**TOWN OF LISBON**

TOWN BOARD MEETING

# October 9, 2019

**LISBON TOWN HALL**

**Present:**

Supervisor James Armstrong Councilmember Nathanael Putney

Town Clerk Donna McBath Councilmember Ronald Bush

Highway Superintendent Michael Baldock Councilmember Robert McNeil

Attorney Charles Nash Councilmember Alan Dailey

Guest: Michelle McLagan, Jordan Putney, Michael O’Neil

1. **Monthly Meeting Called to Order**

 Supervisor James Armstrong called the monthly meeting to order at 12:05 PM

1. **Pledge of Allegiance**
2. Approval of the Tentative Budget

Councilmember Putney made a motion seconded by Councilmember McNeil to approve the Tentative

Budget for 2020. Ayes – 5 Nays - 0

1. Guests:
2. DANC – Kerri Tuttle & Brian Nutting

Kari Tuttle from DANC discussed with the board on Asset Management Plan concerning the water and sewer. She gave the board members three options.

 Option A – Hydrant Flushing and Water Valve Exercising.

 Option B – Sewer Manhole inspections

 Option C – Sewer Man Closed Circuit Television (CCTV) inspection.

 Or they could accept all Options.

 Questions were asked by the board members.

Councilmember Putney stated that he would go along with it if the town’s Sewer Maintenance Person, Doug Smith, worked along with them.

Councilmember McNeil made a motion seconded by Councilmember Dailey to approve that the Supervisor to sign the contract for Option A, B, and C. A verbal vote was taken;

 Councilmember McNeil Aye Councilmember Dailey Aye

 Supervisor Armstrong Aye Councilmember Putney Ayes

 Councilmember Bush Aye

1. Tom Manley – Pinnacle

Mr. Manley communicated with the Town Board members concerning the internet service at the campground. He explained what Spectrum would do to install the internet.

Spectrum would bring in the fibre Optic wire onto the campground at the office building. The board would need to plan to have the rest completed. Mr. Manley was waiting to hear from Spectrum on exactly on what they would do.

Meeting Closed for public hearing at 12:55 PM

 Approval of the Short Environmental Assessment Form for Local Law # 3.

Attorney Nash informed the public on what the Short Environmental Assessment Form for Local Law #3 was. Local Law # 3 for 2019, exceeding the tax levy limit upon real property pursuant to General Municipal Law Section 3-c(5).

There was no comments or questions from the public.

Public hearing was closed at 1:00 PM.

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 **5.** Approval of Short Environmental Assessment Form for Local Law # 3

Councilmember Dailey made a motion seconded by Councilmember Putney to asked Supervisor Armstrong to sign the Short Environmental Assessment Form for Local Law # 3.

 Ayes – 5 Nays – 0

1. Alternative Energy

Discussion was held concerning Alternative Energy. The town board members discussed that the town would negotiate a pilot amount with Alternative Energy that was installed commercially.

Councilmember Dailey made a motion seconded by Councilmember Bush to advise Attorney Nash to draft a local law for a pilot for Commercial Alternative Energy.

 Public Hearing would be set for this local law on November 13, 2019 at 1:00 PM for the Short

 Environmental Assessment Form for the Local Law.

1. **Report from Legislators – David Forsythe**

Legislator Forsythe informed the Lisbon Board Members on what was happening with the County Budget.

A discussion was held concerning the sales tax that would include the City of Ogdensburg and

St. Lawrence County Municipalities.

1. **Michelle McLagan – Hepburn Librarian**

Ms. McLagan requested a programable thermostat be installed in the Library.

She also asked for the windows that were in the front of the Library be painted as they were not completed when the other windows were done.

The grant was approved to install a Historic Sign of the Hepburn Library.

The Library wished to paint the upstairs. She requested that if anyone would like to help, the date would be on October 19, 2019. All help would be appreciated. Highway Superintendent stated that the highway department men would paint the ceiling for safety reasons.

1. **Approval of the Meeting Minutes –Meeting September 11, 2019**

Councilmember Bush made a motion seconded by Councilmember Dailey to approve the Meeting

Minutes for September 11, 2019. Ayes – 5 Nays – 0

1. **Approval of the Town Clerk’s Report for September 2019**

Councilmember Bush made a motion seconded by Councilmember Dailey to approve the Town Clerks

