**TOWN OF LISBON**

TOWN BOARD MEETING

# August 14, 2019

**LISBON TOWN HALL**

**Present:**

Supervisor James Armstrong Councilmember Nathanael Putney

Town Clerk Donna McBath Councilmember Ronald Bush

Highway Superintendent Michael Baldock Councilmember Alan Dailey

Councilmember Robert McNeil

Absent: Attorney Charles Nash

Guest: Wm Nelson, Douglas, Gordan Akins, Warren McLear, Scott Moore, Michelle McLagan, and Kari Blair

1. **Monthly Meeting Called to Order**

Supervisor James Armstrong called the monthly meeting to order at 7:05 PM

1. **Pledge of Allegiance**
2. **Guest**

* Scott Moore had concerns about the residence at 374 Pray Rd., concerning the articles by the sides of the road. Councilman Dailey asked if someone would contact Code Enforcement Officer to contact the Health Department concerning this.
* Librarian Michelle McLagan stated that some people were racing through the parking lot at the Library and crossing over into the neighbor’s driveway. Highway Superintendent Baldock stated that he would talk with the neighbor.
  + - Librarian McLagan stated that the door to the safe at the Library will not close properly. She asked if the town could do anything to repair it. Highway Superintendent Baldock stated that he would contact Barkley’s Safe and Lock and meet with them to see what could be done.
    - Librarian McLagan was notified by Historian LaFaver that in her office at the Library, the phone was no longer working. Councilmember Putney stated that he will talk with Historian LaFaver.
    - Warren McLear stated that the internet service was lousy. There were campers that couldn’t get on the internet. The campground committee would like to recommend that the board get a new IT person. Campers were concerned that they were paying for service, but were not receiving the service.

1. **Report from Legislators – David Forsythe –** did not attend
2. **Approval of the Meeting Minutes –Meeting July 10, 2019 and work session July 29, 2009**

Councilmember McNeil made a motion seconded by Councilmember Putney to approve the Meeting

Minutes for July 10, and Work Session on July 29, 2019.

Ayes – 5 Nays – 0

1. **Approval of the Town Clerk’s Report for July 2019**

Councilmember McNeil made a motion seconded by Councilmember Putney to approve Town Clerks

Report for July 2019. Ayes – 5 Nays – 0

1. **Approval of Justice Report for July 2019**

Councilmember Putney made a motion seconded by Councilmember Putney to approve Justice Report

for July 2019. Ayes – 5 Nays – 0

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**8. Transfers**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **TO** | **GENERAL FUND** | **AMOUNT** |  | **FROM** | **ITEM** | **AMOUNT** |
| **13554.1** | **Assessor CE** | **$1,500.00** |  | **14901.01** | **Public Works** | **$1,500.00** |
| **14104.01** | **Town Clerk** | **$1,000.00** |  | **14111.01** | **Deputy Town Clerk PS** | **$1,000.00** |
| **16202.01** | **Buildings EQ** | **$15,000.00** |  | **2770.01** | **RVRDA** | **$15,000.00** |
| **71104.01** | **Parks/Campground CE** | **$10,000.00** |  | **73102.01** | **Youth Prog EQ** | **$10,000.00** |
| **75504.01** | **Celebrations CE** | **$2,000.00** |  | **2705.01** | **Donations** | **$2,000.00** |
|  |  |  |  |  |  |  |
| **TOTAL** |  | **$29,500.00** |  |  |  | **$29,500.00** |

Discussion was held concerning the transfers.

Councilmember Dailey made a motion seconded by Councilmember Putney to approve the Budget

Transfers. Ayes – 5 Nays – 0

1. **Approval of Abstracts and Town Supervisor’s Report**

Councilmember McNeil made a motion seconded by Councilmember Bush to approve the Abstracts and Town Supervisor’s Report. Ayes – 4 Nays – 0

|  |  |
| --- | --- |
| a. General | $32,244.08 |
| b. Highway | $100,844.11 |
| c. Sewer | $4,118.75 |
| d. Water | $405.93 |
| Total | $137,612.87 |

1. **Report from Highway Department Superintendent Baldock**

* Salt Barn Bid Opening

Results from Bid Openings for the Salt Barn

|  |  |
| --- | --- |
| Danko Construction  Massena, New York | $399,264.00 |
| Northern Tier Construction  Gouverneur, New York | $478,400.00 |
| Akins Construction  Ogdensburg, NY | $343,361.00 |
| Hybrid Building Solution  Clarence Center, New York | No Bid |
| EJ Construction Group, Inc.  Brewerton, New York | $474,750.00 |
| Murnane Building Construction, Inc.  Plattsburg, New York | $585,000.00 |
| Eagle Association of Cazenovia, NC  Cazenovia, New York | $499,638.00 |
| Whitton Construction  Gouverneur, New York | $468,888.00 |
| Sierra Delta Construction  Sackets Harbor, New York | $596,426.00 |

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Con’t Report from Highway Department Superintendent Baldock – Salt Barn

Councilmember Putney asked Mr. Akins why there was a big difference of $55,000.00 between his company and the next bidder. Mr. Akins stated he could not speak for the other contractors, but he felt he was right on the price.

