**TOWN OF LISBON**

TOWN BOARD MEETING

# SEPTEMBER 12, 2018

**LISBON TOWN HALL**

**Present:**

Supervisor James Armstrong Councilmember Robert McNeil

Town Clerk Donna McBath Councilmember Ronald Bush

Highway Superintendent Michael Baldock Councilmember Alan Dailey

Assessor Stephen Teele Councilmember Nathanael Putney Campground Director Michael O’Neil

Guest: Pat Green, Legislator David Forsythe, Superintendent of Lisbon Central School Patrick Farrand

1. **Meeting Called to Order**

Supervisor James Armstrong called the meeting to order at 12:00 PM

1. **Pledge of Allegiance**
2. Report from Legislator David Forsythe

Legislator Forsythe gave a report that the Legislators were working on the County Budget and

informed the board members that the county will have an audit soon.

Councilmember McNeil asked Legislator Forsythe if it was true that the town could receive financial held from the county concerning the bridge on Chapel Road. Highway Superintendent Baldock and Legislator Forsythe both stated that it was not true. Only certain

bridges that the county had taken over would receive aid. That bridge wasn’t one of them.

1. Meeting Minutes – August 8 and August 28, 2018

Councilmember Dailey made a motion seconded by Councilmember Putney to approve the Meeting

Minutes for August 8 and Special Meeting August 28, 2018.

 Ayes – 5 Nays – 0

1. Approval of Justices Reports for August 2018

Councilmember Dailey made a motion seconded by Councilmember Putney to approve the Justice’s

Reports for August 2018. Ayes – 5 Nays – 0

1. Highway Superintendent’s Report – Mike Baldock

Highway Superintendent Baldock stated that the paving was completed, and bills had been sent in for CHIP’s money refund except for the Woods Road. It was just recently back topped.

ATL had completed the drilling at the bridge on the Chapel Road. The DEC will meet with Highway Superintendent and a couple of board members on September 24, 2018.

Councilmember Putney asked Highway Superintendent Baldock were the roadsides that belonged to the county not holding up. Highway Superintendent Baldock stated that the town used a hard mix of stones for its roadsides.

Highway Superintendent Baldock had concerns about the trash bills. Why were they charged to the Highway Department Budget? Financial Adviser Wm Dashnaw stated that it should not be charged to the Highway Department as there was an account in General that it should be charged to.

A discussion was held concerning Lisbon Central School getting fuel for the school buses from the Town of Lisbon. Attorney Nash stated that he was checking with the Association of

Towns to see if this was legal. If it was legal to do, then everything was ready to be set up for the buses to start pumping fuel.

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Con’t Highway Superintendent’s Report

Over the road tractors –

Councilmember Bush made a motion and seconded by Councilmember Dailey to lease an over the road tractor for $1,500 for September, October, November and December. Starting January, the town would pay the balance of $12,500.00 for the agreed amount. Ayes – 5 Nays – 0

 The Old Milk Factory – Part of the roof had holes in it. Highway Superintendent Baldock

 would like to repair the roof. He would like permission to purchase 12 sheets of tin to repair

 the roof as this was the only building that the town had to store large equipment.

Councilmember Putney made a motion and seconded by Councilmember Dailey to approve Highway Superintendent Baldock to purchase 12 sheets of tin to repair the roof at the milk factory. Ayes – 5 Nays – 0

Highway Superintendent Baldock had an email sent to each member giving the description of a Storage Tank and Equipment Rental Agreement. This tank was for road de-icing and dust control. The town would have to purchase minimum quantities of Liquid Products for 3 years. After the three years, the equipment would belong to the Town of Lisbon. Currently if the town was doing dust control on the dirt roads it took 3 men to do the process. If the town went with the agreement it would only use one person to do the job.

Councilmember Putney made a motion and seconded by Dailey to asked Supervisor Armstrong to sign

the agreement with Innovative Service Solutions. Ayes – 5 Nays – 0

1. Dog Control Officer – Susan Siedlecki stated to the board members that she cannot be appointed as Animal Control. NYS says she can be only appointed Dog Control. Ms. Siedlecki asked if the board members had any questions for her. No questions were asked, and the board members thanked her for coming in and for being the of Lisbon Dog

Control Officer.

1. Code Enforcement Officer – Marc McDonell

CEO McDonell stated that he had, up to this date, 83 building permits and they were down 20 permits. Out of the 83 building permits, 20 building permits were for new homes.

The old Agway building – Mr. Foti had obtained a bond and will be hiring an engineer to

renovate the old Agway building.

1. Report from all Liaisons for Committee
2. Recreation – Councilmember Putney and Councilmember McNeil

Councilmember McNeil stated to the board members that he would like to contact the St. Lawrence County Coop Ext and Lisbon Central School, along with the Town of Lisbon Recreation Committee, to try to bring back the FFA program, 4H group along with the Agriculture Program for students concerning the heritage of farming.

1. Campground Councilmember McNeil and Councilman Dailey

Mr. O’Neil stated that the playground equipment was installed. Thanks to the many groups that helped install the playground equipment. There will be a ground-breaking ceremony held on October 4, 2018.

A car show was scheduled for Sunday, September 16,2018.

1. Planning Board – Councilmember Dailey & Councilmember Bush

CEO McDonell gave a report previously in the meeting.