Report for September 2019. Ayes – 5 Nays – 0

1. **Approval of Justice Report for September 2019**

Councilmember Bush made a motion seconded by Councilmember Dailey to approve the Justice Report

for September 2019. Ayes – 5 Nays – 0

**12. Transfers**

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| --- | --- | --- | --- | --- | --- | --- |
| **TO** | **GENERAL FUND** | **AMOUNT** |  | **FROM** | **ITEM** | **AMOUNT** |
| **1621.2** | **Salt Building** | **$157,197.61** |  | **H201** | **Capital Savings** | **$157,197.61** |
| **71101.01** | **Park Maint PS** | **$8,084.53** |  | **2001.01** | **Excess Revenue** | **$8,084.53** |
| **71104.01** | **Parks/Campground CE** | **$7,105.04** |  | **2001.01** | **Excess Revenue** | **$7,105.04** |
| **74504.01** | **Museum** | **$39.50** |  | **75101.01** | **Historian PS** | **$39.50** |
|  |  | **$172,426.68** |  |  |  | **$172,426.68** |

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Con’t on Transfers

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| --- | --- | --- | --- | --- | --- | --- |
| **TO** | **Water District** | **Amount** |  | **From** | **Item** | **Amount** |
| **8320.4** | **Power/Pump CE** | **$780.16** |  | **8310.4** | **Administration CE** | **$780.16** |

Councilmember Bush made a motion seconded by Councilmember Dailey to approve the transfer for

October 9, 2019. Ayes – 5 Nays – 0

Councilmember Putney and Councilmember McNeil had to leave the meeting for personal reasons at 1:30

PM.

1. **Approval of Abstracts and Town Supervisor’s Report**

Councilmember Bush made a motion seconded by Councilmember Dailey to approve the Abstracts and Town Supervisor’s Report. Ayes – 4 Nays – 0

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| a. General | $21,899.55 |
| b. Highway | $17,757.13 |
| c. Sewer | $1,033.50 |
| d. Water | $7,048.99 |
| Total | $47,739.17 |

1. **Report from Highway Superintendent Baldock**
2. Salt Barn walls were nearing completion
3. Working culvert pipes for driveway permits and on the roads that were planned to be paved next year.
4. Discussion was held concerning drainage for the front of the Town Hall along CR 10. Approval from the County to go under CR 10 to the other side. Greg Moore had been approached to see if the town could have an easement to go through his property to drain onto Putney land. At that time Mr. Moore informed Highway Superintendent Baldock that he would lease out part of his property for parking for $2500 a year for four years. Highway Superintendent Baldock stated that the town could get at least 5 parking spaces. The board agreed to further discussion. It was asked that Highway Superintendent Baldock and Code Enforcement Officer McDonell re-approach Mr. Moore.

Judge Fletcher asked if the parking in front of the building on the grass area could be put into Handi-cap parking spaces. She was informed that the drainage needed to be taken care

of first.

1. **Report from all Liaisons for committee**
2. Recreation – Councilmember Putney and Councilmember McNeil – Nothing to report
3. Campground – Councilmember McNeil and Councilmember Dailey – It was asked by Town Clerk McBath if the Town Clerk’s office would still be accepting the monthly payments for the full-time renters from the campground. The board stated yes, that the Town Clerk Office would be collecting from October 15, 2019 to April 15, 2020.
4. Planning Board – Councilmember Bush and Councilmember Dailey – Councilmember Bush stated that there was no meeting this month. Code Enforcement Officer McDonell stated that there were 5 new homes being built or installed this year.
5. Animal Control – Report in Town Clerk’s office.
6. Museum – Councilmember Putney and Councilmember Dailey – No reports
7. Homecoming – Supervisor Armstrong and Councilman Putney – No reports

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1. **New Business**
2. Approval of Preliminary Budget – Much discussion was held concerning raises for employees. No decision was made.

Councilmember Dailey made a motion seconded by Councilmember Bush to raise all elective officials by 2%. A verbal roll call was taken.

 Councilmember Bush Aye

 Councilmember Dailey Aye

 Supervisor Armstrong Nay

 Preliminary Budget did not pass.

1. Date set for Public Hearing for final budget – November 5, 2019 at 9:00 AM
2. Water and Sewer Relieves

Councilman Bush made a motion seconded by Councilman Dailey to the relevy of the water and

sewer delinquent accounts to the town and county taxes.

 Ayes – 3 Nays - 0

1. **Executive Session**

Councilmember Bush made a motion seconded by Councilmember Dailey to go into executive session concerning pending litigation at 4:25 PM. Ayes – 3 Nays – 0

Councilmember Dailey made a motion seconded by Councilmember Bush to return to the regular

Meeting at 4:45 PM. Ayes – 0 Nays - 0

1. **Adjournment**

Councilmember McNeil made a motion seconded by Councilmember Bush to adjourn the meeting at 4:46 PM.

Respectfully Submitted,

Donna McBath,

Town Clerk