**TOWN OF LISBON**

TOWN BOARD MEETING

# MARCH 13, 2019

**LISBON TOWN HALL**

**Present:**

Supervisor James Armstrong Councilmember Robert McNeil

Town Clerk Donna McBath Councilmember Ronald Bush

Highway Superintendent Michael Baldock Councilmember Alan Dailey

Attorney Charles Nash Councilmember Nathanael Putney

Guest: Stephen Wallace, Pat Green, Legislator David Forsythe, Joe Flack, Warren McLear and Lee Dezell

1. **Monthly Meeting Called to Order**

Supervisor James Armstrong called the monthly meeting to order at 12:08 PM

1. **Pledge of Allegiance**
2. **Guest –**

Joe Flack had concerns that the resident campers who leave their campers at the campground year around are paying the same amount as nonresidents. Mr. Flack asked why? Why was he not given a 10% discount since he was a resident of Lisbon and paid taxes in Lisbon where the non-residents do not? The Lisbon board members stated that they would look at the prices for

the campground in the following meetings.

Patrick Green – had concerns of how the roads were being plowed. Mr. Green felt that the wing was digging up the roadsides. Supervisor Armstrong asked for Highway Superintendent Baldock to speak on his behalf. Highway Superintendent Baldock stated that there were rubber pads on the wings, so the sides of the roads were not being dug up, as in the past.

1. Kari Blair – Supervisor’s Bookkeeper – Maintenance on computers

Ms. Blair stated that Tom Manley, owner of Pinnacle Technology, would like to see the town go with a maintenance agreement for $1800.00 a year. This yearly maintenance agreement would cover monitoring and scanning all systems of the town. On a monthly basis there would be regular scans, run of updates and cleanup of any issues found in the systems. Pinnacle Technologies of NNY would be hosting the town email accounts.

Councilmember Putney made a motion seconded by Councilmember McNeil to approve the maintenance agreement with Tom Manley from Pinnacle Technology NNY for $1800.00 for a year,

 Ayes – 4 Nays – 0

 Abstained - 1

1. **Report from Legislators – David Forsythe –** Legislator Forsythe gave a report concerning of what was happening at the County.

It was asked if the County was holding discussions concerning the separation of the County from New York City.

He responded that the Legislators had discussed it.

1. **Approval of the Meeting Minutes –February 9, 2019**

Councilmember McNeil made a motion seconded by Councilmember Bush to approve the Meeting Minutes for February 13, 2019. Ayes – 5 Nays – 0

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1. **Approval of the Town Clerk’s Report for February 2019**

Councilmember McNeil made a motion seconded by Councilmember Bush to approve Town Clerks

 Report for February 2019. Ayes – 5 Nays – 0

1. **Approval of the Justice Report**

Councilmember McNeil made a motion seconded by Councilmember Bush to approve the Justice

Report. Ayes – 5 Nays – 0

9. **Approval of Abstracts and Town Supervisor’s Report**

Councilmember McNeil made a motion seconded by Councilmember Bush to approve the Abstracts and Town Supervisor’s Report. Ayes – 5 Nays – 0

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| a. General | $110,445.70 |
| b. Highway | $50,597.77 |
| c. Sewer | $845.71 |
| d. Water | $30.00 |
| Total | $161,919.18 |

1. Code Enforcement Officer – Mark McDonell
* CEO McDonell informed the board that there had been two structure fires in the Town of Lisbon. One resident was destroyed. There was discussion with the insurance company on how to get rid of the damaged structure. The second home had extensive damage, but owners were going to remove the 2nd floor and repair from there. The Structure was badly bowed and was not able to be saved. The owners were purchasing a house and would install it on the lot.
* CEO McDonell also informed the board members that a trailer on the Tracy Road was buried on the property where it was located.
* CEO McDonell informed the board that there were several structures in the township of Lisbon that were in very bad shape. He will be asking at a future date, how the board desired to proceed with this matter.
* CEO McDonell would like to address the signage law in the Township of Lisbon. The Planning Board had proposed a Local Law, with the help from Attorney Nash, on the sizes and where a sign could be placed. Discussion was held.

