

**TOWN OF LISBON
TOWN BOARD MEETING
September 9, 2020
LISBON TOWN HALL**

Roll Call Present:

Supervisor William Nelson
Town Clerk Alberta Hyde
Highway Superintendent Michael Baldock
Attorney Charlie Nash Esq

Deputy Supervisor Nathanael Putney (late)
Councilmember Robert McNeil
Councilmember Alan Dailey
Councilmember Ronald Bush

Also, Present: Mayor Mike Skelly, Steve Jellie, Michelle McLagan, Patricia Fletcher, Ed Tracy, Erick Bjork, Adam Merkley, Sue McLear, David Forsythe, Todd Miller, Marc McDonell, Scott Skiff

A. Pledge of Allegiance

B. Meeting called to order

Supervisor Nelson called the meeting to order at 6:00 p.m.

C. Approval of Minutes:

Motion by Supervisor Nelson seconded by Councilmember Bush to table the minutes of the regular board meeting August 12, 2020. Discussion followed: Supervisor Nelson stated due to the Town Clerks computer system being down the Town Board just received a copy of the Minutes for August 12, 2020, yesterday and he would like time to review them. A motion was made to replace the second page of resolutions 2020-88 and 89 from the July 8, 2020 meeting. Roll call: Supervisor Nelson yes, Deputy Supervisor Putney absent, Council Member Dailey yes, Council Member McNeil yes, Council Member Bush yes, Motion carried

D. Reading of Correspondence/Communications-n/a

E. Presentations:

Supervisor Nelson welcomed Mayor Skelly from the City of Ogdensburg. Supervisor Nelson stated that he wanted to make a correction, it was stated Supervisor Nelson had put together this presentation, but he had nothing to do with it. Mayor Skelly presented a proposal for more equitable sales distribution across St. Lawrence County. At the conclusion of the presentation Councilmember McNeil stated he could not support the proposal. The formula needs to go back to the way it was sixty years ago when sales tax was shared 50/50.

F. Public Comment:

Ed Tracy addressed the Town Board regarding the new contract that had been handed out to the Annual Campers. Ed has several concerns that he asked the Town Board to investigate. One is the million-dollar liability that the Town is requesting each camper to have and the electrical use/ outside refrigerators. Supervisor Nelson stated that the contract is not the official document and the Attorney will be looking at the contract.

Eric Bjork questioned if the Town Board had made any decisions yet on raising the rates at the campground. Supervisor Nelson stated that the Town Board will be having budget meetings soon and will be discussing the rates to verify that the rates are in line with other campgrounds to ensure the board is not gifting of public property. Mr. Bjork stated if the rates went up too much the Town would lose people.

Sue McLear stated she trust the board will consider the revenue the annual campers pay year-round, while other campers come and go. Supervisor Nelson responded that the Town Board and Attorney would be reviewing the contract before it is given out to the campers. The million-dollar liability was an innocent mistake. Mrs. McLear added remember we are not Swan lake when you are comparing the rates we pay, do your homework. Thank you

G. Report from County Legislature Representative-

Legislature Forsyth applauded Mayor Skelly for coming forward with a Proposal for the County Sales Tax apportionment to local municipalities. Meetings are scheduled and this gives us a place to start. Legislature Forsyth passed out information to the Town Board members regarding the extra revenue the County receives and where it goes. Discussion followed; Councilmember McNeil is still in favor of the 50/50 share. Deputy Supervisor Putney voiced his concern of the County roads that are in bad need of repair and stated we all need to save money it starts at the bottom.

H. Approval of Voucher Abstract and Audited Claims:

The following Abstract of vouchers were submitted for approval:

General Fund-\$22,765.77	Highway-\$13,210.23
Sewer-\$2,594.87	Water-\$4,882.02

Supervisor Nelson made a motion to approve vouchers, seconded by Councilmember McNeil, Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Bush yes, Councilmember Dailey yes, Councilmember McNeil yes. Motion carried

I. Reports of Departments-

Supervisor's Report-

The Town's audit of 2019 is scheduled to start somewhere around September 21, 2020. Budget work sessions dates are next Wednesday and Thursday September 16,17 and Wednesday and Thursday the 23,24 starting at 6 pm at the Town Hall.

Code Enforcement-

There were fifteen permits issued with one being a new house for August. The Town was notified that there were no failures noted on the Tuck Road sewer system testing. Three new business have come into the Town of Lisbon. Code Enforcement Officer Marc McDonell has visited each of them. Two new Manufacturing Homes Sales on State Highway 37 and a new Deli on State Highway 68. Deputy Supervisor Putney stated he has requested in the past that the Town should investigate giving new business a small exemption/tax break to encourage new business to come into the Town of Lisbon and would like to revisit this request.

Highway Superintendent-

Highway Superintendent reported that the Highway Crew has been working at locating the valves around the hamlet for the water system. The valves at the Castle Ridge Sr. Housing project that has not been able to be found in the past was located and marked.

