**TOWN OF LISBON**

TOWN BOARD MEETING

# NOVEMBER 14, 2018

**LISBON TOWN HALL**

**Present:**

Supervisor James Armstrong Councilmember Robert McNeil

Town Clerk Donna McBath Councilmember Ronald Bush

Highway Superintendent Michael Baldock Councilmember Alan Dailey

Attorney Charles Nash Councilmember Nathanael Putney

Guest: Clay Armstrong, Stephen Wallace, James Wallace, Don Strader, Tyler Hornski, Lawrence & Leslie Mathews, Fred Carter, Pat Green, William Eckert and John Hyde

1. **Meeting Called to Order**

Supervisor James Armstrong called the meeting to order at 12:03 PM

1. **Pledge of Allegiance**
2. **Guests:** Several people spoke concerning the shooting range that the Ogdensburg Correction Officers were leasing from the Town of Lisbon on the Sand Road and other concerns.Requested improve the fence that was surrounding the range, so people couldn’t climb over it.

Supervisor Armstrong stated that in the lease, a fence had to surround the range.

Request that the neighbors test their wells.

It was asked why a lease was signed for the Pistol Club.

Supervisor Armstrong stated that the lease for the Pistol Club was not legal and not

relevant. The lease was signed so the Pistol Club could try to get insurance.

Stephen Wallace asked why the town put a shooting range out on the Sand Road, and

didn’t go through the Planning Board? Stephen stated that in the past, a shooting range

went by the planning board, a letter was written to neighbors within a mile, and a public

hearing was held. Why wasn’t it done for the pistol club?

Supervisor Armstrong stated since the pistol club would not be out there, there was

no reason to go to the planning board.

It was asked why were there targets on site, and clay pigeons in pieces?

Supervisor Armstrong stated he did not know.

Supervisor Armstrong stated that there had been shooting done out there for many years.

Councilman Dailey stated that there will be no pistol club shooting out on the range that

the Correctional Officers lease from the Town of Lisbon.

Stephen Wallace asked since the Town of Lisbon had four other shooting ranges on town

property. Why did the town need the fifth on public land? He could not see why the town

wanted that liability for a private pistol club and run it.

Supervisor Armstrong asked Mr. Wallace if he was saying that he had a problem

with the CO being there.

Mr. Wallace stated that he had no problems of them being there. The problem was

they hear it five days a week and some at night. They do not want to hear 7 days

a week.

Mr. Fred Carter stated that he would like to see things done right. Give protection to the

neighboring residents. The neighbors do not want to have shooting during hunting season.

The residents wanted to be safe to go into their woods to hunt and not worry about being

struck by a stray bullet. There needed to be rules.

Councilman Dailey stated that 30 years ago when the lease was signed with the

Department of Corrections. The Department of Corrections shot from 8:00 AM to 4:00 in

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Con’t Guest:

the afternoon. Since that time someone took upon himself to invite other law

enforcements to use this range so they could qualify after dark. It was asked why wasn’t

the Town of Lisbon notified that it was sub-leased out. No one could give an answer to that

question.

Mr. Wallace stated that the town was notified that there was shooting done after dark.

It was stated from a board member that yes, the town was notified, but not who was doing

the shooting.

Mr. Wallace stated he had no problems with the shooting taking place, as it was being

controlled. He was concerned if another club came in, there would be no control and no

supervision over who was shooting.

Supervisor Armstrong asked how Mr. Wallace knew there would be no supervision or control at the shooting range if another group came in. He stated that several people that are in the pistol club were certified range officers.

Councilmember Dailey stated that a Pistol Club would not be on public land. The pistol club will have to purchase the land and pay taxes like the other clubs do.

Councilmember Dailey informed the public that he was informed that the Pistol Club was not looking to go onto the old dump on the Swamp Road. That was still public property. If the Pistol Club wanted to shoot out there, they would need to purchase it. As long as he (Dailey) was on the board no one would be getting it for a $1.00 a year, unless it was for kids, charities, something like that.

Supervisor Armstrong stated that once someone else started shooting out there, it would be a problem of who would clean up.

Councilmember asked Attorney Nash if a lease will be presented to the board members from the Department of Correctional. Attorney Nash stated the board needed to go into executive session to discuss what they wanted from the Department of Correctional to go into negotiation with the Department of Correctional. The board could not make any decisions in executive session.

Pat Green stated that all meetings should be recorded and put on the Lisbon Web Page, so it could be seen by the people.

Don Strader asked if something happened that the Department of Correctional left the shooting range how was it going to be cleaned and by whom?

