**TOWN OF LISBON**

TOWN BOARD MEETING

# FEBRUARY 14, 2018

**LISBON TOWN HALL**

**Present:**

Supervisor James Armstrong Councilmember Nathanael Putney

Town Clerk Donna McBath Councilmember Alan Dailey

Highway Superintendent Michael Baldock Councilmember Robert McNeil

Guest: Patrick Green Janet Otto-Cassada, Mike O’Neil, Ronald Bush, Assessor Stephen Teele, CEO Marc McDonell, Lisbon Central School Superintendent Patrick Farrand, and Charles Stemples

1. **Meeting Called to Order**

Supervisor James Armstrong called the meeting to order at 12:00 PM

1. **Pledge of Allegiance**
2. **Appointing a new councilmember**

Councilmember Dailey made a motion seconded by Councilmember Putney to appoint Ronald Bush as a new councilmember to the Lisbon Town Board. Ayes – 4 Nays – 0

The meeting was put on hold to give the oath to the new councilmember Ronald Bush

1. **Recognition of Guest**
2. Janet Otto-Cassada – Chairman of the Waddington Bass Masters Tournament -

Ms. Otto-Cassada asked if the Town Board Members had time to consider of donating financial assistance to the Waddington Bass Masters Tournament.

Councilmember Dailey made a motion seconded by Councilmember Putney to donate $2500.00 to the Waddington Bass Master Tournament. Ayes – 4 Nays - 0

1. Lisbon Central School Superintendent Patrick Farrand and Charles Stemples wish to thank the Lisbon Town Board.

Mr. Farrand also stated that Lisbon Central School will be giving to the Lisbon Town Board to help with the cost of the water pump that was installed on Lisbon Central School property. It was also stated that the Lisbon Fire Commissioners will also be giving to the Town Board to help with the cost of the water pump.

Councilmember Dailey asked Mr. Farrand when the school snow removal contract is due at Lisbon Central School. Mr. Farrand stated they just renewed the contract for 3 years. Councilmember Dailey asked when the contract is to be renew he would like the

Town of Lisbon to be able to place a bid.

1. Pat Green – Voiced his opinion on donating town money to the Village of Waddington for the Waddington Bass Masters Tournament. He did not like it. He stated that if money was to be given out that each one of the board members should be doing the donating.

Mr. Green also had comments on the road conditions in the Town of Lisbon and on the

National Debt.

Mr. Green also commented on the grant money that the town could get in the future. Councilmember Dailey informed Mr. Green that, as long as he was a member on the Lisbon Town Board that he would apply for any and all grants possible to help the

Town of Lisbon.

1. Report from Legislator David Forsythe – was not present
2. Approval of Meeting Minutes January 10, 2018

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1. Approval of Town Clerk Report – January 2018
2. Approval Justice Reports for January 2018

Councilmember Dailey made a motion seconded by Councilmember Putney to approve the Meeting Minutes for January 10, 2018.

Councilmember Dailey made a motion seconded by Councilmember Putney to approve the Town Clerk Report for January 2018.

Councilmember Dailey made a motion seconded by Councilmember Putney to approve the Justice Report

for January 2018. Ayes – 4 Nays - 0

1. Approval of Transfers

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| **TO** | **GENERAL FUND** | **AMOUNT** |  | **FROM** | **ITEM** | **AMOUNT** |
| **12204.01** | **Supervisor CE** | **$1,500.00** |  | **19904.01** | **Contingency** | **$1,500.00** |
| **14102.01** | **Town Clerk EQ** | **$149.99** |  | **14104.01** | **Town Clerk CE** | **$149.99** |
| **71104.01** | **Park/Campground** | **$10,000.00** |  |  | **Increase Campground Rev.** | **$10,000.00** |
|  |  |  |  |  |  |  |
| **TOTAL** |  | **$11,649.99** |  |  |  | **$11,649.99** |

Councilmember Dailey made a motion seconded by Supervisor Armstrong to approve the transfers January

2018. Ayes – 4 Nays – 0

1. **Approval of Abstracts and Town Supervisor’s Report**

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| --- | --- |
| a. General | $47,645.96  |
| b. Highway | $8,337.90 |
| c. Sewer | $599.73 |
| Total | $56,583.59 |

Councilmember Dailey made a motion seconded by Councilmember Putney to approved abstracts.

