**TOWN OF LISBON**

TOWN BOARD MEETING

# August 14, 2019

**LISBON TOWN HALL**

**Present:**

Supervisor James Armstrong Councilmember Nathanael Putney

Town Clerk Donna McBath Councilmember Ronald Bush

Highway Superintendent Michael Baldock Councilmember Alan Dailey

Councilmember Robert McNeil

Absent: Attorney Charles Nash

Guest: Wm Nelson, Douglas, Gordan Akins, Warren McLear, Scott Moore, Michelle McLaglan, and Kari Blair

1. **Monthly Meeting Called to Order**

Supervisor James Armstrong called the monthly meeting to order at 7:05 PM

1. **Pledge of Allegiance**
2. **Guest**

* Scott Moore had concerns of the residence at 374 Pray Rd concerning the articles on the sides of the road. Councilman Dailey asked of someone could contact Code Enforcement Officer to contact the Health Department concerning this.
* Librarian Michelle McLaglan stated that some people were racing through the parking lot at the Library and crossing over into the neighbor’s driveway. Highway Superintendent Baldock stated that he would talk with the neighbor.
  + - Librarian McLaglan stated that the door to the safe at the Library will not close properly and asked if the town could do anything to repair it. Highway Superintendent Baldock stated that he would contact Barkley’s Safe and Lock that meet with them to see what could be done.
    - Librarian McLaglan was notified by the Historian LaFaver that has her office in a room at the Library that her phone was no longer working. Councilmember Putney stated that he will talk with Historian LaFaver.
    - Warren McLear stated that the internet service is lousy. There are campers that can’t get into the internet. The campground committee would like to recommend that the board get a new IT person. Campers on concerned that they are paying for service and not receiving the service.

1. **Report from Legislators – David Forsythe –** did not attend
2. **Approval of the Meeting Minutes –Meeting July 10, 2019 and work session July 29, 2009**

Councilmember McNeil made a motion seconded by Councilmember Putney to approve the Meeting

Minutes for July 10, and Work Session on July 29, 2019.

Ayes – 5 Nays – 0

1. **Approval of the Town Clerk’s Report for July 2019**

Councilmember McNeil made a motion seconded by Councilmember Putney to approve Town Clerks

Report for July 2019. Ayes – 5 Nays – 0

1. **Approval of Justice Report for July 2019**

Councilmember Putney made a motion seconded by Councilmember Putney to approve Justice Report

for July 2019. Ayes – 5 Nays – 0

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**8. Transfers**

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| --- | --- | --- | --- | --- | --- | --- |
| **TO** | **GENERAL FUND** | **AMOUNT** |  | **FROM** | **ITEM** | **AMOUNT** |
| **71104.01** | **Campground CE** | **$8,000.00** |  | **71102.01** | **Campground Equipment** | **$8,000.00** |
|  |  |  |  |  |  |  |
| **TOTAL** |  | **$8000,00** |  |  |  | **$8,000.00** |
|  |  |  |  |  |  |  |
| **TO** | **HIGHWAY** | **AMOUNT** |  | **FROM** | **ITEM** | **AMOUNT** |
| **51121.03** | **Perm. Improvement P** | **$1,526.24** |  | **51101.03** | **Maint. Of Roads** | **$1,526.24** |
|  |  |  |  |  |  |  |
| **TOTAL** |  | **$1,526.24** |  |  |  | **$1,526.24** |

Discussion was held concerning the Campground CE.

Councilmember McNeil made a motion seconded by Councilmember Bush to approve the Budget

Transfers. Ayes – 4 Nays – 0

1. **Approval of Abstracts and Town Supervisor’s Report**

Councilmember Bush made a motion seconded by Councilmember Putney approve the Abstracts and Town Supervisor’s Report. Ayes – 4 Nays – 0

|  |  |
| --- | --- |
| a. General | $97,691.03 |
| b. Highway | $158,519.87 |
| c. Sewer | $139.00 |
| d. Water | $150.00 |
| Total | $256,499.90 |

1. **Report from Highway Department Superintendent Baldock**

* Salt Barn Bid Opening

Highway Superintendent Baldock informed the board that the bid opening for the Salt Barn will be at 4:00 PM on July 31, 2019 at the Lisbon Town Hall.

* Chips fund – amend to agreement to spend

We received the letter for New York State CHIP program stating that the town would be receiving Extreme Winter Recovery money that had been removed from the state budget. The town would receive $53,720.01. The town had $58,433.71 left from paved New York. The total of that was $112,153.72. Discussion was held at the beginning of the year that if the Town of Lisbon received the Extreme Winter Recovery Program again this year, the Highway Department would be able to black top the Town Line Road. Did the town still want to pave the Town Line Road or what did the town want to do with this money? Councilmember Putney stated that he would like to put the money toward the new truck that the town would purchase next year. Councilmember Dailey would also like to have the money be put in a Capital Reserve account just to purchase new trucks.

This money was reimbursement money. When it was spent, the town would be refunded the money. If the town waited to spend the money next year, there would be no guarantee of the money. Highway Superintendent Baldock would like to use the $81

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Con’t Report from Highway Department Superintendent Baldock

thousand to black top the Town Line Road.