Town Clerk-

Even with the computer system in the Town Clerks office down during most of the past month the office has been open and able to be fully functional. Tom Manley is in the process of hooking up the new computer system that was approved last year.

Campground Director-

Campground Director Miller took full responsibility for handing out the contracts to the annual campers, but stated the contracts handed out were the previous contract's signed by the annual campers with the only change being the updates to the sheds and decks. Mr. Miller handed out copies of comparisons to the Town Board members regarding the rates charged at other local Campgrounds. Councilmember Dailey asked if Lisbon was the only Municipality owned Campground? Mr. Miller responded yes, but some are privately owned. Councilmember McNeil asked if the seasonal campers have been approached about becoming annuals and expressed to the Town Board that Mr. Miller had done nothing wrong by handing out the previous contract, he only copied what is already in effect.

Motion by Deputy Supervisor Putney, seconded by Councilmember Dailey to accept the reports from all departments, roll call- Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember Bush yes, Councilmember McNeil yes, Motion carried.

J. Reports of Boards and Committees:**Planning Board-n/a****Recreation Committee-**

Supervisor Nelson stated a request had been made for a Soccer Camp, but at this time no safety plan has been received.

Homecoming Committee-n/a**Library-**

As of Tuesday, the Library is open for full service, except for booking the community room for private parties. Currently all is going well.

Historian/Museum-n/a**K. Town Board Action Items:**

1. Resolution to contract for surveying of surplus property to be offered for sale bill # 2020-101 moved by Councilmember Bush seconded by Councilmember Dailey. Discussion followed: Councilmember Dailey questioned why more than one quote was not. Highway Superintendent stated that the Town has used Jacobs Land Survey in the past but could get three quotes. Councilmember Dailey made a motion to table bill # 2020-101 till three quotes were received, seconded by Councilmember Bush Roll call: Supervisor Nelson yes, Deputy Supervisor Putney absent, Councilmember Dailey yes, Councilmember Bush yes, Councilmember McNeil yes. Motion carried

2. Resolution to accept, dedicate and name a road -Bill #2020-102 moved by Councilmember McNeil seconded by Councilmember Dailey Discussion followed: To officially name the road from the intersection of Marty Ryan Road and the Town Municipal Boat Launch at the Lisbon Beach/Campground Tim Dow Drive, Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember Bush yes, Councilmember McNeil yes. Motion carried

3. Resolution Supporting the City of Ogdensburg County Sales Tax apportionment to local Municipalities Bill # 2020-94 tabled at August 12,2020 Town Board Meeting, moved by Councilmember Dailey seconded by Deputy Supervisor Putney to have the resolution tabled, Roll call: Supervisor Nelson yes,

Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember Bush yes Councilmember McNeil yes Motion carried

L. New Business-

Town Justice Fletcher addressed the Town Board with the following- Advertising for part-time Court Clerk, update on the Town Justice Audit, where abouts of previous Court Clerk keys to the Justice Office, Security Equipment, status of Ms. Stone's employment with the Town Justice. Supervisor Nelson stated that the Justice may contact him anytime with any questions/concerns, but in response to the above-the 2019,2018 and 2017 Court audit and corrective action plan was filed with the Office of Court Administration per NYS Law; the keys were handed in to Judge Fonda from previous Court Clerk Blair; the OCA was contacted on who could access the security system data and the Supervisor was advised the Town now owns the equipment and has the right to access the video data if needed. Town Justice Fletcher disagreed with this decision and stated she will contact the Sheriff Deputy so he can preview the video footage. Ms. Stone no longer works for the Town as she was hired by the Town Board strictly to do the court audit with the Town audit committee. She never had keys to the Town Hall or Justice office, and she was not hired to implement the corrective action plans; that was to be done by the Judges and Court Clerk Blair by September 1. Councilmember McNeil asked Judge Fletcher if she would contact the Sheriff to let them review the video, and she affirmed she would. Town Clerk Hyde reiterated the name of the Deputy wanting to preview the video, Deputy Sheriff Lent. Judge Fletcher said she would take care of this request. Councilmember McNeil stated regarding advertising for a part-time Court Clerk the position was made years ago to have one person do the job of Court Clerk/ Bookkeeper. Supervisor Nelson stated that he was looking at options for the bookkeeping to reduce the cost to the Town. Discussion followed with a decision to be made at the budget workshop.

M. Items for Discussion-n/a

N. Public Comment Period-n/a

O. Executive Session

For the purpose of Property acquisition; Tax Certiorari proceeding; Personnel matter; Upon a majority vote upon a motion that identifies the subject to be considered, the Town Board may conduct an executive session to discuss an of the 8 items identified as proper in accordance with Public Officers law 105(1) At 7:27 PM Councilmember Dailey made a motion to go into executive session seconded by Deputy Supervisor Putney, all in favor, motion carried.

At 8:36 PM Deputy Supervisor Putney made a motion to come out of executive session and adjourn the meeting seconded by Councilmember McNeil all in favor, Motion carried.

Respectfully submitted,



Alberta Hyde, Town Clerk