

**TOWN OF LISBON  
BOARD MEETING  
February 10, 2016  
LISBON TOWN HALL**

**Present:**

Supervisor James Armstrong  
Town Clerk Donna McBath  
Attorney Charles Nash, Esq.  
Financial Advisor William Dashnaw

Councilman Gary Jarvis  
Councilman Nathanael Putney

**Absent:** Councilman Robert McNeil, Councilman Susan Duffy, Highway Superintendent Timothy Dow

**1. Meeting Called to Order for the Town Board Meeting**

Supervisor James Armstrong called the meeting to order at 6:45 PM

**2. Pledge Allegiance**

**3. Minutes Approvals**

Councilman Jarvis made a motion, seconded by Supervisor Armstrong to approve January 20, 2016 meeting minutes.

Ayes – 3      Nays - 0

**4. Town Clerk Report January 2016**

Councilman Jarvis made a motion, seconded by Councilman Putney approve the Town Clerk's Report for January 2016.

Ayes – 3      Nays – 0

**5. Approval of Town Justice Reports January 2016**

Councilman Jarvis made a motion, seconded by Councilman Putney to accept the Justice Reports for January 2016.

Ayes – 3      Nays – 0

**6. Approval of Budget Transfers**

TO	Water Fund	AMOUNT	FROM	ITEM	AMOUNT
1680.4	Data Processing	161.77	1990.4	Contingency Account	161.77
<b>Total</b>					

Councilman Putney made a motion, seconded by Councilman Jarvis to approve the budget transfers for January 2016.

Ayes – 4      Nays – 0

## 7. Approval of Abstracts

- a. General
- b. Highway
- c. Water
- d. Sewer

Total

Supervisor Armstrong made a motion, seconded by Councilman Jarvis to approve the abstracts to be paid. Ayes – 3 Nays – 0

## 8. Highway Superintendent's Report

### A. Highway Adoption Policy

Councilman Jarvis made a motion, seconded by Supervisor Armstrong to approve the Highway Adoption Policy. Ayes – 3 Nays - 0

### B. Approval of posting certain road for weight.

Councilmember Jarvis made a motion, seconded by Supervisor Armstrong to approve to advertise the posting of the highways that will require for weight control for the spring weather.

Ayes – 3 Nays – 0

## 9. Report from all Liaisons for committees

### A. Planning Board – No Meeting in February – No Report

1. Code Enforcement McDonell questioned the agricultural exemption for farmers for setbacks. Discussion was held and the State of New York stated that farmers were exempt.

### B. Beach and Campground

1. Rates for Campground – Town Clerk requested that the rates be finalized because she needed to return calls to some people that had asked for sites and reservation. The board members stated there will be a possible increase on campsite rental. The board members stated that this would be finalized when Campground Manager O'Neil returned.
2. Marc McDonell gave his opinion on the removal of the gate at the beach and campground. For safety reason he felt that it should remain. The board informed Mr. McDonell that the decision was made to remove the gate at the last meeting.

### C. Recreation – No report

- ### D. Homecoming – Discussion was held on whether to hold a Homecoming event this year. The decision was made that there would be no Homecoming events be held by the Town of Lisbon due to the lack of interest of volunteers.

### E. Animal Control – Report was filed in the Town Clerk's office.

**10. Old Business**

A. Procurement Policy

Discussion was held.

Councilmember Jarvis made a motion, seconded by Councilmember Putney to approve the Procurement Policy.

Ayes – 3      Nays - 0

**11. New Business**

A. Computer for the Town Clerk’s office. Town Clerk McBath stated that the computer on her desk had many viruses and Tom Manley recommended that the Town Clerk’s computer be replaced. The present computer will be cleaned and placed on the Deputy clerk’s desk. The present Deputy Clerk’s computer will become the DEC computer.

B. Changing the meeting time for board meeting.  
Discussion was held. It was decided that in March and April, the Town Board Meetings will be held on the 2<sup>nd</sup> Wednesday at noon.

C. Lions Club Offer  
The Lions Club organization has offered to plant flowers or put up flags or anything else that the Town Board would suggest. A suggestion was made that maybe the organization would like to maintain one of the town owned cemeteries. Town Clerk McBath informed the Town Board members that she would notify Beverly Parmeter of what the Town Board Members had suggested.

D. Boilers in Town Hall  
Councilman Putney informed the board what had happened concerning the breakdown of one of the boilers in the Town Hall.

**12. Recognition of Guest – No one was present**

**13. Executive Session – No Executive Session**

**14. Adjournment**

Councilman Jarvis made a motion, seconded by Councilman Putney to adjourn the meeting at 8:08 PM

Ayes – 3      Nays – 0

Respectfully Submitted,

Donna McBath,  
Town Clerk