**TOWN OF LISBON**

TOWN BOARD MEETING

# May 9, 2018

**LISBON TOWN HALL**

**Present:**

Supervisor James Armstrong Councilmember Robert McNeil

Town Clerk Donna McBath Councilmember Ronald Bush

Highway Superintendent Michael Baldock Councilmember Alan Dailey

Absent: Councilmember Nathanael Putney

Guest: Legislator David Forsythe

1. **Meeting Called to Order**

Supervisor James Armstrong called the meeting to order at 12:05 PM

1. **Pledge of Allegiance**
2. Tom Manley – Internet at Campground

Gave a presentation concerning the internet at the campground. The cost would be very high if the town had Spectrum install the internet service. If the town hired Chad Rice with New Horizon to install a more modern system at the campground the expense would not be as high as Spectrum. Mr. Manley stated that when the new equipment was installed, he would be the one that would be overseeing that. The cost for the installation would be $4,700.00 yearly.

Councilmember McNeil made a motion seconded by Councilmember Bush to hire Mr. Rice to install the

new equipment for $4,700.00. Ayes - 4 Nays – 0

1. Mike O’Neil – Campground Director
2. Mr. O’Neil stated that he contacted three companies concerning the seal coating and lining of the parking lots. The Two quotes were from Top of the Hill Sealcoating for $5283.36 and J & B Sealcoating for $7100.00.

Councilman McNeil made a motion seconded by Councilmember Bush to hire Top of the Hill Sealcoating

company for $5283.36.

1. Campground Fee. It was discussed, with the expense of the higher cost of having the internet service, that $1.00 would be added to the nightly campers. Rates are attached.

Councilman McNeil made a motion seconded by Councilmember Dailey to raise the nightly and seasonal rates by one dollar. Everything fee would be raised, except for Tent sites and yearly sites.

 Ayes – 4 Nays - 0

1. Discussion was held concerning the issue when the Highway Department worked at the Beach and Campground, the Beach and Campground would be charged for the highway time and materials.
2. Discussion was held concerning the dumpster at the campground. Mr. O’Neil stated that during the hot days at the campground that the dumpster had a very bad odor from it. Councilmember Bush stated that he would get a quote for a section dumpster for the campground and Town Barns/building for the town.
3. Discussion was held concerning hiring an adult to do repairs at the campground that the summer help would not be able to do. It was asked if the person was hired, then campground would no longer need a maintenance person at the campground. That person’s wage would be State Minimum wage for thirty-day probation period.

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 Con’t Mike O’Neil – Campground Director

1. Mr. O’Neil was asked if the Solar Panels and a pump were working at the campground.

Mr. O’Neil stated that all was working.

1. Report from Legislator – David Forsythe
2. The legislatures will not be borrowing any money this year
3. Health Insurance – first 4 months were three and a half million dollars less than last year.
4. Playground at beach and campground

Julie Rexford from the Lisbon Central School Teachers Association informed Mr. O’Neil that the Association hoped to have enough money to purchase 2 playgrounds for the beach and campground. It was asked if the Town of Lisbon would prepare the areas to install the

playgrounds in.

1. Minutes Approval – April 11, 2018

Councilmember Dailey made a motion seconded by Councilmember Bush to approve the meeting

minutes for April 11, 2018. Ayes – 4 Nays – 0

1. Approval of Town Clerk Report – April 2018, and Approval Justice Reports for April 2018.

Councilmember Dailey made a motion seconded by Councilmember Bush to approve the Town Clerk Report for March 2018 and Justice Report 2018. Ayes – 4 Nays - 0

1. Approval of Budget Transfers

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| **TO** | **GENERAL FUND** | **AMOUNT** |  | **FROM** | **ITEM** | **AMOUNT** |
| **69894.01** | **Ergonomic Dev** | **$2,500.00** |  | **19904.01** | **Contingency** | **$2,500.00** |
|  |  |  |  |  |  |  |
| **TOTAL** |  | **$2,500.00** |  |  |  | **$2,500.00** |

Councilmember Dailey made a motion seconded by Councilman Bush to approve Budget Transfers.

 Ayes – 4 Nays – 0

1. **Approval of Abstracts and Town Supervisor’s Report**

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| --- | --- |
| a. General | $68,318.16  |
| b. Highway | $43,746.45 |
| c. Sewer | $5,351.95 |
| d. Water | 175.50 |
| Total | $117,592.06 |

Supervisor Armstrong made a motion seconded by Councilmember McNeil to approved abstracts.

 Ayes – 4 Nays – 0

1. **Highway Superintendent Report – Highway Superintendent Baldock**
2. Highway Superintendent Baldock stated that he needed to amend the Highway Funds. He stated the amount did not change, where the highway funds were being spent would be changed.

Councilmember Dailey made a motion seconded by Councilmember Bush to approve the amendment of the Highway Funds. Ayes – 4 Nays – 0

1. Town Clerk McBath read a letter from Lawrence Harzinski to compliment Highway Superintendent Baldock on his professionalism on a problem he had.