Councilmember Putney made a motion seconded by Councilmember Dailey to table this until the next meeting. Ayes – 5 Nays – 0

* CEO McDonell informed the board that he had held safety/fire inspections on the assembly building and churches in Township of Lisbon. The Town of Lisbon had 5 churches, with 3 of them inspected to date. This was an annual inspection procedure done yearly.
1. **Report from Highway Department Superintendent Baldock**
* Chapel Road – Paper work and approval were in progress.
* An easement needed to be completed with Joyce Flack for a drainage pipe.
* Highway Superintendent Baldock asked approval to purchase a trailer to haul at least 40 ton. Last year he stated that he had used his own for the season. He stated that he had the money in his budget. One quote was $5599, second quote was $6749, followed by higher quotes.

Councilmember McNeil made a motion seconded by Councilmember Bush to purchase the trailer that cost $5599. Ayes – 5 Nays – 0

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Con’t Report from Highway Superintendent Baldock

* Highway Superintendent Baldock stated that he had been asked to do repairs on the recreation building that had been hit last year. Also, the recreation committee would like to improve the windows in the recreation building. It was stated that two windows were being removed from the Town Clerk’s office, which could be used.

Highway Superintendent Baldock stated that he needed a drawing on what the

Recreation Committee wanted.

* Christmas Decorations– As discussed at last meeting concerning Christmas Decorations. Highway Superintendent stated that he had 2 left from last year that were usable. Town Clerk McBath stated she had received a quote for 5 more decorations at the cost of $1700 to including the freight. This amount was to come out of the celebrations line on the budget. Discussion was held.

Councilmember Dailey made a motion seconded by Councilmember McNeil to purchase the Christmas Decoration for $1700. Ayes – 3 Nays – 2

 Vote was passed.

1. **Report from all Liaisons for committee**
2. Recreation – Councilmember Putney and Councilmember McNeil

As discussed previously

 Approval of resignation from Ray LaRock from the Recreation Committee.

Councilmember Dailey, with much regret, made a motion seconded by Councilmember Putney to accept the resignation from Ray LaRock from the Recreation Committee.

 Ayes – 5 Nays - 0

1. Campground – Councilmember McNeil and Councilmember Dailey –

Beach Passes – Town Clerk McBath asked if the board wanted to do beach and campground passes again this year. Should the Town Clerk handle it?

Councilmember Bush made a motion seconded by Councilmember Daily to ask the Town Clerk to handle the Beach and Campground passes this year. Ayes – 5 Nays – 0

Advisory committee for beach, campground and boat docks. A discussion was held concerning committee of 5 members to be appointed whose task would be to develop an operation guide for the Town Beach Complex. It was asked for the Town Clerk to place an ad in the paper to see if any Lisbon Resident would be interested on becoming a member.

1. Planning Board – Councilmember Bush and Councilmember Dailey –

It was stated that the Planning Board elected a Chairman – Charles (Chip)Stemples, Vice Chairman – Wade Wood, and Secretary – Lee Dezell.

1. Animal Control Report – Located in the Town Clerk’s office
2. Museum – Councilmember Putney and Councilmember Dailey – no reports
3. Homecoming Committee – Supervisor Armstrong and Councilmember Putney – no

Reports.

1. **New Business**
2. Approval to send 2nd notice with a charge of $2.00 for the unpaid tax bill at the end of April.

Councilmember Dailey made a motion seconded by Councilmember Putney for the approval to send a 2nd notice with a charge of $2.00 for the unpaid tax bill at the end of April.

 Ayes – 5 Nays – 0

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1. **Old Business –** No Old Business
2. **Executive Session –** Contract and legation on a contract.

Councilmember Bush made a motion seconded by Councilmember McNeil to go into executive session

for a contract and legation on a contract at 1:30 PM Ayes – 5 Nays – 0

Councilmember Putney made a motion seconded by Councilmember Bush to return to the regular

meeting at 1:53 PM. Ayes – 5 Nays – 0

1. **Adjournment**

Councilmember Dailey made a motion seconded by Councilmember Putney to adjourn the meeting at 1:54 PM.

Respectfully Submitted,

Donna McBath,

Town Clerk