Town of Lisbon Library has been approved for a grant to purchase all new LED lights for both inside and out. This does not include the installation.
2. Lights of the river will be using the Library to store any food received till it can be delivered.
3. Currently the Library is paying \$1,600.00 a year for payroll which consists of two employees. Councilmember Bush made suggestions that could lower this cost.

I. Action Items

1. Resolution to transfer funds Bill # 2020-117 moved by Councilman Dailey, seconded by Deputy Supervisor Putney Roll call: supervisor Nelson yes, Deputy Supervisor Putney yes, Councilman Dailey yes, Councilman McNeil yes, Councilman Bush yes Motion carried
2. Resolution to enter into a Professional Consulting Agreement with EDR Engineering- Bill#2020-118 moved by Deputy Supervisor Putney seconded by Councilmember Dailey Roll call: Supervisor Nelson yes, Deputy Putney yes, Councilman Dailey yes, Councilman McNeil yes Councilman Bush yes Motion carried
3. Resolution to compensate the Supervisor for carrying out the financial bookkeeping duties in accordance with Town Municipal law Bill # 2020-119 moved by Councilman Dailey seconded by Councilmember McNeil Roll call Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilman Dailey yes Councilman McNeil yes Councilman Bush no Motion carried.

J. New Business

1. Due to Covid-19 the Lisbon Medical Building has been shut down. Highway Crew have been checking on the building as needed.
2. Councilmember Dailey wanted to verify that Deputy Supervisor Putney was signing Supervisor's pay checks.

3. CSEA Union has been sent a couple optional dates to meet with the Town Board regarding the Highway employees 2021 contract negotiations, at this time the Town has not had a response.

K. Old/Unfinished Business

1. Councilmember Dailey asked for any updates regarding selling the property in the Sandpit, Discussion followed Highway Superintendent Baldock stated that the Town would benefit from keeping the rights to the fill.
2. Assessor Steve Teele present the Town Board with the 2020 Sr. Citizen Real Property Tax Exemptions. Discussion followed regarding the Solar projects/Pilots.

L. Executive Session:

Upon a majority vote upon a motion that identifies the subject to be considered, the Town Board may conduct an executive session to discuss any of the 8 items identified as proper in accordance with Public Officers law 105(1)

At 7:32 PM Moved by Councilmember Dailey, seconded by Deputy Supervisor Putney to go into Executive Session, All in favor

At 7:40 PM Moved by Councilmember Dailey, seconded by Councilmember McNeil to come out of Executive Session, All in favor

At 7:41 PM Moved by Councilmember Dailey, seconded by Supervisor Nelson to adjourn the meeting, all in favor. Motion carried.

Respectfully Submitted,

Alberta L. Hyde, Town Clerk