

Town of Lisbon
Special Board Meeting
December 30,2020
Lisbon Town Hall

Roll Call

Present: Supervisor William Nelson
Town Clerk Alberta Hyde
Highway Superintendent Michael Baldock

Deputy Supervisor Nathaniel Putney
Councilmember Alan Dailey
Councilmember Robert McNeil
Councilmember Ron Bush

Absent: Attorney Charles Nash Esq.

Also Present: Steve Teele, Town Assessor

A. Pledge of Allegiance

B. Meeting called to order.

Supervisor Nelson called the Town Board Meeting to order at 6:07 pm

C. Approval of Minutes

Motion by Councilmember Dailey seconded by Councilmember Bush to accept the minutes of the regular board meeting of December 9, 2020. Roll Call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember McNeil yes, Councilmember Bush yes, Motion carried.

D. Approval of Audited Claims and Abstract of vouchers

The following Abstract of vouchers was submitted for approval:

General Fund-\$13,559.06	Highway Fund-\$15,928.77
Sewer Fund-\$898.95	Water Fund\$8,776.96
T&A BC/BS-\$2,971.07	Total=\$36,281.79

Note- This will change as the Highway is waiting on some invoices.

Motion by Deputy Supervisor Putney seconded by Councilmember Dailey to approve payment of bills, Roll Call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember McNeil yes, Councilmember Bush yes, Motion carried.

E. Reports of Departments.

Supervisor report:

- 1- The Town has been notified by our Employee Benefits Consultant, Point Guard Advisors that the Town of Lisbon has three retired employees that are Medicare eligible. Letters have been sent out to each retired employee explaining that they are required to enroll in the Medicare Supplement plans.
- 2- The CSEA Union has contacted the Town with dates that they will be available to start contract negotiations. Councilmember Bush requested to represent the Town board in preparing a negotiated agreement to be brought back to the Town Board. Supervisor Nelson stated that himself and Councilmember Dailey will be attending the meetings and it would be illegal for three board members to attend.

- 3- Letters will go out to Dog Control Office Susan Siedlecki and The Potsdam Humane Society to inform them that the Town of Lisbon Town Board will be appointing Dan Moyer as Animal Control Officer and using Moyer's Pound for sheltering animals. Discussion followed regarding if this shelter is a no kill shelter and if the Town was going to pay the new Animal Control Officer milage from his home in Gouverneur. Supervisor Nelson stated yes this is a no kill shelter and yes, the Town will continue to pay milage as before.
- 4- Town Supervisor Nelson requested to be authorized to participate in the NYCLASS program and establish capital reserve accounts for Highway and the Campground. Discussion followed: Councilmember Bush requested that a resolution would have to be passed ever time money would be going in or out. Supervisor Nelson stated a chief fiscal offer can not put money in or take it out without Town Board approval. Decision was made to table resolution 2020-124 and 2020-125 till all board members have a chance to research policy. Authorize to the Supervisor to sign a Municipal Investment agreement with NYCLASS was approved.
- 5- Discussion regarding setting a date for a public hearing for the Town of Lisbon to opt out of section 487 of the Real Property Tax Law was held. Councilmember Bush raised concerns regarding the residence that are just trying to improve their property and new residence coming into the Town. Councilmember McNeil suggested that before going forward with anything that the Town Board should wait till the Town's Attorney is present.

F. Action Items

- 1- Resolution to transfer funds- bill # 2020-120 moved by Deputy Supervisor Putney, seconded by Councilmember Dailey Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilman Dailey yes, Councilman McNeil yes, Councilman Bush yes, Motion carried.
- 2- Resolution to offer for sale Town owned surplus land bill # 2020-121 moved by Councilmember Dailey seconded by Councilmember Bush Discussion followed Councilmember Bush stated the ad needs to read that the Town Board can reject all bids, the Town has the right to the fill on the property, sealed bids will be accepted till 2/10/2021 4:00pm at the Town Clerks Office Lisbon. Board members agreed to set a minimum bid of \$1,000.00 per acre. Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember McNeil yes, Councilmember Bush yes, Motion carried.
- 3- Resolution to set a date for a Public Hearing to opt out of 487 exemption bill # 2020-122 on hold.
- 4- Resolution to hire a part time employee as Court Clerk bill # 2020-123 Moved by Councilmember Dailey seconded by Deputy Supervisor Putney Roll Call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember McNeil yes, Councilmember Bush yes, Motion carried.
- 5- Resolution to create a Highway capital equipment reserve fun bill # 2020-124 on hold.
- 6- Resolution to create a Campground capital improvement reserve fund bill # 2020-125 on hold.
- 7- Resolution to authorize the Supervisor to sign a Municipal Investment agreement with NYCLASS bill # 2020-126 moved by Councilmember McNeil, seconded by Councilmember Dailey Roll Call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember McNeil yes, Councilmember Bush yes, Motion carried.
- 8- Resolution designating the 2021 Town Board meeting dates for the Town of Lisbon bill#2020-127, moved by Deputy Supervisor Nelson, seconded by Councilmember Dailey, roll

call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember McNeil yes, Councilmember Bush yes, Motion carried.

G. New Business

Assessor Steve Teele asked that the Town Board pass a resolution regarding suspending the requirements of renewal applications as a condition to granting exemptions under section 459-c of the Real Property Tax Law. Assessors are hereby directed to grant exemptions pursuant to such sections on the 2021/2022 assessment roll to all property owners who received that exemption on the 2020/2021 assessment roll. Moved by Councilmember Bush, seconded by Councilmember McNeil to adopt a Resolution bill # 2020-128, Roll Call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember McNeil yes, Councilmember Bush yes, Motion approved.

Moved by Councilmember Bush, seconded by Councilmember Dailey to adjourn the meeting at 7:56 pm, all in favor. Motion carried.

Respectfully Submitted,

Alberta L. Hyde, Town Clerk