

**Town of Lisbon
Lisbon Town Hall
Regular Board Meeting
December 8,2021**

A. Pledge of Allegiance

B. Call to order at 6:06PM by Supervisor Nelson

C. Roll Call:

Present: Supervisor William Nelson

Deputy Supervisor Alan Dailey

Town Clerk Alberta Hyde

Councilmember Ron Bush

Highway Superintendent Michael Baldock

Councilmember Robert McNeil

Councilmember Nathaniel Putney

Others Present: Attorney Charlie Nash ESQ. Steven Teele Assessor, Todd Miller, Campground Director, Michelle McLagan Librarian, David Forsythe County Legislature, Marc. McDonnell, CEO, Patricia Fletcher, Justice, and several residents

D. Public Hearing- Local Law #3 to revise the Veterans Exemptions, Supervisor Nelson asked if anyone had any comments regarding the Local Law, no comment Public Hearing closed.

E. Public Update: Supervisor Nelson recognized Peter Braun and Blake Gendebien regarding the Woodcrest Biogas RNG project. Mr. Braun and Mr. Gendebien gave an update on how the project is coming along, construction is scheduled for 2022. There is a concern with the Town asking for a permit for the project, this project will be 100% ag. When the project is completed, it will be reducing the number of large trucks on the roads. Discussion followed between all the Board members and the Town of Lisbon CEO. The main concern is that Supervisor Nelson agreed to sign off authority of the Lead Agency for the SEQRA to New York Power Authority (NYPA) without a vote from the Town Board. Supervisor Nelson explained that after having a phone conversation with the NYPA he agreed that legally they should be the lead agency on this project. Supervisor Nelson thanked Mr. Braun and Mr. Gendebien for coming to the Board Meeting and asked if they would keep the Town Board updated on the project. Adam Duvall from the Lisbon Volunteer Fire Department requested that the Volunteer Fire Department also be included in the updates.

F. WWTP project updates: Charles Prior from EDR stated the paperwork for the funding is 75% done and will be completed for the due date of December 31,2021.

G. Public Comment: Tom Johnston from Co Rt 28 Lisbon, asked about the Melhinch Road in the Town of Lisbon. To Mr. Johnston's knowledge the road has never been closed. Mr. Johnston has lived on his property for over 54 years and has used the Town Road to get to his property, even though the road has not had any maintenance in years. Now the road has been blocked off with a gate by another property owner and Mr. Johnston is not able to get to his property. Highway Superintendent Baldock was not aware of the road but stated there is a lot of roads that have not had any maintenance in years but have not been closed. Discussion followed regarding the

procedure that needs to be followed. Attorney Nash stated that no one can legally block access to someone else's land. Highway Superintendent Baldock, Assessor Steven Teele and Town Clerk Alberta Hyde will look to see what information if any can be found on said road.

Patricia Fletcher, Lisbon Town Justice had questions regarding the Justice budget. The Judges would like to order some items if there is money left in the budget for 2021. Supervisor Nelson stated that Judge Fletcher would need to make an appointment with him so he could explain the budget. Highway Superintendent Baldock stated the budget is not easy to understand and he also had questions. Supervisor Nelson said that budget reports are given out monthly and if anyone has questions, he will go over the reports with them individually.

H. Report from County Legislature Forsythe:

- 1- The County Barn on the Wagner Road in the Town of Lisbon had damage done during the last windstorm.
- 2- The County Budget has been approved, tax rate is down, and Health Insurance cost is up.
- 3- There is an ongoing investigation with the concerns at DOSS

I. Approval of Vouchers:

General-\$ 25,140.80	Highway-\$29,624.90
Sewer-\$933.19	Water-\$0
T&A-\$774.68	Total-\$56,473.57

Motion by Councilmember Putney seconded by Councilmember Bush to approve payment to bills, Discussion followed:

Roll call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember Putney yes, Councilmember Bush yes, Councilmember McNeil yes, Motion carried.

J. Budget Review:

Councilmember Putney stated that the Recreation Committee would like to get together to discuss their budget for 2022.

K. Reports of Departments-

Supervisor:

1. The Town is sponsoring a Christmas Decoration Contest for anyone in the Town of Lisbon, Supervisor Nelson will get information out to all board members regarding who has signed up and the rules for judging so that all board members can participate.
2. Discussion had regarding Salaries and Health Insurance

Highway Superintendent:

1. There is an issue on the Woods Road with large farm equipment. If the side of the road were widened it would help with the issue. This work would be done on the Town's right away and the owner of the farm is willing to pay for the material it would take to widen the road in that area. The Town Board was all in agreement to have the road widen.
2. The Highway Departments fuel system is need of being upgraded at the Town Barn, Town Board was all in agreement.
3. The Town has received three quotes for a new tractor to be used by the Highway Department to mow roadsides. Discussion followed with the Town Board giving verbal permission for the Highway Superintendent to purchase a New Holland Tractor from

Walldroff Equipment Canton, NY, said resolution will be passed at the end of the year board meeting on December 29, 2021.

