**TOWN OF LISBON**

TOWN BOARD MEETING

# July 11, 2018

**LISBON TOWN HALL**

**Present:**

Supervisor James Armstrong Councilmember Robert McNeil

Town Clerk Donna McBath Councilmember Ronald Bush

Highway Superintendent Michael Baldock Councilmember Alan Dailey

Assessor Stephen Teele Councilmember Nathanael Putney Campground Director Michael O’Neil

Guest: Legislator David Forsythe, Tom Fiacco Jr. – Contractor, Frank Richardson – Sub Electrical Contractor and Matt Morgia – Architect – Aubertine Currier

1. **Meeting Called to Order**

Supervisor James Armstrong called the meeting to order at 12:00 PM

1. **Pledge of Allegiance**
2. **Recreation**

Councilmember Putney stated that the Recreation Coordinator Dave Gravlin would be resigning from this position as of August 30, 2018 but wanted to stay on the Recreation Committee**.**  Councilmember Putney stated that it was too much work for one person to handle. Councilmember Putney suggested having three main coaches, one for each sport, then span out for coaches for each sport team. He asked for the opinions from the board members. Councilmember Dailey stated that one person needed to be in charge. Councilmember Putney had asked the committee members if anyone was interested in the position. Angela McLear had asked for the position. Councilmember Putney stated that the board would give Mrs. McLear the position and branch out from there.

Councilmember Putney asked for the update on the sewer at the Recreation Building. Councilmember Putney stated that he spoke with Doug Smith concerning this issue, and was told that there was a pump that could be put down into the sewer tank. It would take care of the

problem. If it didn’t take, then the tank would be remove and the corrections will be made.

1. Highway Superintendent’s Report

Highway Superintendent Baldock asked if the position could be changed from a 2-year term to a 4-year term. Attorney Nash stated that he would check into it to see if the town had enough time to get it on the ballot for November. If the town did then a Local Law would have to be drawn up with a public hearing. Town Clerk McBath asked if the Town Clerk’s Term and Supervisor’s Term could also be changed from a 2-year term to a 4-year term. Discussion was held.

Councilmember McNeil made a motion seconded by Councilmember Dailey to give permission for Attorney Nash to draft 3 Local Laws to change the terms for Highway Superintendent, Town Clerk and Town Supervisor term from a 2-year to a 4-year term.

 Ayes – 5 Nays – 0

Update on the Chappel Road – Highway Superintendent Baldock informed the board that Donald Chambers – SLC Highway Superintendent and Chad Willard – Engineer from the county were helping with the concrete culvert failure on the Chappel Road. Atlantic Testing would be doing geological testing drilling to see what sub soil was on site. The town could not put a culvert back in. Discussion was held. The town would proceed from there.

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Con’t Highway

Councilmember Putney made a motion seconded by Councilmember Bush to approve Atlantic Testing Laboratories to do the testing at the Chappel Road culvert.

 Ayes – 5 Nays – 0

Salt Building – Highway Superintendent Baldock is asked permission to investigate a commodity building (3 sided with open face opposite prevailing winds) to store a couple of tons of salt in. Highway Superintendent Baldock stated if we could receive a WQIP grant, then we would be able to build a Salt Sand Storage facility. What the grant does not cover, we have a reserve fund for the salt facility. If we receive the grant and are able to build the new structure, then it will enable us to be more efficient in snow and ice operation. More discussion was held. Approval was granted to investigate for grand funding.

Fence around the water tower – Highway Superintendent Baldock stated that the insurance company is requesting we build to fence around the water tower. The board asked for

Highway Superintendent Baldock to investigate for prices on installing a fence.

1. **Campground** – Present - Town Board Members,Tom Fiacco Jr. – Contractor, Frank Richardson – Sub Electrical Contractor and Matt Morgia – Architect – Aubertine Currier

Discussion was held concerning the electrical construction problem at the campground.

1. Report from Legislator David Forsythe – was not able to stay at the meeting.
2. **Code Enforcement Officer Marc McDonell & Planning Board**

CEO McDonell stated that the planning board approved the application for a site plan to John

Taylor from SH 37 to sell boats, boat lifts, etc.