Councilmember Dailey made a motion seconded by Councilmember Bush to accept the bid from Akins Construction, Ogdensburg, New York for $343,361.00.

Ayes – 5 Nays – 0

Councilmember Bush made a motion seconded by Councilmember Dailey to ask Supervisor Armstrong to sign the contract when it was returned from Tisdel Associates.

Ayes – 5 Nays – 0

* Superintendent Baldock informed the board members that the new booster pump was put in at the town barns. A new 2-inch line was put in to work with the new booster. City of Ogdensburg was there to help tap the water main. This was done on Shared Services.
* The Highway Department had borrowed a Light Plant for the Homecoming activities at the Firemen’s field for Saturday night.
* The Town Line Road had been paved and was paid by the extreme weather money that the town received.
* The highway department was working on culvert pipes for driveway permits and on

roads they are intended to be paved next year.

1. **Report from all Liaisons for committee**
2. Recreation – Councilmember Putney and Councilmember McNeil

Councilmember Putney asked the board members if it was alright for the Senior Parents to use the Recreation building and field for fund raisers.

The board members gave their approval to use the Recreation building and field if the recreation committee received a contribution back from the Senior Parents. By the Senior Parents giving a contribution to the Recreation Committee the town would be covered by the town’s insurance.

1. Campground –

* Campground Director McNeil stated that there were at least 13 to 15 Bass Master campers camping at the campground.
* Gary Reif will hold an antique car show the weekend of August 24, 2019. Steel and Country band will be playing during this show.
* Councilmember Bush questioned who brought the deposits for the Beach and Campground to the Supervisor’s Bookkeeper and how often. Bookkeeper Blair stated that Mike O’Neil, Todd Miller or one of the other employees was brought the deposits to her. They may bring the deposit once or twice a week. The board members recommended that the deposits should be brought to Bookkeeper Blair at least every 24 hours, except on weekends.

1. Planning Board – Councilmember Bush – Councilmember McNeil – No meeting was held this month.
2. Museum – Councilmember McNeil & Councilmember Dailey – No information for the Museum
3. Homecoming Committee – Supervisor Armstrong & Councilmember Putney – It

was stated that there would be about 40 floats in the Homecoming Parade.

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1. **New Business**

Appointment for Assessor.

Councilmember Dailey made a motion seconded by Councilmember McNeil to re-appoint Stephen Teele

as assessor for another 6 years. Ayes – 5 Nays - 0

1. **Old Business –**
2. Water Department

There were some concerns about the low water pressure throughout the hamlet of Lisbon. It was recommended that Karri Tuttle from DANC and the engineer that designed the water layout be contacted to invite them to see if there could be anything done to increase the water pressure. Councilmember Putney said he would contract Karri Tuttle, the engineer and Doug Smith to set up a meeting with himself and Councilmember Bush, and bring the information back to the board members at the

September meeting.

1. **New Business**
2. Town Buildings – a discussion was held concerning if the town buildings must pay for the water and sewer usage. Water and Sewer are a separate entity and the town buildings are included in this entity.
3. 7054 CR 10 Residence – Town Clerk questioned why an owner needed to pay for two residences when only one was being occupied. The other building was a residence, but it was a storage building now. The Town Clerk was informed by the board that since the building was still there it was considered a residence, so the rate must be paid. It was asked that if the building was removed would the rate still needed to be paid? The response was yes, as long as the hook up was there. It was stated that they will still have to pay since the hook up is there. Town Clerk McBath stated that she would contact the Town Attorney for this question.
4. Schedule Budge Work Session – August 27, 2019 at noon.
5. **Executive Session –**

Councilmember Dailey made a motion seconded by Councilmember Bush to go into executive session for litigation at 8:47 PM. Ayes – 5 Nays – 0

Councilmember Dailey made a motion seconded by Councilmember Bush to come out of executive session at 9:03 PM.

1. **Construction work at the Town Hall.**

Councilmember McNeil made a motion seconded by Councilmember Putney to allow Supervisor Armstrong to payout to Northroute Development Corp. for $1,100.00.

Ayes – 5 Nays - 0

1. **Adjournment**

Councilmember Dailey made a motion seconded by Councilmember Bush to adjourn the meeting at 9:15 PM.

Respectfully Submitted,

Donna McBath,

Town Clerk