**TOWN OF LISBON**

TOWN BOARD MEETING

# AUGUST 8, 2018

**LISBON TOWN HALL**

**Present:**

Supervisor James Armstrong Councilmember Robert McNeil

Town Clerk Donna McBath Councilmember Ronald Bush

Highway Superintendent Michael Baldock Councilmember Alan Dailey

Assessor Stephen Teele Councilmember Nathanael Putney Campground Director Michael O’Neil

Guest: Pat Green

1. **Meeting Called to Order**

Supervisor James Armstrong called the meeting to order at 12:00 PM

1. **Pledge of Allegiance**
2. **Local Law # 1 – Changing the Term of Office of the Town Supervisor from Two Years to Four Years.**

Councilmember McNeil made a motion seconded by Councilmember Putney to approve Local Law # 1 – Changing the Term of Office of the Town Supervisor from Two Years to Four Years to be placed on the ballot for election on November 6, 2018 for approval from the people’s votes. Roll call was taken:

Supervisor Armstrong - Aye Councilmember Putney - Aye

Councilmember McNeil - Aye Councilmember Bush - Aye

Councilmember Dailey was not present Vote was passed

1. **Local Law # 2 – Changing the Term of Office of the Town Clerk from Two Years to Four Years.**

Councilmember McNeil made a motion seconded by Councilmember Putney to approve Local Law # 2 – Changing the Term of Office of the Town Clerk from Two Years to Four Years to be placed on the ballot for election on November 6, 2018 for approval from the people’s votes. Roll call was taken:

Supervisor Armstrong - Aye Councilmember Putney - Aye

Councilmember McNeil - Aye Councilmember Bush - Aye

Councilmember Dailey was not present Vote was passed

1. **Local Law # 3 – Changing the Term of Office of the Highway Superintendent from Two Years to Four Years.**

Councilmember McNeil made a motion seconded by Councilmember Bush to approve Local Law # 3 – Changing the Term of Office of the Highway Superintendent from Two Years to Four Years to be placed on the ballot for election on November 6, 2018 for approval from the people’s votes. Roll call was taken:

Supervisor Armstrong - Aye Councilmember Putney - Aye

Councilmember McNeil - Aye Councilmember Bush - Aye

Councilmember Dailey was not present Vote was passed

1. Report from Legislator David Forsythe – was not in available.
2. Meeting Minutes – July 11 and Special Meeting July 24, 2018

Councilmember McNeil made a motion seconded by Councilmember Bush to approve the Meeting

Minutes for July 11 and special Meeting July 24, 2018.

Ayes – 4 Nays – 0

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1. Approval of Town Clerk Report – July 2018

Councilmember McNeil made a motion seconded by Councilmember Bush to approve the Town Clerk’s

Report for July 2018. Ayes – 4

1. Approval of Justices Reports for July 2018

Councilmember McNeil made a motion seconded by Councilmember Bush to approve the Justice’s

Reports for July 2018. Ayes – 4 Nays – 0

1. Approval of Transfers – Transfers were no available.
2. Approval of Abstracts and Supervisor’s Report

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| a. General | $40,041.38 |
| b. Highway | $75,900.57 |
| c. Sewer | $9,804.06 |
| d. Water | $334.70 |
| Total | $126,080.71 |

Councilmember McNeil made a motion seconded by Councilmember Bush to approve the Abstracts and

Supervisor’s Report. Ayes – 4 Nays – 0

1. Highway Superintendent’s Report

Highway Superintendent Baldock stated that all the roads were blacktopped, except the Woods Road. The week of August 13, Suits-Kote would put down cold in place paving, following by ten days later Lisbon Highway Department would put down the top coat. If Suits-Kote did not come the week of August 13, then Highway Superintendent would cancel the job for this year.

Councilmember Dailey arrives to the meeting at 12:27 PM

Chapple Road – Jessica Hart notified Highway Superintendent Baldock concerning the Chapple Road. Ms. Hart informed Highway Superintendent Baldock if the board members would like to talk with her she would be willing to come. Following discussion, the town board members decided to wait until the testing was done, then would discuss what needed to be done.

North Road – Discussion was held concerning the turnaround at the end of the North Road from the Flack Road.

Fence around the water tower: The Highway Superintendent was asked if the Town had link fencing in the storage barn. Highway Superintendent Baldock stated he would check. It was decided to wait to install a fence around the water tower after it was confirmed that there was link fencing in storage.

At this time Councilmember Putney asked if it was true that residents within the hamlet of Lisbon paid for water and sewer even if they did not get water. Town Clerk McBath stated residents that are beyond the United Helpers ICF Unit did not pay for water, just sewer rates. Town Clerk McBath also stated that residents beyond the Lisbon Health Center did not pay for water, just sewer. It was also asked if a person moved into the hamlet of Lisbon and installed a septic tank and used, did that person still need to pay sewer rates. Supervisor Armstrong stated yes, the person still had to pay the sewer rates even if the person did not use. If a new home was built within the hamlet and got hooked to the sewer (or water if possible), the person had to pay for the piping to the home and hook up.

Councilmember Putney stated that he would like to get a quote on a fire alarm for the town

barns and have it connected to the SLC Fire Dispatch.