Councilmember Putney had to leave the meeting at 1:10 PM.

1. Meeting Minutes – June 13 and June 26, 2018

Councilmember McNeil made a motion seconded by Councilman Dailey to approve the Meeting Minutes

for June 13 and June 26, 2018. Ayes – 4 Nays – 0

1. Approval of Town Clerk Report –June 2018, and Approval Justice Reports for June

 2018.

Councilmember McNeil made a motion seconded by Councilmember Dailey to approve the Town Clerk

Report for June 2018 and Justice Report 2018. Ayes – 4 Nays - 0

1. Approval of Budget Transfers

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **TO** | **HIGHWAY FUND** | **AMOUNT** |  | **FROM** | **ITEM** | **AMOUNT** |
| 13552.01 | Assessor EQ | 100.00 |  | 19904.01 | Contingency | $100.00 |
| 51324.01 | Garage CE | $5,000.00 |   | 19904.01 | Contingency | $5,000.00 |
|  |  |  |  |  |  |  |
| **TOTAL** |  | **$5,000.00** |  |  |  | **$5.000.00** |

Councilmember McNeil made a motion seconded by Councilman Dailey to approve Budget Transfers.

 Ayes – 5 Nays – 0

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1. **Approval of Abstracts and Town Supervisor’s Report**

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| --- | --- |
| a. General | $19,709.35  |
| b. Highway | $267,254.33 |
| c. Sewer | $10,202.18 |
| d. Water | $741.19 |
| Total | $159,844.07 |

Councilman McNeil made a motion seconded by Councilmember Bush to approved abstracts.

1. **Report from all Liaisons for committee**
2. Animal Control – Report in the Town Clerk’s office
3. Museum – No Report
4. **New Business –** No New Business
5. **Old Business –** No Old Business
6. **Campground**

Discussion was held concerning a wire that was placed on top of the ground running across the campground to provide electricity to the new campsites.

Councilmember Dailey made a motion seconded by Councilmember Bush to inform Campground Director O’Neil that all campers on the construction project needed to vacate those sites immediately. A verbal vote was taken.

 Councilmember Dailey Yes Councilmember McNeil No

 Councilmember Bush Yes Supervisor Armstrong No

 Vote did not pass

More discussion was held concerning legal issues with the electrical construction. Attorney Nash highly recommended that the new constructed campsite not be used because they had not been passed by the St. Lawrence County Health Department as this time.

Councilmember Dailey made a motion seconded by Councilmember Bush for Supervisor Armstrong to inform Campground Director O’Neil that all campers on the construction project sites needed to be removed immediately until the St. Lawrence County Board of Health Certifies the campsites. A verbal vote was taken.

 Councilmember Dailey Yes Councilmember McNeil No

 Councilmember Bush Yes Supervisor Armstrong Yes

 Vote was passed

1. **Executive Session**

Councilmember Dailey made a motion seconded by Councilmember Bush to go into executive session concerning negotiations on highway contract at 2:15 PM. It was asked that Highway Superintendent Baldock attend executive session. Ayes –4 Nays – 0

Councilmember Dailey made a motion seconded by Councilmember Bush to return to regular meeting

 at 2:40 PM. Ayes – 4 Nays – 0

Councilmember McNeil made a motion seconded by Supervisor Armstrong to approve the highway contract with double overtime on Sunday with revision on agency shop. A verbal vote was taken.

 Councilmember Dailey No Councilmember McNeil Yes

 Councilmember Bush No Supervisor Armstrong No

 Vote did not pass

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1. **August 8, 2018 Town Board Meeting**

It was agreed upon that the August 8, 2018 Town Board Meeting would start at 11:45 AM for a public hearing regarding the local laws to increase the terms for Town Supervisor, Town

Clerk and Town Highway Superintendent.

1. **Adjournment**

Councilmember Dailey made a motion seconded by Councilmember Bush to adjourn the meeting at 2.55 PM. Ayes – 4 Nays - 0

Respectfully Submitted,

Donna McBath, Town Clerk