Attorney Nash stated that there was a binding lease signed that the Department of Correctional will be doing the cleanup.

It was asked since the Pistol Club was out of the picture, would the lease still be up on March 1, 2019 with the Department of Correctional.

Supervisor stated yes, the lease was up on March 1, 2019 if the Town and the Department

of Correctional could not come to an agreement before March 1, 2019.

It was asked how the site would be cleaned up since and the Department of Correctional was not using the site.

The answer was that the site was not cleaned up at this time since the Department of

Correctional was still able to use the site.

A suggestion was made that the Town Board Meetings should be at night. Councilmember Bush stated that the board members have been talking about that and are thinking about alternating month to night meeting and the other to day meetings. Nothing was definite currently. More discussion was held.

Discussion was held concerning lead being in the water system in the vicinity of the shooting range.

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Con’t Guest Discussion

Discussion was held concerning the garage located on SH 68 The application for building

should have gone to St. Lawrence County Planning Board before it was approved with the

Town of Lisbon Planning Board.

1. **Report from Legislators – David Forsythe –** was not in attendance
2. Meeting Minutes – October 10, 29, and 30, 2018

Highway Superintendent Baldock stated that a correction needed to be made at October 10, 2018 meeting:

In the minutes it is stated - Highway Superintendent stated that he had not heard anything back from the ~~school concerning the fuel for the business.~~  Corrections is - Association of Town if we can sell gas to the Lisbon School.

Councilmember Dailey informed the board members that the town had a ~~class act suit~~ notice of claim against the Town of Lisbon & Highway Department. Supervisor Armstrong stated that it was from James Snyder concerning the turn around that the highway put in.

Councilmember McNeil made a motion seconded by Councilmember Bush to approve the Meeting

Minutes for October 10, 2018 with correction and October 29, and 30, 2018.

Ayes – 5 Nays – 0

1. **Executive Session**

Councilmember McNeil made a motion seconded by Councilmember Dailey to go into executive session for negotiation concerning the shooting range on the Sand Road at 1:08 PM. Ayes – 5 Nays – 0

Councilmember Putney made a motion seconded by Councilmember McNeil to return to the regular

meeting at 1:45 PM. Ayes – 5 Nays – 0

Attorney Nash stated that the board was going to direct him to write a letter to outline all

the concerns that were discussed and request a meeting to discuss the issues. The end goal

was to have a new lease in place by March 1 for five years with approved terms.

Pat Green asked if there were financial benefits to the town. Attorney Nash stated he could not

comment on that.

Pat Green asked what the cost was of rebuilding the Wood’s Road. Highway

Superintendent Baldock stated that it cost $190,000.00.

7. Approval of Transfers

Councilmember Dailey made a motion seconded by Councilmember Bush to approve the Budget Transfer.

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| **TRANSFERS** | | | | | | | | |
| **TO** | **GENERAL FUND** | | **AMOUNT** |  | **FROM** | **ITEM** | | **AMOUNT** |
| **13554.01** | **Assessor CE** | | **$414.12** |  | **19104.01** | **Unallocated Ins. CE** | | **$414.12** |
| **14111.01** | **Deputy Town Clerk** | | **$1,302.00** |  | **19904.01** | **Unallocated Ins. CE** | | **$1,302.00** |
| **14201.1** | **Attorney CE** | | **$3,303.00** |  | **19904.01** | **Unallocated Ins. CE** | | **$3,302.00** |
| **50104.01** | **Supt of Highway CE** | | **$58.83** |  | **19904.01** | **Unallocated Ins. CE** | | **$58.83** |
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Con’t Transfers