There had been money set aside for the Chapple Road Bridge. Highway Superintendent Baldock will apply for a grant through the Bridge New York Culvert. If the application was accepted, the money could be used elsewhere.

Councilmember Dailey made a motion seconded by Councilmember Putney to approve Highway Superintendent Baldock to pave the Town Line Road.

Ayes – 3 Nays – 1

Councilmember Dailey made a motion seconded by Councilmember Bush to amend the budget to increase expense budget line 51124.03 Permanent Improvement CE by $53,720.01 and the revenue line 3501.03 State Aid/Chips by $53,720.01. Ayes – 4 Nays – 0

1. **Report from all Liaisons for committee**
2. Recreation – Councilmember Putney and Councilmember McNeil

* Recreation Committee had appointed two new committee members. They are

Heather and Jared Flender

* Councilmember Putney asked for advice on how big a committee should be for the

Recreation Committee. Discussion was held. It was suggested to have 7

members with alternatives.

Councilmember Putney complimented Highway Superintendent Baldock and crew, Campground

Director McNeil and crew, Supervisor Armstrong and everyone else on the safety that was up

held.

1. Campground –

* Campground Director McNeil stated that Senator Ritchie, Assembly Walczyk,

County Planner, DEC, Engineers Consultant from the state, Councilmember McNeil, Rhonda Roethel, Todd Miller and he walked through the beach and campground. They were very impressed with the campground. Hopefully, the town would get some funding for further expansion.

1. Planning Board – Councilmember Bush – Councilmember McNeil – No meeting was held this month.
2. Museum – Councilmember McNeil & Councilmember Dailey –

* Historian Nancy LaFaver stated that the museum held a Train Day for activities for children. They had 92 children attend.
* Steel & Country band performed a concert for the museum on Friday, July 5, 2019.
* Historian LaFaver asked for Highway Superintendent Baldock, to assist in the setting up a bell that was donated from the Flackville Presbyterian, along with other items.
* Historian LaFaver requested an addition put on the porch or have a gazebo built. For an addition it would cost approximately $10,000, and the gazebo would cost approximately $5,000.
* The deck needed to be power washed and painted along with some boards that needed to be replaced.
* They were in the need of outside lights.

1. Homecoming Committee – Supervisor Armstrong & Councilmember Putney

* Supervisor Armstrong stated that the committee had at least 20 floats that would be participating.
* Youngs Explosive Firework will be shooting off the fireworks on Saturday night.

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Continue Liaisons for committees – Homecoming Committee

* The Museum will have the Oswegatchie River Boys perform on the Friday night of Homecoming weekend.

Historian LaFaver wanted to compliment the chair-people that worked on the Homecoming Committee. There was a lot work that got done for the special weekend. She recommended that

anything the board members could do to make it easier for them, should be done.

**Con’t from Report from Highway Superintendent Baldock**

Councilmember Putney made a motion seconded by Councilmember Bush rescind a previous motion on how to purchase a truck/snowplow. Ayes – 4 Nays - 0

Highway Superintendent Baldock made a suggestion for funds for the new truck.

Take $105,000.00 from highway budget year of 2019 and put it into a capital reserve. In 2020, another $105,000.00 would be taken from the highway budget. That would pay for the truck that would be delivered in 2020. Then in 2021, 2022 and 2023 each, the town would take a third from the highway budget and place it into capital reserve each year. On year 2023, the town would purchase another dump/snowplow truck. Upon receiving this truck, the town would auction off a 2007 Mack Truck, with that money going towards a capital reserve for the next truck. This would continue for a three-year rotation. The town would no longer need to bond or borrow for a new truck. By doing this after eight years the town would be on a twelve-year rotation for a new dump/snowplow truck.

Councilmember Putney made a motion seconded by Councilmember Bush to set up a capital reserve for a

2020 HS 520 International for the cost of $210,000.00.

**13.** **New Business –** Water & Sewer

Councilmember Dailey stated that the Town of Lisbon had been cited by the state to correct in the hamlet of Lisbon sewage wastewater that was being dumped into a creek. The water needed to be disinfected before dumping. This needed to be started by 2021 and be completed by 2023. It was not a choice and was a non-funded mandate.

Discussion was held on needs to be done.

The Town of Lisbon had received an Amendment No. 1 Engineering Service Agreement

Wastewater Treatment Plant Disinfection Project from BCA Architects & Engineers. Discussion was held concerning Supervisor Armstrong signing the agreement.

Councilmember Dailey made a motion seconded by Councilmember Putney to direct Supervisor Armstrong to sign the contract with BCA Architects & Engineers for the Amendment No. 1 Engineering

Service Agreement Wastewater Treatment Plant Disinfection Project.

1. **Old Business –** No old business.
2. **Executive Session –** No executive session
3. **Adjournment**

Councilmember Dailey made a motion seconded by Councilmember Bush to adjourn the meeting at 1:43 PM.

Respectfully Submitted,

Donna McBath,

Town Clerk