1. Animal Control – Report in the Town Clerk’s office
2. Museum – No Report

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1. **New Business –**
2. Aubertine and Currier renovation on Town Hall

Town Clerk McBath informed the board members that she had received the paper work for the renovations from Aubertine & Currier Architects on the schedule for walk through the Town Hall and bid opening. The wall through was schedule September 19th, 2018 at 2:00 PM. The bid opening will be at Aubertine & Currier on Wednesday, October 3rd, 2018 at 2:00 PM. Town Clerk McBath asked for approval of these dates. Did the board members want Aubertine and Currier to place the advertisement or the Town Clerk?

Councilmember Dailey made a motion seconded by Councilmember Putney to approve the dates, times and have Aubertine and Currier do the advertising for this bid.

 Ayes – 5 Nays - 0

1. Potsdam Humane Society, Inc. Contract

Town Clerk McBath informed the board members that she received the 2019 contract for the Potsdam Humane Society Inc. Town Clerk McBath informed the members that the contract had increased by $55.00. The cost now was 2,754.00.

Councilmember McNeil made a motion seconded by Councilmember Dailey to asked Supervisor Armstrong to sign the contract with Potsdam Humane Society, Inc.

 Ayes – 5 Nays - 0

1. **Old Business**
2. Lisbon Pistol Club (Marc McDonell)

Marc McDonell stated that he and Supervisor Armstrong met with the NYS Correctional Officers concerning changing the boundary lines, so a second shooting range could be installed. He stated that the Corrections Officers were all against it. Much discussion was held, and Mr. McDonell recommended that the Town of Lisbon cancel the lease agreement with the Correctional Officers.

Councilmember Putney made a motion seconded by Supervisor Armstrong to ask Attorney Nash to write a letter to terminate the lease due to default in the lease effective in 30 days from the letter.

 **Assessor Stephen Teele**

Assessor Teele informed the board members that a Local Law should be drawn up concerning the Veterans from the Cold Wars to receive an exemption of 15% off their Town Tax Bill.

Councilmember McNeil made a motion seconded by Councilmember Armstrong to do a Local Law

concerning the Veterans from the Cold Wars. Ayes – 5 Nays - 0

Assessor Teele asked the Town Board Members to do a Local Law to change Grievance Day to the 4th Tuesday of May.

Supervisor Armstrong made a motion seconded by Councilmember Bush to draw up a Local Law to change

Grievance Day to the 4th Tuesday of May. Ayes – 5 Nays – 0

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1. Approval of Transfers –

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| **TRANSFERS** |
| **TO** | **GENERAL FUND** | **AMOUNT** |  | **FROM** | **ITEM** | **AMOUNT** |
| **51324.01** | **Garage CE** | **$10,000.00** |  | **19904** | **Contingency** | **$10,000.00**  |
| **71101.01** | **Parks Maint. PS** | **$29,327.00** |  | **71104** | **Campground** | **$29,327.00**  |
| **7180.4** | **Beach** | **$2,230.00** |  | **71104** | **campground** | **$2,230.00**  |
| **90608.01** | **Employee Medical In** | **$20,000.00** |  | **19904** | **Contingency** | **$20,000.00** |
| **TOTAL** |  | **$61,557.00** |  |  |  | **$61,557.00** |
|  |  |  |  |  |  |  |
| **TO** | **Highway** | **AMOUNT** |  | **FROM** | **ITEM** | **AMOUNT** |
| **51101.03** | **Maint. Of Roads PS** | **$10,000.00** |  | **51401** | **Brush & Weeds** | **$10,000.00**  |
| **51302.03** | **Machinery EQ** | **$500.00** |  | **51104** | **General Repairs** | **$500.00**  |
| **51404.03** | **Brush & Weeds CE** | **$3,000.00** |  | **51401** | **Brush & Weeds** | **$3,000.00**  |
|  |  |  |  |  |  |  |
| **TOTAL** |  | **$13,500.00** |  |  |  | **$13,500.00** |
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Councilmember McNeil made a motion seconded by Councilmember Dailey to approve the Transfers for

September 13, 2018. Ayes – 5 Nays - 0

1. Approval of Abstracts and Supervisor’s Report

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| a. General | $23,405.48  |
| b. Highway | $116,754.81 |
| c. Sewer | $2.18 |
| d. Water | $123.18 |
| Total | $40,285.65 |

Councilmember Dailey made a motion seconded by Councilmember McNeil to approve the Abstracts and

Supervisor’s Report. Ayes – 5 Nays – 0

1. **Executive Session**

Councilmember Putney made a motion seconded by Councilmember Dailey to go into executive session for Real Property Negotiation at 2:53 PM. Ayes – 5 Nays – 0

Councilmember Dailey made a motion seconded by Councilmember McNeil to return to the regular

meeting at 3:03 PM. Ayes – 5 Nays – 0

Councilmember Putney had to leave the meeting at 3:05 PM

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1. Budget

Discussion was held on the 2019 Budget.

Councilmember Dailey made a motion seconded by Councilmember Bush to put a freeze on all wages with the exception of the contractual (Highway Department). A Roll Call was taken.

 Councilmember Dailey Aye Councilmember McNeil Nay

 Councilmember Bush Aye Supervisor Armstrong Aye

 Councilmember Putney was absent

 Vote was passed that there was a freeze on all wages except for the contractual.

Special meeting for a work session on the Budget on October 18, 2018 at 5:00 PM was schedule.

1. **Adjournment**

 Councilmember Dailey made a motion seconded by Councilmember Bush to adjourn the meeting at 4:20 PM. Ayes – 5 Nays - 0

Respectfully Submitted,

Donna McBath, Town Clerk