**TOWN OF LISBON**

TOWN BOARD MEETING

# May 8, 2019

**LISBON TOWN HALL**

**Present:**

Supervisor James Armstrong Councilmember Robert McNeil

Town Clerk Donna McBath Councilmember Ronald Bush

Attorney Charles Nash Councilmember Alan Dailey

Highway Superintendent Michael Baldock

Absent: Councilmember Nathanael Putney

Guest: Todd Miller, Dawn Fields, Lawrence Mathews, Edwin D. Tracy, Stephen Wallace, Warren McLear, Floyd McCullum Jr, Patrick Murphy, Jack McPeet, Pat Green

1. **Monthly Meeting Called to Order**

Supervisor James Armstrong called the monthly meeting to order at 12: 10 P.M.

1. **Pledge of Allegiance**
2. **Jordon Putney – Homecoming –** Discussion was held concerning whether the Homecoming Committee should have its own checking account. Should the Homecoming Committee pay its own bills and hand in a report at the end of the year? It was decided that the Lisbon Town Board will advance $7,000 for the bills Homecoming along with whatever money was collected from donations and sales. The Homecoming Committee was informed that it needed to get an IE number. It was agreed upon that the Homecoming Committee would sign an agreement to accept the $7,000. At the end of the year, Homecoming Committee would return the balance of whatever money was left in its account, with a report stating where the money was spent and received by the Town of Lisbon.

Councilmember McNeil made a motion seconded by Councilmember Bush to ask for Supervisor Armstrong to sign the agreement with the Homecoming Committee chairman Jordon Putney to accept the $7,000. At the end of the year the Homecoming Committee would return the balance of whatever it had left in its account with a report of where the money was spent and received to the Town of Lisbon.

 Ayes – 3 Nays – 1

1. **Warren McLear – Campground Committee** – Mr. Warren gave a report regarding the committee request for the Beach and Campground.
* A higher salary for the Lifeguards compared to the maintenance workers because there were more responsibilities watching over the beach area.
* Request that applicants underthe age of 16 be hired if they had their working papers from school, even though they would not be able to use any power equipment.
* It was recommended that non-resident nightly rate be increased by $2.00, except for tent and dry sites. This would not include seasonal (30 days or more) non-resident.
* A recommendation that 10% discount be given to Lisbon residents who were annuals.
* Recommended that seasonal campers be capped at 30 campers
* Informed the board that the committee would like to meet with Department of Health to discuss whether or not the campground would need an additional bath house if future expansion were to happen.
* Expansion of the boat launch area.

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**Con’t Campground Committee**

* Would like to install a washers and dryers for campers to use, and q location where they could be placed. Also could snacks vending machines be installed for the people that attend the beach.
* The committee would like to review the planting of a memory tree, and who it would be for.
* Asked for the Town Clerk to continue accepting the seasonal campers’ rent from October to April. Also asked that during the open season, residents and non-residents seasonal passes be available at the Campground Office.
* Informed the Town Board members that the committee was writing up an Operation Guide, Handbook and Standard Operating Procedures on how the campground should be run and how the employees should be supervised. Nepotism should be addressed, along with what the parameters should be. Beach employees work 6 hours shifts. How many shifts should be allowed?
* Discussion on wages for lifeguards and maintenance workers.
* Non-Resident boaters using the boat docks
* Placing the speed bumps – Near playground, near the pavilion
* Committee will present a quarterly report to the Town Board
* Campground will be holding a Jr. Elite Bass Masters Tournament
* Campground may not hold a Lisbon Campground Kid’s Fishing Derby this year as not enough help
* Campground would like to hold a free weekend for worthy causes and maybe receive donations.

 Supervisor Armstrong stated that the campground office cannot accept any Canadian cash or

 Checks, only credit cards.

 Councilmember Dailey stated that he agreed with capping only 30 seasonal sites, but he

 wanted to have at least 5 prime sites left open for daily campers: 2 sites in the front and

 3 - 50amp campsites.

Councilmember Bush asked if the town gave a raise to the lifeguards and maintenance people what how will that affect the budget. This could not be answered at this time.

 It was suggested that information be brought in concerning vending machines.

Councilmember Dailey made a motion seconded by Councilmember Bush that the resident seasonal campers be given a 10% discount. Ayes – 4 Nays – 0

Councilmember McNeil made a motion seconded by Councilmember Bush to charge an extra $2.00 for non-resident that were camping under 30 days. Ayes – 4 Nays - 0

1. **Report from Legislators – David Forsythe –** Legislators Forsythe informed the Lisbon Board members that AIM and CHIP money for the highway had been decreased by the state. The county was inquiring about putting a salt barn on 28A for the county use.
2. **Approval of the Meeting Minutes –April 10, 2019**

Councilmember Bush made a motion seconded by Councilmember McNeil to approve the Meeting Minutes for April 10, 2019. Ayes – 4 Nays – 0

1. **Approval of the Town Clerk’s Report for April 2019**

Councilmember Bush made a motion seconded by Councilmember McNeil to approve Town Clerks

 Report for April 2019. Ayes – 4 Nays – 0

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1. **Approval of the Justice Report for April 2019**

Councilmember Bush made a motion seconded by Councilmember McNeil to approve the Justice

Report for April 2019. Ayes – 4 Nays – 0

1. **Approval of Abstracts and Town Supervisor’s Report**

Councilmember Bush made a motion seconded by Councilmember McNeil to approve the Abstracts and Town Supervisor’s Report. Ayes – 4 Nays – 0

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| a. General | $62,180.68 |
| b. Highway | $46,638.61 |
| c. Sewer | $9,089.12 |
| d. Water | $30.00 |
| Total | $117,938.41 |

1. **Report from Highway Department Superintendent Baldock**
* Chapel Road – The Chapel Road bridge was temporarily repaired. Highway Superintendent Baldock asked for the approval from the Town Board Members for Supervisor Armstrong to sign the approval to finish repairing the bridge. Discussion was held. Highway Superintendent Baldock asked what was holding up the procedures. Highway Department Superintended Baldock stated he was waiting for approval from the county. He also stated that the town did not need the approval from the county. He stated that the engineers from the county did not approve the weight on the bridge, but the engineers that were hired said it was approved. He was waiting for ATL to give the county some figures for the to approval.

Councilmember Dailey made a motion seconded by Councilmember Bush to wait for the figures from ATL for the County approval. Ayes – 3 Nays – 1

* Highway Superintendent Baldock informed the board that salt had gone up by $21.00 a ton.
* Everything was completed at the beach except the delivery of sand, which the town was waiting to purchase from Stout.
* The Gradeall that was purchased from the county had a major breakdown. A company was hired to repair it. It was up and running now.
* Asphalt Zipper – The asphalt zipper that was put on the Auction International was sold for $26,000, more than we expected.
* Discussion was held concerning the leasing or bonding of a new highway truck. The matter was tabled at the June 12th meeting.
1. **Report from all Liaisons for committee**
2. Recreation – Councilmember Putney and Councilmember McNeil – Nothing to

 report

1. Campground – Councilmember McNeil – Discussed previously
2. Planning Board – Councilmember Bush - No Report
3. Museum – Councilmember Putney and Councilmember Dailey – no reports
4. Homecoming Committee – Supervisor Armstrong and Councilmember Putney –

 Discussed previously in meeting.

1. **New Business –** No New Business
2. **Old Business –** No Old Business

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1. **Executive Session –** No Executive Session
2. **Adjournment**

Councilmember McNeil made a motion seconded by Councilmember Putney to adjourn the meeting at 2:02 PM.

Respectfully Submitted,

Donna McBath,

Town Clerk