 Ayes – 4 Nays – 0

**Councilmember McNeil arrived at the meeting at 12:45 PM**

1. **Highway Superintendent Report – Highway Superintendent Baldock**
2. Cell phone for Highway Superintendent: Supervisor Armstrong stated that he had the prior Highway Superintendent’s cell phone shut off. Then we received a message stating that all Mr. Dow contacts and doctor’s contacts were on this phone. It was asked if this cell phone could be left on and Mr. Dow will pay for the calls that are made on it. The board fully agreed with this.
3. Cell phone for new Highway Superintendent. Highway Superintendent Baldock stated that he did not want a separate cell phone. He would like to use his own.

Supervisor Armstrong made a motion seconded by Councilmember Putney to reimburse Highway Superintendent Baldock $60.00 a month for him to use his own cell phone for the job.

 Ayes – 5 Nays – 0

1. Snow Blower for Maintenance Department

Maintenance man Scott Skiff stated he had received 2 quotes on two snow blowers. One for Lowes for $539.10 and a used one from Thurston. Councilmember

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Con’t Highway Superintendent Report

 Dailey stated that he did not want to purchase a used one and he also wanted to keep the business local. It was then asked for Mr. Skiff to contact Mr. Thurston to see what a new snow blower would cost. Mr. Skiff came back with a 28” snow blower for approximately $1,000.00.

Councilman Dailey made a motion and seconded by Supervisor Armstrong to purchase a 28” snow blower from Thurston for $1,000.00. Discussion was held.

 Ayes – 2 Nays – 3

 Vote was not passed

1. Highway Superintendent Baldock stated that the new plow/sander truck is now on the road as of February 9, 2018.
2. Discussion was held concerning salt that was being used on the road. Highway Superintendent Baldock stated he was running low on salt to be used on the roads this year and had purchased salt from the City of Ogdensburg. Also, he wanted to inform the board members that the budget will need to be increased for 2019 budget.
3. Highway Superintendent Baldock informed the board that he had to remove one of the plow trucks from the fleet as it was not safe to use. The other spare truck had to have the sander box replaced and he didn’t know if the sander box would hold up to finish out this year. Now we do not have a spare vehicle if one of the main 6 vehicles breaks down. Highway Superintendent Baldock would like to purchase a stainless-steel box from Town of Hammond if it becomes available and replace the sand box that can be used on another vehicle in case of an emergency, when a truck breaks down. If a truck does break down and we do not have an extra vehicle it will increase overtime work because one of the main trucks will be doing double work.

Supervisor Armstrong made a motion, seconded by Councilmember Putney to purchase the stainless-steel sand box if it comes available from the Town of Hammond for the cost between$4,000 to $5,000.00

 Ayes – 4 Nays – 1

1. Highway Superintendent Baldock stated that Donald Merkley will be retiring from the Highway Department late this summer. Highway Superintendent Baldock informed the board that he will be hiring a part time employee to get them trained so when Mr. Merkley does retire, the new employee will be put in his position.
2. Highway Superintendent Baldock informed the board that he will be hiring a student to be a flagman during road construction and any other jobs that they could handle for the

summer.

1. **Code Enforcement Officer Marc McDonell**
2. Code Enforcement Officer McDonell stated that building permits have not stated yet

but has had some inquiries.

1. **Report from all Liaisons for committees**
2. Planning Board – CEO McDonell stated that there were two members needing to be reappointed, Steven Wallace and Thomas Armstrong for a four-year term. He also stated that in the past there had been a seven-year term. The planning board asked to have it reduced to a four-year term.