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Con’t Highway Department

Highway Superintendent Baldock stated that the new truck had arrived in Watertown.

Highway Superintendent Baldock askes for advice from the board members on purchasing a used 250-gallon gas tank for non-ethanol gas to supply equipment for the beach and campground and equipment at the town barns. It was stated that the Town would put the stabilizer in the gas tank used now. In the future he would order the non-ethanol gas. The non-anethol gas would work in the trucks took take gas and lawn mowers and weed eaters. All board members agreed to purchase non-ethanol gas and not purchase a separate tank for non-ethanol gas. Highway Superintendent Baldock would like to purchase a used road tractor to be able to move equipment from one job to another.

Councilmember McNeil made a motion seconded by Councilmember Bush for Highway Superintendent

Baldock to put out a bid on a used road tractor. Ayes – 5 Nays – 0

The Highway Superintendent was asked what was being done concerning the shoulder of the roads regarding the drop off, which was very dangerous. Highway Superintendent stated that the highway department was working to grade down the shoulders and lay a slanted mixer so there wouldn’t be drop off.

1. **Code Enforcement Officer Marc McDonell & Planning Board**

CEO McDonell stated that building permits were up from last month.

1. Lisbon Pistol Club

Mr. McDonell stated that New York State had removed all insurance with pistol clubs. So, the Lisbon Pistol Club was inquiring with other clubs on what they were doing.

Mr. McDonell asked the board members to authorize the Supervisor to write a letter to amend the boundary lines with the NYS Correctional Facility shooting range, so the Pistol Club would be able to have a section of the range that they were not using.

Councilmember Putney made a motion seconded by Councilmember Bush to authorize Supervisor Armstrong to write a letter to NYS Correctional Facility to amend boundary lines of the shooting range.

Ayes – 5 Nay - 0

1. **Report from all Liaisons for committee**
2. Recreation – Councilmember Putney asked if the highway department could help install the remainder of the playground. There will be other volunteers working also.

Angela McLear, chairman, and Co-Chairman and Secretary, Patricia Walker will be there also.

1. Campground – Campground Master will be putting on the additional 15 sites onto the web page this month.

Councilmember Putney asked if Mr. O’Neil had heard of any complaints concerning the pot holes on the road to the boat docks. It was asked if the Highway Department could bring down the grader and grade the road to the boat docks. Mr. O’Neil requested that it be black topped.

Councilmember McNeil had asked some vendors in Waddington why didn’t they come to Lisbon Beach and Campground. The vendors informed him that The Town of Lisbon required insurance. Town Clerk McBath stated that the town board required Certificate of Insurance for liability. The town did not require any amount of what their liability insurance should be.

1. Animal Control – Report in the Town Clerk’s office

Supervisor Armstrong stated that Susan Siedlecki (Animal Control person) had been called on several animal control calls and stated to the Town Clerk that she was only able to be a

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Con’t Liaisons – Animal Control

dog control. The calls she had been asked to go on was a pig loose on the Five Mile Line Rd. with the neighbor not happy to have a pig in her yard and buildings. Sue stated that she would not go out to this call. Supervisor Armstrong stated that a couple of years ago he changed from Dog Control to Animal Control.

1. Museum – No Report
2. **New Business –**
3. Resignation of Stephen Teele from Assessment effective August 31, 2018

Councilmember Dailey made a motion seconded by Councilmember Putney to accept the resignation from Assessor Stephen Teele effective August 31, 2018

Ayes – 5 Nays – 0

1. Appointment of Assessor – Stephen Teele

Councilmember McNeil made a motion seconded by Councilmember Dailey to appoint Stephen Teele as

assessor as of September 1, 2018 Ayes – 5 Nays – 0

1. **Old Business**
2. J Cap Grant – Court Clerk Kari Blair stated that she received 2 bids on security system and fire alarm for the Town Hall. They were as follows

NCC $3,642.31 with only security System

Barkley Safe and Lock $8,767.30 with security system and updated fire

alarm

Councilmember Bush made a motion seconded by Councilmember Dailey to hire Barkley’s $8,767.30 to install the security system and update the fire alarm in the Town Hall and to be paid through the J Cap Grant. Ayes – 5 Nays – 0

1. **Executive Session**
2. Concerning the Contract

Councilmember Dailey made a motion seconded by Councilmember Bush to go into executive session concerning negotiations on highway contract at 1:46 PM. It was asked that Highway Superintendent Baldock attend executive session. Ayes – 5 Nays – 0

Councilmember Dailey made a motion seconded by Councilmember Bush to return to

regular meeting at 1:55 PM. Ayes – 5 Nays – 0

Councilmember Dailey made a motion seconded by Councilmember Bush that after the Highway Union Representative signed the contract, to give power to Supervisor Armstrong and Attorney Nash to sign the highway contract. A verbal vote was taken.

Councilmember Dailey Yes Councilmember McNeil Yes

Councilmember Bush Yes Supervisor Armstrong Yes

Councilmember Putney Yes

1. **Adjournment**

Councilmember Dailey made a motion seconded by Councilmember Putney to adjourn the meeting at 2.55 PM. Ayes – 5 Nays - 0

Respectfully Submitted,

Donna McBath, Town Clerk