4. The Town Highway Department put up the Towns Christmas Decorations. Some of the Decorations are showing their age and were not able to be used this year. Motion from Councilmember Bush seconded by Supervisor Nelson to spend up to \$1,500.00 on new Christmas Decorations for 2022. All in favor.

Town Clerk: Due to the computers being down there are no Minutes or reports this month. Supervisor Nelson has been working with Microsoft to get everything up and running. There is a resolution on the agenda tonight regarding awarding a contract for IT services. Supervisor Nelson had the Town Clerk advertise in NCN for proposals from qualified vendors. The Supervisor received proposals from six vendors. Town Clerk Hyde is asking that the Town Board take the time to review the proposals before deciding. Councilmember McNeil agreed the Town Board needs to review all six proposals before awarding the contract.

Campground:

- 1- Lights on the River is starting set up, Town Clerk Hyde will contact the Department of Transportation to request signs be put out on St Hwy 37 to caution traffic. The Town Highway will be assisting setup as needed and setting up the Town's display.
- 2- Mr. Miller, Campground Director is taking reservation for the 2022 season, sites are filling up fast.

Code Enforcement Officer:

- 1- CEO McDonnell took the opportunity to address the issue of farm animals allowed to run at large. A resident attending the board meeting on another issue has been experiencing problems with the neighbor's farm animals on his property for at least the last five years. Discussion followed regarding if there is anything the Town of Lisbon could legally do regarding this issue. Attorney Charlie Nash will investigate things further.
- 2- With the Computers down the CEO has not been able to complete Subdivision letters

Assessor:

- 1- Steven Teele, Assessor was available if anyone had questions regarding the Resolution to change the Veterans Exemptions

Motion by Deputy Supervisor Dailey seconded by Councilmember McNeil to except the reports from all department Roll Call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember Putney yes, Councilmember Bush yes, Councilmember McNeil yes, Motion carried.

L. Reports of Boards and Committees:

Planning Board: Discussion is on going regarding the Woodcrest Biogas RNG project

M. Items for Town Board Action:

1. Resolution- designating the representative to the Association of Towns for the Town of Lisbon for 2022 Bill #2021-203 moved by Deputy Supervisor Dailey seconded by Councilmember Putney. Discussion followed regarding adding Nathaniel Putney as an alternate. Roll Call Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember Putney yes, Councilmember Bush yes, Councilmember McNeil yes, Motion carried

2. Resolution to oppose the closure of the Ogdensburg Correctional Facility Bill# 2021-204 moved by Deputy Supervisor Dailey seconded by Councilmember Bush Roll call: Supervisor Nelson yes, Deputy supervisor Dailey yes, Councilmember Putney yes, Councilmember Bush yes, Councilmember McNeil yes, Motion carried
3. Resolution to adopt Local Law #3 to change the Veterans tax exemptions - Bill # 2021- 205 moved by Deputy Supervisor Dailey seconded by Councilmember Bush Roll Call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember Putney yes, councilmember Bush yes, Councilmember McNeil yes motion carried
4. - Bill # 2021-206 Tabled

N. New Business-

- 1- The Town Highway Department was called to fix the siding on the Town Hall. Emergency repairs were made, but the Town men reported that the Town Hall needs the siding and roof being repaired. Councilmember Putney asked the Highway Superintendent if he would contact a contractor to look at the Town Hall and report on the maintenance needed.
- 2- Suggestion was made to do a Resolution regarding a Thank you to Mort Backus and Sons for their years they conducted business in the Town of Lisbon

O. Old Business-

- 1- Holidays in the Hamlet is scheduled for December 11,2021. Events are planned throughout the Hamlet from 9:00 Am till 4:00 PM
- 2- Councilmember McNeil questioned if there was an update regarding the Lisbon Medical Center lease that expired July of 2021. Discussion followed with everyone in agreement to have Councilmember McNeil contact Claxton-Hepburn Medical Center to see what their intentions are regarding the Lisbon Medical Center and to see what the Towns options are.

P. Public Comment-

Adam Duvall Town of Lisbon Highway employee presented each Board Member with a packet

Q. Executive Session- Moved by Supervisor Nelson seconded by Councilmember Bush at 8:09 PM to go into executive session to discuss personal. All in favor.

R. Adjournment- Moved by Councilmember Bush Seconded by Councilmember Putney to come out of executive session and adjourn at 9:26 PM all in favor

Respectfully Submitted

Alberta L Hyde, Town Clerk