Councilmember Dailey made a motion to accept the appointments of Steve Wallace and Thomas Armstrong to another four-year term on the planning board. Ayes – 5 Nays – 0

 Supervisor Armstrong stated that he would like to remove Councilmember McNeil as

a liaison from the Planning Board and add Councilmember Bush as the second liaison.

1. Recreation Committee – Councilmember Putney – No meeting was held.

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1. Campground – Supervisor Armstrong spoke on the reservations for the campground. Since Mr. O’Neil was staying in Lisbon for the winter he was asked if he would like to have the phones and computer returned to the campground and not have the Supervisor’s Bookkeeper take any more reservations. Mr. O’Neil agreed with that.

Supervisor Armstrong also asked Mr. O’Neil why, before the phone was transferred to the main office, people were leaving messages, and no one was returning their calls. Mr. O’Neil said he returned all messages that were left.

Councilmember Dailey asked why there was a pump down and why wasn’t it repaired last year before the season was done. Mr. O’Neil stated water coming from an unknown source, and the pump could not be repaired until they found out where the water was coming from.

1. Animal Control – Report in Town Clerk’s office.
2. **New Business**
3. Use of the upstairs of the Town Hall
4. It was asked if the Gymnasium of the town call Hall could be used for a private birthday party. The people would have to put insurance down to use it.
5. Wesleyan Church would like to use the Gymnasium of the Town Hall for activities. Town Clerk informed the board that it had been used in the past. Town Board members stated if insurance is provided it could be used.
6. Power Authority Land.

Town Clerk McBath informed the board that there are several parcels of Power Authority Land that were not sold to adjoining land owners. The Power Authority wanted to know if the town would like to have the land turned over to the town. A Discussion was on this matter on December 13, 2017 meeting and stated that a motion was to accept two parcels of land. When Town Clerk McBath talked with Shawn Doyle he asked if the town would like for the Power Authority to sell this one parcel and the money would be given to the town.

Councilmember Dailey made a motion and seconded by Councilmember McNeil to evoke the motion to take possession of any land that the Power Authority has.

 Ayes – 5 Nays – 0

Councilmember McNeil made a motion seconded by Councilmember Dailey not to accept any property from the New York State Power Authority.

 Ayes – 5 Nays – 0

1. 6897 CR 28 – Town McBath informed the Board that this property was for sale by a realtor. The property is located to the left of the Hepburn Library. It was brought to her attention that it would be nice location for Town Offices as there is parking on Church Street and CR 10. It was informed to the Town Clerk that the land is in foreclosure and is not

 able to get clear title.

**Councilmember Putney had to leave the meeting due to illness.**

1. **Old Business -** No old business to discuss
2. **Campground –** Wm Dashnaw gave a report on the campground profit or loss of the year 2017.

Expenses $153,816.12 Construction not included

 Revenue $196,283.34

 Profit of $ 42,467.22 Does not included SS, Retirement

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Con’t Campground Profit or loss of the year 2017

 **Construction on 15 sites for 2017**

 Aubertine & Currier $ 43,700.00 Engineer

 TJ Fiacco $128.995.00 Contractor

 **Construction on 15 sites for 2018**

 Aubertine & Currier $ 1,390.00 Paid out in 2018

 TJ Fiacco $ 38,000.00 Paid out in 2018

 TJ Fiacco $ 36,530.00 Balance when construction is done

Aubertine # Currier $ 2,000.00 Estimated cost when construction is

 Done

 Total $250,615.00 Estimated

 Funds from NYPA - $120,000.00

 Grant RVRDA - $133,075.00

 Positive $ 2,460.00

Mr. Dashnaw made the statement that if we are looking into purchasing equipment we should have the money there.

1. **Executive Session – No Executive Session**
2. **Adjournment**

Councilmember McNeil made a motion seconded by Councilmember Bush to adjourn the meeting at 2:50 PM. Ayes – 4 Nays - 0

Respectfully Submitted,

Donna McBath, Town Clerk