

Town of Lisbon  
Lisbon Town Hall  
Regular Board Meeting  
November 10,2021

**A. Pledge of Allegiance**

**B. Call to order by Supervisor Nelson at 6:06 PM**

**C. Roll Call:**

Present: Supervisor William Nelson  
Town Clerk Alberta Hyde  
Highway Superintendent Michael Baldock  
Absent Ron Bush

Deputy Supervisor Alan Dailey  
Councilmember Robert McNeil  
Councilmember Nathaniel Putney

Others Present: Attorney Charlie Nash ESQ. Steven Teele Assessor, Todd Miller, Campground Director Marc McDonnell, CEO, Michelle McLagan Librarian, several residents

**D. Public Hearing** called to order by Supervisor Nelson at 6:06 pm for the purpose of the 2022 Operating Budget. Supervisor Nelson asked if anyone had a comment; One concern was the closing of the Ogdensburg Correction Facility, and would it have any impact on the Town's Budget? Supervisor Nelson responded no; Public Hearing closed at 6:14 pm.

Patrick Green asked to address the Town Board, regarding Veterans Day and policy for Town/School.

Public Hearing called to order by Supervisor Nelson at 6:14 PM for the purpose of a local law to increase the permit fee for RNG Projects. Supervisor Nelson asked for comments; Public Hearing closed at 6:16 PM.

**E. Approval of Minutes-** Moved by Supervisor Nelson seconded by Deputy Supervisor Dailey to approve the October 13,2021 meeting minutes as read. Ayes 4 Nays 0 Motion carried.  
Moved by Supervisor Nelson seconded by Deputy Supervisor Dailey to approve the October 16,2021 meeting minutes as read. Ayes 4 Nay 0 Motion carried

**F. WWTP project update** from Charles Prior EDR; EDR sent Letters and Part 1 of the EAF to the involved agencies regarding the SEQR. The Board will need to review EFA Part 2 and Part 3, if the board agrees then a negative declaration can be issued. The Town Board will also need to pass a Bond Resolution before the WIIA Grant Application is completed. EDR is available to answer any questions and provide updates.

**G. Public Comment-** Patrick Green spoke on government policies and the role the Town Board has. Discussion followed.

**H. Approval of Voucher Abstract and Audited Claims:**

General \$67,552.85	Highway \$118,008.01
Sewer \$3,538.14	Water \$1,061.17

Moved by Supervisor Nelson seconded by Councilmember Putney to approve payment of bills.  
Roll call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember Putney yes,  
Councilmember McNeil yes, Motion carried.

- I. **Budget Review:** The Town Board will be voting to adopt the 2022 Town of Lisbon Operating Budget tonight.

**J. Reports of Departments-**

Supervisor Nelson reported that he has spoken with the Executive Director for the Bridge and Port Authority regarding a Pedestrian Bridge on Church Street which would connect the street and create a water loop that may increase pressure. Town Councilmen Putney asked if the Bridge and Port Authority would be able to provide any funding towards the project. Supervisor Nelson stated not at this time, but they would not have any issues letting the Town go forward with the project on their right of way.

Highway Superintendent:

- 1- Highway crew has been working on the building on Maiden Lane repairing the roof, fixing doors etc. The building is in poor condition.
- 2- All Trucks are harnessed and ready for winter
- 3- Docteur Environmental put in a quote for the upgrade to the diesel pump in the amount of \$14,500.00. Councilman Putney questioned if there was any update on St. Lawrence County purchasing fuel from the Town. Highway Superintendent stated not at this time.

Town Clerk:

- 1- The Town collected over 90% of the school tax for 2021, everything has been completed and tuned over to the County.

Campground Director-

- 1- Everything has been put away for winter
- 2- Director will continue to work at the Campground part time taking reservations

CEO:

- 1- Still issuing permits for construction for 2021, also have three new homes for 2022
- 2- No current updates on the Chambers court case or the home on the Wright Road that was condemned.  
Councilman Putney asked how the two new Mobile Home Business in Lisbon are doing?  
CEO responded that they have been highly successful.

Assessor:

Mr. Teele asked if anyone had any questions regarding the Veterans tax exemptions?  
Councilman McNeil questioned if the exemption was different if a Veteran served during War time, Mr. Teele responded yes war time 15 % all other 10%

Motion by Deputy Supervisor Dailey seconded by Councilmember Putney to except the reports from all departments Roll Call Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember Putney yes, Councilmember McNeil yes Motion carried.

**K. Reports of Boards and Committees:**

Planning Board- no new business

Recreation Report- Supervisor Nelson read a report from Patty Walker regarding updates on the Recreation Committee/ Fall sports. Currently registrations for Lisbon Town Rec 2021 winter basketball are being accepted at the Town Clerks Office.

Homecoming Committee- no new business

Library- Everything is going well

Historian- Supervisor Nelson stated that the Town Historian asked The Town to sponsor a Christmas Lighting Contest for 2021. Anyone interested in participating should contact the Town Clerk or Supervisor and the Town Board will be responsible for the Judging. First, second and third prize will be given out.

**L. Items for Town Board Action:**

1. Resolution to adopt the 2022 Town of Lisbon Operating budget- Bill # 2021-198 moved by Deputy Supervisor Dailey seconded by Councilmember Putney Roll Call Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember Putney yes, Councilmember Mc Neil yes, Motion carried
2. Resolution to approve WWTP SEQR- Bill #2021-199 Moved by Supervisor Nelson seconded by Councilmember Putney Roll call: Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember Putney yes, Councilmember McNeil yes, Motion carried.
3. Resolution to approve bonding for the WWTP project Bill # 2021-200 Moved by councilmember Putney seconded by Deputy Supervisor Dailey Roll Call Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember Putney yes, Councilmember McNeil yes, Motion carried
4. Resolution to call for a public hearing regarding Veterans Tax Exemptions Bill # 2021-201 Moved by Supervisor Nelson seconded by Deputy Supervisor Dailey Roll Call Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember Putney yes, Councilmember McNeil yes, Motion carried
5. Resolution to adopt Local law# 2 of 2021 to adjust permit fees for Anaerobic Digestion Facilities Bill # 2021-202 Moved by Deputy Supervisor Dailey Seconded by Councilmember Putney Roll Call Supervisor Nelson yes, Deputy Supervisor Dailey yes, Councilmember Putney yes, Councilmember McNeil yes, Motion carried

**M. New Business:**

1. Supervisor Nelson received a letter regarding the Woodcrest Farm Biomass Project from Patricia A. Meehan, Vice President Environment, New York Power Authority. NYPA would like to be the Lead Agency for the State Environmental Quality Review Act (SEQRA) determination of the Woodcrest Renewable Natural Gas dairy farm to manure clean methane project. Discussion followed with the Town Board being in full support of this

- project. The Town Board agreed that the Town of Lisbon through our Planning Board and Code Enforcement Officer will be the Lead Agency on this project.
2. Deputy Supervisor Dailey made a motion seconded by Councilmember Putney to do a resolution to oppose the closure of the Ogdensburg Correctional Facility. All in Favor.
- N. **Adjournment:** Motion from Supervisor Nelson seconded by Deputy Supervisor Dailey at 7:38 pm to adjourn the meeting. All in favor.

Respectfully Submitted

Alberta L Hyde, Town Clerk