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| **71101.01** | **Park Maint. PS** | **$3,569.60** |  | **19904.01** | **Unallocated Ins. CE** | **$3,569.60** |
| **71104.01** | **Parks/Campgrd CE** | **$6,754.49** |  | **19904.01** | **Unallocated Ins. CE** | **$6,754.49** |
| **73104.01** | **Youth Prog CE** | **$746.43** |  | **19904.01** | **Unallocated Ins. CE** | **$746.43** |
| **90608.01** | **Employee Medical Ins.** | **$3,271.39** |  | **19904.01** | **Unallocated Ins. CE** | **$3,271.39** |
| **16204.01** | **Building CE** | **$12,595.62** |  | **19904.01** | **Unallocated Ins. Co** | **$12585.62** |
| **TOTAL** |  | **$17,191.72** |  |  |  | **$17,191.72** |
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| **TO** | **Highway** | **AMOUNT** |  | **FROM** | **ITEM** | **AMOUNT** |
| **51101.03** | **Maint. Of Roads PS** | **$27,955.48** |  | **51421.03** | **Snow Removal PS** | **$27,955.48** |
| **51104.03** | **General Repairs GE** | **$3,662.78** |  | **51421.03** | **Snow Removal PS** | **$3,662.78** |
| **51304.03** | **Machinery CE** | **$20.00** |  | **51104.03** | **Snow Removal PS** | **20.00** |
| **90308.03** | **Social Security** | **$1,400.90** |  | **51104.03** | **Snow Removal PS** | **$1,400.90** |
| **TOTAL** |  | **$33,039.16** |  |  |  | **$33,039.16** |
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| **TO** | **Sewer** | **AMOUNT** |  | **FROM** | **ITEM** | **AMOUNT** |
| **81101.09** | **Administration PS** | **$1,848.92** |  | **97106.09** | **Debt Service on Bond** | **$1,848.92** |
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| **TOTAL** |  | **$1,848.92** |  |  |  | **$1,848.92** |

Ayes – 5 Nays – 0

1. Approval of Abstracts and Town Supervisor’s Report

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| --- | --- |
| a. General | $71,818.09 |
| b. Highway | $86,141.92 |
| c. Sewer | $1,098.88 |
| d. Water | $643.00 |
| Total | $156,701.89 |

Councilmember Dailey made a motion, second by Councilmember Bush to approve the Abstracts and

Supervisor’s Report. Ayes – 5 Nays - 0

1. **Construction on the Town Hall**

Construction consist of Base Bid (upper level windows and floor), Alt 1 (Roof and handicap ramp), Alt 2 (Upper level ext doors), Alt 3 (Lower Windows)

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| General Contractor | Base Bid | Alt 1 | Alt 2 | Alt 3 | Total |
| Continental Construction | $66,700.00 | $41,300.00 | $25,800.00 | $23,800.00 | $157,600.00 |
| Murnane Builders | $122,700.00 | $53,000.00 | $34,000.00 | $29,000.00 | $238,700.00 |
| Northern Tier Contracting | $99,900.00 | $54,500.00 | $39,000.00 | $26,000.00 | $219,400.00 |
| Northroute Development | $73,400.00 | $42,000.00 | $23,800.00 | $12,200.00 | $151,400.00 |

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Con’t Construction on Town Hall

Budget from a grant $80,000, $40,000 excess 2018 sale tax which will be moved to Fund Balance at the end of the year and $30,000 2019 sales tax.

Councilmember Dailey made a motion seconded by Councilmember McNeil to approve Base Bid, Alt 1, Alt 2 and Alt 3 construct contract to go to Northroute Development, for the cost of $151,400.00.

Ayes – 5 Nays - 0

1. **2019 Budget**

A discussion was held concerning the 2019 budget. Public Hearing for the 2019 budget will be on Monday, November 19, 2018 at 10:00 AM. Following Public Hearing will be the approval of the 2019 Budget.

Town Clerk McBath informed the board that the Deputy Clerk budget did not have enough in the that budget line to cover Deputy Town Clerk and bookkeeper assistant payroll. The Deputy Clerk budget was $6,000.00 with an additional $1,000.00 for the bookkeeper’s assistant. Town Clerk McBath requested to have it raised higher. Discussion was held.

Councilmember Bush made a motion, seconded by Councilmember Putney to raise the Deputy Town Clerk budget line A1411.1 from $7,000 to $9,000. Ayes – 4 Nays – 1

Councilmember McNeil asked if the Town Clerk received a raise from collecting School

Taxes. Town Clerk McBath stated no. Discussion was held.

Public Works PS budget code A1430.1 – It was recommended that the Highway Department do a contract with the Town of Lisbon for public works. When work was done as a public work position would do, then Highway Department would charge back to Public Works. It was decided to leave this budget line as is.

1. Highway Superintendent’s Report – Mike Baldock

Highway Superintendent asked the board members if all the highway department crew could be put on the Lowes and Tractor Supply account. Discussion was held. It was decided to put the Deputy Highway Superintendent Adam Duvall and crewman Mark Hyde on the

accounts.

1. **New Business –**
2. Relevies of Water and Sewer

Councilman Putney made a motion seconded by Supervisor Armstrong the 2018 relevies of water and

sewer to the town and county taxes. Ayes – 5 Nays - 0

1. **Adjournment**

Councilmember Dailey made a motion seconded by Councilmember Bush to adjourn the meeting at 4:20 PM. Ayes – 5 Nays - 0

Respectfully Submitted,

Donna McBath,

Town Clerk