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1. **Code Enforcement Officer Marc McDonell & Planning Board**

Report from Code Enforcement Officer Marc McDonell and the Planning Board

1. Old Agway building – Code Enforcement Officer McDonell stated that he and Highway Superintendent Baldock spoke with DEC Officer Canary. If the town was able to come into possession of the Old Agway Building, the town would be able to get a permit to burn the building with the assistance from the Lisbon Fire Department. Discussion was held concerning purchasing the building. It was tabled until executive session.

Councilmember Dailey made a motion seconded by Councilman McNeil to discuss the matter in executive session. Ayes 0 4 Nays – 0

1. Discussion on complaints of a yard clean up on a parcel on the Baker Road and on the Old State Road. The people on the Baker Road have agreed to start a cleanup around their property. Code Enforcement Officer had not had the chance to discuss this with the land owner of the property on the Old State Road.
2. Building Permits – 2018 – 20 building permits have been issued. 2 of the permits were of new homes. There have been 8 people inquiring building permits.
3. A building permit had been issued for a business on SH 37 of stain glass and selling Christmas trees at Christmas time.
4. **Report from all Liaisons for committee**
5. Recreation – Councilmember Putney and Councilmember McNeil
6. Highway Superintendent Baldock informed the board members that he and Councilmember Putney had looked at the backstop hood for the playground baseball field. Highway Superintendent Baldock stated that it would not work properly on what was there, Mr. Baldock had investigated in getting a quote from a company that would supply them. He received a quote from Alpine Fence LLC as follows:
7. Finish and install hood on existing backstop. Hood would be 6ft high and be at a 45-degree angle installed $2,860.00 (The existing backstop may not be sturdy enough to support the hood due to the posts being not set in concrete.
8. Furnish and install new backstop and hood to replace the existing backstop. Installed complete $6,460.00.

Councilmember Dailey made a motion seconded by Councilmember McNeil to table this subject until next meeting.

1. Campground – Discussed at the beginning of the meeting.
2. Animal Control – Report in the Town Clerk’s office
3. Museum – No report
4. Homecoming – Supervisor Armstrong stated that there would not be any Homecoming

this year as it was too late in the season to organize one now.

1. **New Business –** No Report
2. **Old Business –** No Report
3. **Executive Session**

Councilmember McNeil made a motion seconded by Councilmember Bush to go into executive session concerning the negotiation of the Highway Contract and negotiation on the old Agway building at 2:13 PM. Ayes – 4 Nays – 0

Councilmember McNeil made a motion seconded by Councilmember Dailey to return to regular meeting at 3:25 PM. Ayes – 4 Nays – 0

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Town Clerk McBath had to leave the meeting permanently and Attorney Nash finished recording the

 minutes.

A resolution to provide Scott Skiff with health insurance, paid 75% by the Town and 25% by employee, Scott Skiff, for single coverage. This resolution would cover the time period while Mr. Skiff was an employee of the Town of Lisbon. Should he complete 20 years of service, he would be provided the same benefit in retirement. By voice vote, it was

 approved by all.

The second action taken was that the Town Supervisor could negotiate a purchase price for the

Agway building.

1. **Adjournment**

Councilmember Dailey made a motion seconded by Councilmember Bush to adjourn the meeting at 3:31 PM. Ayes – 4 Nays - 0

Respectfully Submitted,

Donna McBath, Town Clerk

TOWN OF LISBON

TOWN HALL

BOX 98

LISBON, NEW YORK 13658

315-393-0410 Town Supervisor

315-393-5988 Town Clerk

Website – www.lisbonny.net

Town Supervisor – James W. Armstrong Town Councilmember – Nathaniel Putney

Town Clerk - Donna McBath Town Councilmember – Robert McNeil

Highway Superintendent – Michael Baldock Town Councilmember – Alan Dailey

Attorney – Charles Nash, Esq. Town Councilmember – Ronald Bush

**RESOLUTION # 4 of 2018**

**STANDARDIZING THE PURCHASE OF PLOW TRUCKS AND PARTS**

**APRIL 11, 2018**

 WHEREAS, the former Town Board of the Town of Lisbon, in December of 2001, passed a resolution standardizing the purchase of plow trucks and parts as manufactured by the Mack Manufacturing Company; and

 WHEREAS, the above resolution has become outdated due to market competition factors and a more economical way to purchase spare parts and additional supplies for said plow trucks;

 NOW, THEREFORE, the Town Board of the Town of Lisbon hereby revokes the resolution passed in December 02, 2001, standardizing the purchase of trucks and parts manufactured by the Mack Manufacturing Company, and from this point forward, allows the competitive bidding process to determine what plow trucks will be purchased by the Town of Lisbon.

 A roll call was held, to wit:

 Yea Nay Absent

 James Armstrong, Supervisor X

 Robert McNeil, Council member X

 Alan Dailey, Council member X

 Nathanael Putney, Council member X

 Ronald Bush, Council member X

 I Donna D. McBath, Clerk for the Town of Lisbon, hereby certify that the above motion was duly made, seconded and passed.

Dated April 11, 2018

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 Donna D. McBath, Clerk

Donna D. McBath