

**TOWN OF LISBON
BOARD MEETING
FEBRUARY 11, 2015
LISBON TOWN HALL**

Present:

Supervisor James Armstrong
Town Clerk Donna McBath
Attorney Charles Nash, Esq.
Highway Superintendent Timothy Dow
Financial Advisor William Dashnaw

Councilmember Gary Jarvis
Councilmember Robert McNeil
Councilmember Susan Duffy
Councilmember Nathanael Putney

Guest: Marc McDonell – Code Enforcement Officer, Patricia Fletcher – Town Judge, Nicole Barr

1. Meeting Called to Order for the Town Board Meeting

Supervisor James Armstrong called the meeting to order at 6:32 PM.

2. Pledge Allegiance

3. Minutes Approvals

A. Regular and Special Meeting on January 14 and Special Meeting January 19, 2015
Councilmember McNeil made a motion, seconded by Councilmember Duffy to approve meeting minutes of the regular and special meeting on January 14 and special meeting January 19, 2015.

Ayes – 5 Nays - 0

4. Town Clerk Report January 2015

Councilmember McNeil made a motion, seconded by Councilmember Jarvis to approve the Town Clerk's Report for January 2015

Ayes – 5 Nays - 0

5. Approval of Town Justice Reports January 2015

Councilmember Jarvis made a motion, seconded by Councilmember McNeil to accept the Justice Reports for January 2015.

Ayes – 5 Nays – 0

6. Approval of Abstracts

a. General	\$10,964.70
b. Highway	\$21,040.85
c. Water	\$205.13
d. Sewer	\$724.41
 Total	 \$32,935.09

Councilmember Jarvis asked if it was in the agreement with the Medical Group that in luau of rent, the Medical Group would not charge for highway employees to get their physicals.

Councilmember McNeil made a motion, seconded by Councilmember Duffy to approve the abstracts to be paid with the exception of the Lisbon Medical Group.

Ayes – 5 Nays – 0

7. Highway Superintendent's Report

- A. Adopt Agreement to Spend Town Highway Funds – Discussion was held and the board members approved of the General Repairs on the town highways as needed and will approved the improvements of the town highways at the March Meeting.

Supervisor Armstrong made a motion, seconded by Councilmember Putney to approve the General Repairs to be made as needed and approved the improvements done at the March Meeting.

Ayes – 5 Nays – 0

- B. Approval of posting certain road for weight.

Councilmember Duffy made a motion, seconded by Councilmember Jarvis to approve to advertise the posting of the highways that will require for weight control for the spring weather.

Ayes – 5 Nays – 0

8. Report from all Liasons for committee

- A. Planning Board

1. Appointing David Pearson to Planning Board

Councilmember Jarvis made a motion, seconded by Councilmember Duffy to appoint David Pearson to the Planning Board.

Ayes – 5 Nays – 0

2. Approving a new local law for regulating the minimum size of lots to be used for residential purposes or for other purposes involving human occupancy where sanitary facilities are required or included.

Councilmember Putney made a motion, seconded by Councilmember Duffy to have Attorney Nash draw up the Local Law for March 2015 meeting. The public hearing for the SEQR will be scheduled at 6:15 PM on March 11, 2015.

Ayes – 5 Nays – 0

3. Code Enforcement Officer McDonell informed the Town Board Members that each of the Planning Board Members is to attend training for 4 hours per year. Code Enforcement Officer McDonell stated that none of the planning board members are certified. He also stated that one of the planning board members is interested in getting certified, but he or she didn't want to lose a day's pay to attend the training. It was discussed that the town will pay for the registration and will give a stipend of \$50.00 per day to any planning board member that wants to attend a training during the day, plus mileage if the person drove. The member is to present a certificate that he or she attended the meeting to receive the mileage and stipend pay.

Councilmember Duffy made a motion, seconded by Councilmember Putney to pay a stipend of \$50.00 per day for any planning board member that wants to attend training during the day, plus mileage if the person drove. The member will present a certificate that he or she attended the meeting to receive the mileage and stipend pay.

Ayes – 5 Nays – 0

- B. Recreation

Councilmember Putney gave a report of the Recreation committee. He informed the Town Board that some of the teams are in a tournament each weekend to the end of February. Also, he stated that the tournament that the Lisbon Recreation Committee had was a success.

9. Report from Legislators – David Forsythe

Was not present

10. Report from Code Enforcement Officer Marc McDonell

- A. Ramp at the front entrance of Town Hall – Code Enforcement Officer McDonell spoke installing an accessible ramp at the entrance of the Town Clerk’s office. He proposed that the ramp would start at the entrance of the first door coming in, which would lead to a platform at the Town Clerk’s office. Move the second door going into the conference room about 12 inches so the second ramp could be installed. The cost to the town would be only the supplies as the town maintenance men would build it. The cost of the supplies could not go over \$500.00.

Councilmember Putney made a motion, seconded by Councilmember Jarvis to approve the installation of a ramp in the hallway by the Town Clerk’s office not to exceed \$500.00. Code Enforcement Officer McDonell will be overseeing the job. Ayes – 5 Nays – 0

- 11. Heuvelton Road** – Discussion was held concerning the Heuvelton Road and how it had gotten its name. Records showed in 1816 that it was call the McCarter Road. Then between 1968 and 1969, Town Clerk McBath found that it was called the Kalvington Road at one end and the Smithers Road on the other end. Between 1969 and 1970 it was called the Smithers Road. Between 1992 and 1993 the road name was changed to the Heuvelton Road. Councilmember Putney stated that he would like to have the name of the road be returned to the Kalvington Road to keep the town history. In order for the road name to be changed back to the Kalvington Road, there would need to be a motion from the board to write a letter to each resident on the road. A public hearing would be held, then a referendum.

Councilmember Duffy made a motion, seconded by Councilmember Putney to write a letter to each resident with the ratification of having the road name changed and would they approve of have the road name changed. Ayes – 5 Nays – 0

- 12. New Business** – No new business

- 13. Recognition of Guest** – no comments

- 14. Executive Session** – Concerning Personnel in the Supervisor’s Office

Councilmember Jarvis made a motion, seconded by Councilmember Duffy to go into the executive session at 8:10 PM for concerns of personnel in the Supervisor’s Office.]. Invited were Judge Fletcher and Nichol Barr. Ayes – 5 Nays – 0

Councilmember Putney made a motion, seconded by Councilmember Duffy to return to the regular meeting at 9:20 PM. Ayes – 5 Nays – 0

- 15. Adjournment**

Councilmember Jarvis made a motion, seconded by Councilmember McNeil to adjourn the meeting at 9:30 PM. Ayes – 5 Nays - 0

Respectfully Submitted,
Donna McBath,
Town Clerk